

**MINUTES  
of the  
REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF NORTHFIELD  
Tuesday, January 16, 2007 - 7:00 p.m.**

The Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall for the Regular Board Meeting on Tuesday, January 16, 2007. The meeting was called to order by President John Birkinbine. The roll call was as follows:

PRESENT:	President Trustees	John Birkinbine Frank Charhut Ruth Lucchesi Bobbie Moore Terry Gottlieb Ted Greene Evan Karnes
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**APPROVAL OF CONSENT AGENDA ITEMS:**

Trustee Gottlieb made a motion, seconded by Trustee Lucchesi, to approve Consent Agenda items 1 through 8.

1. Approve the Minutes of the December 5, 2006 Regular Village Board meeting.
2. Approve the Bills and Disbursements for 12/1/06 to 1/11/07 in the amount of \$214,454.79.
- 3A. Approve the purchase of two (2) Chevrolet Impalas for the Police Dept. via State bid, in an amount not to exceed \$36,000.
- 3B. Approve an ordinance declaring two Administrative vehicles as surplus property and authorizing their disposal according to law.
- 4A. Approve an ordinance amending the Village Code, Chapter 2, Art. II, Sec.2-20.1 to reflect the new Open Meetings Act standards.
- 4B. Approve an amendment to the Village Board Policy governing meeting participation via electronic means to reflect the new Open Meetings Act standards.
5. Approve the annual ordinance implementing an Indemnification Agreement with Cook County to permit work by Village crews on County rights of way.
6. Approve a bid for the Supervisory Control and Data Acquisition project (SCADA) to Wunderlich-Malec of Addison, Illinois in the amount of \$114,900 with a 10% contingency.
7. Approve a resolution reappointing Village Manager Stacy A. Sigman as Village Clerk for 2007.
8. Approve a resolution appointing Finance Director Steve Noble as Treasurer for 2007.

Trustee Karnes advised that one of the payees on the list of bills, Kone Inc., is a sometimes client and that he intends to vote on the complete list of bills.

President Birkinbine advised that Item 1, Minutes for the December 5, 2006 Board meeting, page 11, referring to the public hearing regarding the sale of bonds should be revised from "in the amount of \$3,950,000 to read "up to \$3,950,000."

Upon the following roll call vote, the motion to approve Consent Agenda items 1-8 was approved.

AYES:	Charhut Lucchesi Moore Gottlieb Greene Karnes	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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**CONSIDERATION TO APPROVE AN ORDINANCE AMENDING SPECIAL USE/PUD ORDINANCE FOR FIELDS BMW TO ALLOW EXPANSION OF THE AUTO DEALERSHIP AT 670-700 FRONTAGE ROAD AND TO INCLUDE PROPERTY AT 770 FRONTAGE**

Trustee Charhut made a motion, seconded by Trustee Karnes to approve an ordinance amending Special Use/PUD Ordinances 94-812, 98-944, 01-1059 and 02-1100 to expand the PUD to include property at 770 Frontage Road and expansion of the 700 Frontage building to include 36,791 sq. ft. and variations for the tower canopy height and additional parking spaces.

Community Development Director Kane reported that at the Plan and Zoning and Architectural Commission meetings, residents to the west of the Fields dealership property expressed concerns regarding lighting and effective landscape screening. Both Commissions unanimously approved the changes and sent the ordinance to amend the PUD to the Board for their consideration. Upon approval of this amended PUD, the petitioner (Fields) will make a contribution to the Village which will be used to increase landscape screening in the Village owned right of way that runs the full length of the Fields property for about approx 1,300 lineal feet. The Plan and Zoning and Architectural Commissions asked that the Board direct staff to use the contribution (approx. \$36,000) to plant year round tree screening of evergreens in that area to address the concerns of residents whose property is impacted by Fields.

Village Manager Sigman noted that planting in the ROW was contemplated and approved by the Board in the past but that the specific project did not move forward and the trees were not planted – this is a similar condition to a prior approval.

Trustee Moore questioned how the tree ordinance affects the requirement of replanting - will the side, backyard tree removals determine the number and caliper size of the trees planted?

Trustee Karnes commented that the contribution from Fields is a straight dollar amount and not related or tied to the tree ordinance and that the Village will determine and plant what it feels is appropriate.

Village Manager Sigman clarified that the dollar contribution from Fields will be based on the number of trees removed during expansion of the parking lot and other changes to the property.

Trustee Moore raised the concern that the Village would be responsible for watering the

trees or face loosing many during the first year. She noted that the Botanical Garden uses bags with water at the base of the tree.

Village Manager Sigman responded that staff would explore that approach and that water is not easily available where the trees will be planted and that watering trucks cannot get back to the site. She said staff will explore using water of nearby residents and its metering usage for this purpose. She also noted that planting will be done as part of the Village's spring and fall tree planting programs. Residents to the west of the Fields property will be allowed to select trees from the listings to be planted adjacent to their property.

Trustee Karnes noted that in paragraph 9 of the submitted ordinance, the last sentence needs to be revised to change "it is the recommendation of the Commissions...". Staff will make that change to the ordinance.

Resident John White of 691 Happ Road, addressed the Village Board noting that he lives immediately west of the Fields property. He stated that 10 years ago when the Fields parking lot lights were first installed, they were repeatedly promised there would be reduced lighting and landscape screening provided. Their property values have been negatively impacted as well as their quality of life. He also noted that a lot of deciduous trees have grown up on the right of way since the railroad discontinued service and some of the trees are now 35 and 40 years old providing a nice leafy cover in the summer months. Mr. White continued noting that six months out of the year, his back yard is just bright and bothersome from the Fields lights. He added that he felt the reflective surface of the building and the light polls add to the problem as well as the lot all the cars with many reflective surfaces. Mr. White commented that the proposal by Fields is a generous one and a long time coming. He recommended that the trees planted be evergreens since there are deciduous trees already growing in the right of way.

Trustee Karnes along with Village Manager Sigman assured Mr. White that many of the trees that would be planted would most likely be evergreens and that the homeowners in that area would be able to select the type of tree(s) they preferred be planted adjacent to their property.

Upon the following roll call vote, the motion was approved.

AYES:	Charhut	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Lucchesi			
	Moore			
	Gottlieb			
	Greene			
	Karnes			

**CONSIDERATION TO APPROVE AN ORDINANCE AMENDING SPECIAL USE ORDINANCES 97-911 and 98-924 FOR WALGREENS AT 1825 WILLOW TO ALLOW AN IN-MEDICAL STORE CLINIC (continued from Dec. 5 meeting).**

Trustee Karnes made a motion, seconded by Trustee Greene to approve amending Special Use Ordinances 97-911 and 98-924 to allow for the establishment and operation of an in-store medical clinic by Take Care Health Systems, LLC at Walgreens, 1825 Willow Road.

Upon the following roll call vote, the motion was approved.

AYES: Charhut      NAYS: 0      ABSTAIN: 0      ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

**CONSIDERATION OF A RECOMMENDATION BY ATTORNEY HILL TO MOVE CLOSED SESSION SUMMARY NOTES TO THE OPEN SESSION MINUTES BOOK**

Trustee Karnes made a motion, seconded by Trustee Lucchesi to approve the recommendation of Attorney Hill following his semi-annual review of the Closed Session Book to move the Summary Notes from the April 19, 2005 and the June 20, 2006 Closed Session Meeting Notes to the Open Session Minutes book. Village Attorney Hill recommended that no other Closed Session Summary Notes currently in the binder be moved to the Open Session book since those issues are still pending.

Upon the following roll call vote, the motion was approved.

AYES: Charhut      NAYS: 0      ABSTAIN: 0      ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

**CONSIDERATION TO APPROVE AN ORDINANCE ALLOWING FOR THE USE OF AN AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEM AND FOR ADMINISTRATIVE ADJUDICATION OF AUTOMATED TRAFFIC LAW VIOLATIONS IN THE VILLAGE OF NORTHFIELD PROVIDED BY REDFLEX TRAFFIC SYSTEMS**

Trustee Moore made a motion, seconded by Trustee Karnes to approve an Ordinance authorizing the use of an automated traffic law enforcement system and for administrative adjudication of automated traffic law violations in the Village of Northfield by Redflex Traffic Systems.

Trustee Charhut asked whether there are fixed maintenance costs included in the contract and how they are addressed.

Village Manager Sigman introduced Redflex representatives of Ed Spock and Mark Etzbach, Regional Sales Director. She noted that it was her understanding that maintenance costs are included in the annual rental cost of each camera.

Trustee Karnes noted that he interpreted Trustee Charhut's question to ask whether the maintenance actually gets done.

Village Manager Sigman responded that there are provisions in the contract that the Village pays only for cameras that are operational. The representatives of Redflex agreed with her understanding.

Mark Etzbach of Redflex explained that the pricing mentioned by Village Manager Sigman is fully inclusive of all maintenance on those particular systems and there is also a provision that says that for any equipment that is not up and operational there are deductions associated with the maintenance so the Village does not pay for more than the fixed amount. Since the term of the Redflex agreement is 60 months (5 years) with multiple extension options, there should be no maintenance costs beyond the fixed sum.

Manager Sigman added that it is anticipated that the Village would never have maintenance costs.

Trustee Moore asked whether the Village is covered if Willow Road is widened and cameras have to be moved. The Redflex representative responded they would be. Any cameras that are not operational, the Village would not be charged for plus there is also a clause covering non-productive time.

Trustee Charhut questioned whether the Village would have to stripe those intersections that are not clearly marked since the camera photographs cars using the crosswalk and other markings. Village Manager Sigman noted that the Village should re-stripe any intersections that are not clearly marked prior to installation of Redflex cameras and their being operational. The intersection crosswalks would be checked and work done by the company the Village contracts with. Also, it is not the Village's intention, at this time, to install or activate cameras at all intersections. Initially there are five or six intersections that warrant Redflex cameras due to current traffic and safety concerns.

Trustee Lucchesi noted that although the contract says the Village doesn't pay unless the camera is operational or unless the revenue would be sufficient to cover costs. How does the Village make sure the revenue it would receive is accurate?

Redflex responded that for every incident there is a report of tickets issued, tickets paid, where money was deposited, how much the fine was, if the check bounced, etc. They provide a monthly reconciliation and have the ability to provide aged citation reports. They also use a collection agency. In the kick-off meeting, the Village lets Redflex know what reports it wants to see monthly. The program is customized to the Village's specifications and is provided with a hard copy, an electronic version, etc.

When asked, what happens with contested tickets, Redflex responded that about ¼ of 1% are contested and that Redflex has a 99% success rate. They noted that the technology used is pretty conclusive. An in house adjudication system is also part of what is being established by the Village through the ordinance. In addition, it was noted that RedFlex can also provide expert witness testimony in cases.

President Birkinbine commented that he works with the American Insurance Association and the figures quoted by Mr. Etzbach are consistent with the revenue figures from other States such as Ohio where RedFlex is used extensively.

Trustee Gottlieb inquired whether violations are considered moving violations. Mr.

Etzbach responded that they are considered civil; however, like parking citations, a hold can be put on the license or registration after 5 violations.

There being no further questions or discussion and upon the following roll call vote, the motion was approved.

AYES: Charhut      NAYS: 0      ABSTAIN: 0      ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

**CONSIDERATION TO APPROVE A PROGRAM AGREEMENT WITH REDFLEX TRAFFIC SYSTEMS FOR THE INSTALLATION AND MAINTENANCE OF PHOTO-ENFORCEMENT CAMERA SYSTEMS AT APPROPRIATE INTERSECTIONS IN NORTHFIELD.**

Trustee Karnes made a motion, seconded by Trustee Lucchesi to approve authorizing a program agreement with Redflex Traffic Systems for the installation and maintenance of photo enforcement camera systems at appropriate intersections.

Resident Irv Hobson of 155 Dickens Road asked what intersections would have cameras and the time frame for installation of the cameras as well as whether the \$57,740 is it for multiple cameras or per camera.

Village Manager Sigman responded that a study of the intersections in Northfield is still being made and will be evaluated in more detail. However, at this time, the Village is considering cameras for the west bound leg of Willow and Waukegan Road, the northbound leg of Willow and Waukegan, the eastbound leg of Willow and Sunset Ridge, the eastbound leg of Willow and Wagner and the westbound of Willow and Wagner. Village Manager Sigman also noted that the \$57,740 is the annual rental cost per camera, per month. Time wise, the Village would need to go through permitting with IDOT to get cameras installed and is hoping the cameras can be installed by May 1. Once cameras are installed and ready to be activated, there will be a 30 day period from the time they are activated when only a warning ticket will be issued. Also, at each intersection where there is a camera, a sign warning motorists that the intersection is being photo monitored will be posted. Upon the following roll call vote, the motion was approved.

AYES: Charhut      NAYS: 0      ABSTAIN: 0      ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

**CONSIDERATION TO APPROVE A VIOLATION PROCESSING AGREEMENT WITH REDFLEX TRAFFIC SYSTEMS FOR THE ADMINISTRATION OF VIOLATIONS DETECTED THROUGH AN AUTOMATED TRAFFIC LIGHT ENFORCEMENT SYSTEM.**

Trustee Karnes made a motion, seconded by Trustee Lucchesi to approve a violation

processing agreement with Redflex Traffic Systems for the administration of violations detected through an automated traffic light enforcement system.

Upon the following roll call vote, the motion was approved.

AYES: Charhut            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

### **Board Update**

Village Manager Sigman reported there was nothing specific to report other than to note the dates of the upcoming meetings for the month of February, that the Village is heading into Budget meetings with the first meeting scheduled for Feb. 27 and a second optional meeting on March 6 (if needed). She also noted the Village Center Task Force meeting on January 22.

### **ADJOURN TO CLOSED SESSION**

Trustee Greene then made a motion, seconded by Trustee Gottlieb to adjourn to closed session at 7:50 p.m. to discuss pending litigation and personnel related matters.

Upon the following roll call vote, the motion was approved.

AYES: Charhut            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

### **RETURN TO OPEN SESSION**

Trustee Karnes made a motion, seconded by Trustee Moore to return to open session at 9:00 p.m. Upon the following voice vote, the meeting returned to Open Session.

AYES: Charhut            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes

### **ADJOURNMENT**

There being no further business to come before the Board, Trustee Gottlieb made a motion, seconded by Trustee Lucchesi to adjourn the meeting at 9:01 p.m.

Upon the following roll call vote, the motion was approved.

AYES: Charhut            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
 Lucchesi  
 Moore  
 Gottlieb  
 Greene  
 Karnes