

**MINUTES  
of the  
REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF NORTHFIELD  
Tuesday, February 19, 2008 - 7:00 p.m.**

The Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall for the Regular Board Meeting on Tuesday, February 19, 2008. The meeting was called to order by President John Birkinbine. The roll call was as follows:

PRESENT:	President	John Birkinbine
	Trustees	John Chapin
		Frank Charhut
		Joan Frazier
		Terry Gottlieb
		Ted Greene
		Fred Teichert

**PRESENTATION OF A CERTIFICATE OF APPRECIATION AND REPORT FROM THE COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES (CALEA)**

Village Manager Stacy Sigman thanked Chief Bill Lustig and Sergeant Tom Jones for their work in getting the Village's Police Department accredited in 2007. Chief Lustig noted that Sgt. Jones was in charge of the accreditation project as well as many other projects. Chief Lustig then gave a brief explanation of what it means to be accredited and presented the Village Board with the Accreditation plaque. President Birkinbine presented Certificates of Appreciation to Chief Lustig and Sergeant Jones.

**DISCUSSION OF THE REAL ESTATE TAX APPEAL FOR NORTHFIELD TWP. RESIDENTS BY A REPRESENTATIVE OF THE COOK COUNTY BOARD OF REVIEW**

Representative Mark Volpe announced that appeals of property taxes by Northfield Township residents is open until March 20, 2008. He provided information on where to contact the Cook County Board of Review to appeal tax assessments.

Trustee Teichert asked whether assessments would be going down in light of the recent drop in property values.

Mr. Volpe noted that assessments are based on the past two to three year calculations and that the drop in property values would not be evidenced until about three years from now.

Bob Lewis from the Northfield Township office discussed an upcoming Workshop on Saturday, March 8 in Winnetka to help residents learn how to appeal their property assessment and to understand the assessment process. Handouts were also provided.

**APPROVAL OF CONSENT AGENDA ITEMS:**

Trustee Gottlieb made a motion, seconded by Trustee Chapin, to approve Consent Agenda items 1 through 4 except for item 3.

1. Approve the Minutes of the January 15, 2008 Village Board meeting.
2. Approve the Bills and Disbursements from 1/5/08 to 2/8/08 in the amount of \$831,945.86.
4. Approve a housekeeping ordinance amending the Village Code, Appendix C, Safety Codes, to update various sections.

Trustee Frazier requested that item 3 be removed and voted on separately.

Upon the following roll call vote, the motion to approve Consent Agenda items 1-4 except for item 3 was approved.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Greene			
	Chapin			
	Charhut			
	Frazier			
	Teichert			

### **CONSIDERATION TO APPROVE THE ANNUAL EMPLOYEE SAFETY AWARD FOR 2007**

Following discussion, Trustee Gottlieb made a motion, seconded by Trustee Charhut to approve giving the annual Employee Safety Award for 2007.

Trustee Frazier asked Village Manager Sigman to estimate the payout on the Employee Safety Award.

Manager Sigman responded that it is approximately \$10,400 (104 employees are eligible for the award for 2007).

Trustee Frazier noted that it has cost the Village over \$100,000 over the past decade and that this expense is something that should be brought up at the Budget Workshop. It adds up to a sizable amount of money. She noted that it goes to people who are not on the street like police or fire-rescue personnel such as administrative personnel in Finance and other people who are not in impact positions as far as safety goes. She then inquired if all employees who worked in the past year get the award.

Manager Sigman noted only those who have had not safety violations get the award. She noted that some are injured through no fault of their own but others are partially or wholly responsible.

Trustee Frazier commented that if the award was for a creative/innovative idea to improve safety, she would have no problem with it but did not feel that every employee should receive \$100 every year.

Following discussion and upon the following roll call vote, the motion was approved 4 Ayes to 2 Nays.

AYES:	Gottlieb	NAYS:	Chapin	ABSTAIN:	0	ABSENT:	0
	Greene		Frazier				
	Charhut						
	Teichert						

**CONSIDERATION TO APPROVE AN ORDINANCE GRANTING A PRELIMINARY AND FINAL PLAT OF SUBDIVISION FOR THE PLEASANTVIEW LANE ROW DEDICATION AND LOT CONSOLIDATION OF 2057 OLD WILLOW ROAD**

Trustee Chapin made a motion, seconded by Trustee Gottlieb to approve an ordinance granting a Preliminary and Final Plat of Subdivision for the Pleasantview Lane right of way dedication and lot consolidation of 2057 Old Willow Road.

Community Development Director Anne Kane explained that this project to get the public dedication of Pleasantview Lane approved has been around for several years. Pleasantview Lane is located where Wagner Road ends at Old Willow Road. Through a series of subdivisions and re-subdivisions of those properties, Pleasantview Lane currently goes across private property. It has prevented the Village from expending funds on what is not public right of way. Through the efforts of the Village Attorney’s law firm Klein Thorpe and Jenkins and the residents who own the property, the Village was able to develop this plat of subdivision and formulate the necessary zoning variation since the home in it current location does not meet the setback requirements (once they dedicate the strip land on the west side, the side yard becomes the front yard). The Plan and Zoning Commission held a public hearing on this matter and there were no public comment.

Trustee Greene asked for clarification regarding Heather Terrace and whether it was a publicly owned street.

Director Kane responded that Heather Terrace is a publicly dedicated street which is at the north end of Pleasantview Lane. Before the dedication, there was a Village-owned street (Heather Terrace) that was not connected to anything.

Upon the following roll call vote, the motion was approved

AYES:	0	NAYS:	Gottlieb	ABSTAIN:	0	ABSENT:	0
			Greene				
			Chapin				
			Charhut				
			Frazier				
			Teichert				

**CONSIDERATION OF AN ORDINANCE AMENDING THE VILLAGE CODE, APPENDIX A, SEC. 18-2 AND SEC. 19-3**

Trustee Frazier made a motion, seconded by Trustee Teichert to approve and ordinance amending the Village Code, Appendix A, Zoning, Section 18-2, General Standards and Section 19-3, Noise.

Director Anne Kane reported that the changes to the Village Code stem from the storm last August when a lot of requests came in for the installation of permanent generators. Building Commissioner Ron Johnson brought up the need for a change in the Code because there are currently two standards – one for air conditioners and one for generators which was appropriate years ago but is no longer suitable as regards generators. The Code changes also permit smoking structures on commercial property.

President Birkinbine asked if a public entity like a retail store or the Village Hall were to build a smoking shelter for employees wouldn't those become public structures and then fall under the law of no smoking permitted.

Village Attorney Duggan responded that Illinois statues pertaining to The Smoke Free Illinois Act permit smoking shelters for certain businesses under certain conditions and these smoking shelters conform to the statues.

Trustee Charhut questioned whether these smoking structures could be put in a front yard.

Director Kane responded that the accessory structure chart attached to the ordinance indicates that the structures could only be put in a side or rear yard and not closer than 15 ft. to any lot line. In addition, each structure would have to be approved by the Architectural Commission

Trustee Greene asked if there was a maximum size of generator residents could put in under this ordinance. Building Commissioner Johnson responded that the generators permitted are not the largest sizes.

Upon the following roll call vote, the motion was approved.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Greene			
	Chapin			
	Charhut			
	Frazier			
	Teichert			

### **Update on Dominick's following the Roof Cave In**

Building Commissioner Johnson updated the Board on the condition of the Dominick's store which experienced a roof collapse on Sunday morning, Feb. 10 just after opening, apparently due to the build up of snow and ice on the flat roof and frozen drains. He noted that the west wall of the store is braced to prevent a cave in and Dominick's is removing all the merchandise from the store since it was ruined from falling debris as well as weather elements due to the open roof. Dominick's' structural engineers are reviewing the reason for the failure and the extent of the damage and there is no specific reopen date at this time.

President Birkinbine extended thanks for the mutual aid from neighboring fire-rescue departments.

Trustee Gottlieb asked Commissioner Johnson whether they would replace the entire roof if the walls are structurally sound.

Commissioner Johnson noted that Dominick's engineers have determined that one wall on the second floor has shifted five inches.

Trustee Gottlieb then questioned whether they would have to knock down the entire building.

Commissioner Johnson did not think that would be the case.

Trustee Frazier asked whether the building was built according to Code and/or whether the Village should consider stricter codes for flat roof buildings.

Commissioner Johnson noted that the new Safety Codes passed today will do that.

Trustee Greene questioned whether there was any way the Village could be legally implicated.

Village Attorney Duggan responded "no."

**CONSIDERATION TO APPROVE AN ORDINANCE AMENDING THE VILLAGE CODE, CHAPTER 8, ART. VI, CLEAN INDOOR AIR/SMOKING REGULATIONS, TO ADOPT THE SMOKE FREE ILLINOIS ACT AND TO AMEND APPENDIX D, FEES AND BOND AMOUNTS**

Trustee Chapin made a motion, seconded by Trustee Charhut to approve an Ordinance amending the Village Code, Chapter 8, Article VI, Clean Indoor Air/Smoking Regulations to adopt the Smoke Free Illinois Act and to amend Appendix D in order for the Village to collect half the fine imposed.

Chief Lustig noted that he wanted the ability to issue a local ordinance citation; otherwise, it is considered a quasi criminal offense and the police have to do a criminal form. This amendment provides a simpler method of dealing with the enforcement of this law. Also, the Village would split the fine with the Illinois Dept. of Public Health rather than 100 percent of the ticket fine going to the State.

Upon the following roll call vote, the motion was approved.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Greene			
	Chapin			
	Charhut			
	Frazier			
	Teichert			

**CONSIDERATION OF AN ORDINANCE ANNEXING PROPERTY KNOWN AS 11 ROLLING RIDGE INTO THE VILLAGE OF NORTHFIELD**

Trustee Charhut made a motion, seconded by Trustee Teichert to approve an Ordinance annexing property commonly known as 11 Rolling Ridge into the Village of Northfield.

Director Kane noted that the Village has had a handful of annexations over the past year and a half and was contacted by the residents of 11 Rolling Ridge in December. She noted that

the residents in that area are realizing what a financial benefit it is to annex to Northfield. She noted that the unincorporated homes in that area pay more to the Northbrook Rural Fire Protection District than it will cost them to get all of Northfield's services. Director Kane also noted that based on State statute, the Northbrook Rural Fire Protection District has the right to come after the Village for repayment of their portion of the property tax bill paid on a prorated basis over the next five years as has been done with prior properties that have been annexed. The owners of 11 Rolling Ridge have been made aware of this. They would be responsible for 50% and the Village the other 50%. To date, the Fire Protection District has not elected to seek repayment on single annexations, only on larger annexations such as Sunset Ridge Country Club.

President Birkinbine questioned whether the Fire Protection District has five years to come back to the Village for repayment.

Village Attorney Duggan responded that it is a short period perhaps 60 days, then they have to file a lawsuit.

Trustee Frazier asked whether there should be wording in the ordinance regarding the Rolling Ridge/Steeplechase neighborhood being served by a private sewer and that the Village holds the homeowners association responsible for maintenance and repairs of the sewer.

Village Attorney Duggan noted that it was not necessary since it is a private sewer.

Village Manager Sigman noted that the language had not been included on any of the other annexations done in the area. She further noted that it wouldn't hurt to add the language; however that would only clarify it for this one particular property.

Trustee Frazier felt it would make it very clear if wording was added to the ordinance about who is responsible for maintenance and repair to the private sewer.

Manager Sigman noted concerns that none of the other private issues such as the street or other issues are mentioned only the sewer would be which could raise other questions as to whether the roads and other features are handled different.

Trustee Frazier asked if the information regarding the care of the private sewer is memorialized anywhere.

Director Kane noted in the State statutes it is but there has not been direct discussion with the owner of 11 Rolling Ridge that they are responsible for the private roads, private sewer, etc.

Attorney Duggan added that it is negatively indicated in the public record. There is a public record of everything the Village owns through a series of dedications and acceptances so if there is no dedication and acceptance, the Village doesn't own it.

Upon the following roll call vote, the motion was approved.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Greene			
	Chapin			
	Charhut			
	Frazier			
	Teichert			

**CONSIDERATION TO APPROVE A BID AWARD TO RIDDIFORD ROOFING COMPANY FOR ROOF RESTORATION OF THE POST OFFICE/LIBRARY FACILITY, 360 HAPP**

Trustee Charhut made a motion, seconded by Trustee Frazier to approve a bid award to Riddiford Roofing Company of Arlington Heights for roof restoration of the Post Office/Library facility, 360 Happ Road in an amount not to exceed \$30,500, with a contingency of \$3,000.

Trustee Charhut asked if the repairs are adequate (is redesign needed) in light of the problem with the Dominick's roof.

Building Commissioner Johnson responded no redesign would be necessary.

Manager Sigman commented that a change is being recommended on the second motion regarding the Village Hall/Police Station. It was originally thought staff would do the roof in two parts at different times but because of the favorable bid received and the number of leaks and storms, it was decided it would be cheaper to do it all at once. She also noted that the bid prices are within the budgeted amounts in the capital budget.

Trustee Gottlieb asked the age of the roofs.

Commissioner Johnson did not know the exact ages. It was thought perhaps they are greater than 50 years old and there has been considerable maintenance.

Director Kane noted that due to delays and other postponements of other projects within the Capital Budget for the current fiscal year, staff can amend this bid, add the additional money outlined and do it all this year within the total fund for Capital Improvement Plan. The budget distributed this evening includes \$35,000 for the second phase of the Village Hall next year and that would be eliminated for a cost savings of \$12,000 if the Board votes to go forward with the proposal before them. It relieves endless headaches for the Village which had to deal with water pouring into the file room of the Community Development Dept. at the same time it was dealing with the Dominick's roof collapse.

Manager Sigman noted that for Item 8B, the amount should be changed to read \$52,500 to cover sections I and II of the Village Hall/Police Station facility, 361 Happ Road. She noted that a detailed analysis of what was needed was done on the Village Hall roof and based on an expert's recommendation.

Upon the following roll call vote, the motion was approved for award of the bid of \$30,500 with a \$3,000 contingency for the Post Office/Library roof.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Greene			
	Chapin			
	Charhut			
	Frazier			
	Teichert			

**CONSIDERATION TO APPROVE A BID AWARD TO RIDDIFORD ROOFING COMPANY FOR ROOF RESTORATION OF SECTIONS I AND II OF THE VILLAGE HALL/POLICE STATION FACILITY, 361 HAPP ROAD**

Trustee Chapin made a motion, seconded by Trustee Greene to approve a bid award to Riddiford Roofing Company of Arlington Heights for roof restoration to include both sections I and II of the Village Hall/Police Station facility, 361 Happ Road, in an amount not to exceed \$52,500 to come from this fiscal year's budget.

Trustee Charhut asked for clarification that this work can be done from this year's fiscal budget without going over budget.

Director Kane noted that was correct.

Upon the following roll call vote, the motion was approved.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Greene			
	Chapin			
	Charhut			
	Frazier			
	Teichert			

**CONSIDERATION TO APPROVE AN ORDINANCE AMENDING ORDINANCE 07-1340 AND THE VILLAGE CODE, CHAPTER 13, TO ADD A NEW ART. XIII, AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEMS, AND TO AMEND APPENDIX D, TO ADD A PENALTY**

Trustee Chapin made a motion, seconded by Trustee Gottlieb to approve amending Ordinance 07-1340 and the Village Code, to add Chapter 13, Article XIII, Automated Traffic Law Enforcement Systems and to amend Appendix D to add a penalty.

Manager Sigman noted that this ordinance is for clarification. The Board adopted an ordinance allowing for Automated Traffic Law Enforcement System and allowing for Adjudication but did not adopt it for codification in the Village Code and consequently the Village's regulations are not readily available to the public. This ordinance takes the adopted ordinance and incorporates it into the Village Code for codification.

Trustee Charhut asked what kind of notification the Village has to give.

Manager Sigman responded that the Village is required to have a 30 day warning period during which we issue tickets but they are only warning tickets. Every intersection where the cameras have been installed must be signed. IDOT requires that the signs which are in their right of way must be a certain size with lettering of a certain size, etc. and the Village is in compliance with that.

Trustee Chapin asked what the signs will say.

Manager Sigman responded that they warn drivers that "Intersection is being monitored by photo enforcement technology." She also noted that it is part of the law to post such signs.

Upon the following roll call vote, the motion was approved.

AYES:	Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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Greene  
 Chapin  
 Charhut  
 Frazier  
 Teichert

## **Board Updates**

### *Redflex Photo Enforcement*

Manager Sigman provided an update on installation of the photo enforcement equipment. She noted that Northfield received permits from IDOT for installation for two intersections (Willow and Waukegan and Willow and Wagner). There is a slight delay in installation because of snow removal at the intersections; however, they are beginning to install the cameras. The Village should begin issuing real tickets by mid April to May 1. These cameras will have live feed which can be seen by the Village's dispatchers so if there is an accident in these intersections they can switch to those cameras to monitor.

### *Community Events Sign*

Bid packets/quotes are out to the subcontractors on this project which will be done in house. There will be a delay in any work however due to the new water main connection. There is a part of the connection that goes from the north side of Willow Road to the south side. This will require that a pit be dug to auger under the road which will be located just about where the Community Events Sign is to be. Work on the sign will not begin until that watermain work is completed at about the end of April.

### *Grants*

Manager Sigman reported that the Village has received about \$107,000 from FEMA to reimburse the Village for the August 2007 storm remediation costs. There is one more check still to come from FEMA of about 3% of the overall grant to pay for administrative costs. At this point, the Village expects to recoup 100% of its out-of-pocket costs for the storm.

President Birkinbine thanked Finance Director Steve Noble and other staff members for seeing this through. Northfield is the first to receive its grant which reflects how quickly staff responded and followed up with all the paperwork.

### *Willow Road/Lakota*

Manager Sigman noted that she had received a DECCA grant application which would pay for the Lakota Study. At the start of the Lakota study, Senator Schoenberg had promised to help the Village recoup its costs through a grant program. He did that through the Dept of Commerce and Community Affairs (DECCA). The grant was originally to be for \$72,000. However, Senator Schoenberg reported back to them and they have agreed to cover the \$91,000 once we go through the grant process. The paperwork has been filed. However, Manger Sigman noted she does not anticipate the Village will have the money before the close of our fiscal year, more like May/June. The good news is that the money is earmarked for the Village for this project.

With regard to the Lakota Group Steering Committee, the Feb. 15 meeting was cancelled

because a number of members were unable to attend. This meeting was crucial since it dealt with the number of lanes being planned/suggested for Willow Road in Northfield. The meeting has been rescheduled for Feb. 25 to be followed by another meeting on Feb. 28.

The Village has received notice from IDOT that the area from the Edens to Hibbard Road will be bid in an April letting for resurfacing. Manager Sigman immediately contacted IDOT to find out about resurfacing Willow through Northfield from Sunset Ridge Road to the Edens. She was told that it was also their intention to have that part of the road on the April letting but that it was being handled by a different Engineer and that paperwork was not complete. A call today from IDOT notified the Village that they had a copy of the paperwork that was sent to Springfield and that it was on track to be let in April which means IDOT will start construction in late June or July.

Trustee Frazier asked if that work is contingent on the completion of the Lakota Study.

Manager Sigman said originally the resurfacing work was put off last year because IDOT did not want to do construction at a time when public opinion was being taken but most of the Lakota study is now complete. Manager Sigman continued that she was not aware of whether they will be addressing the turn light at Sunset Ridge and Willow but will know more when she receives the drawings.

Trustee Charhut asked about the letter for work on Willow from the Edens to Hibbard and what that involved.

Manager Sigman noted that also is for resurfacing only not widening or other changes.

Trustee Frazier asked if IDOT plans to stay on top of the pot hole patching on Willow Road.

Manager Sigman noted that they have been responsive and out twice to patch pot holes.

#### *Miscellaneous Updates*

Trustee Chapin asked the status of the Pedraza sewer bill matter.

Manager Sigman reported that she believes the matter will come back before the Board in March. Mr. Pedraza has been out of the State and she and Director Noble have been working on a number of solutions.

Trustee Chapin also inquired about the Seniors Ride Free Program on Metra, RTA and Pace. Trustee Charhut noted that passes can be obtained for the ½ price Senior Program through the North Shore Senior Center but at this time, no information has been provided as yet about the Ride Free Program which becomes effective in mid March. He also inquired about the PACE van issue brought to the Village by the North Shore Senior Center.

Manager Sigman note that the PACE issue will also come back to the Board in March.

President Birkinbine inquired about the sidewalk issue in front of the Landmark townhomes at Happ and Winnetka Roads.

Manager Sigman responded that Director Kane had a meeting with the Landmark Association and our Public Works staff. Director Kane listened to their concerns and staff gave them our two parameters. There is an understanding between the Landmark and the Village but they do

want to be able to show the Association Board a drawing/design based on the compromises. Director Kane related that she was happy to give them something to show their Board but that the Village did not require approval by the Association for the sidewalk work in the Village's right of way.

*Village Center Task Force*

Manager Sigman noted that the discussion at the Committee of the Whole (COW) meeting prior to the Board meeting provided a wealth of information on the Village Center study. She also noted that there are a number of Task Force meetings coming up. At the COW meeting Trustee Gottlieb and Director Kane had an opportunity to hear some of the Board's comments and concerns. Those with additional concerns should email Director Kane so the Task Force can consider them.

Director Kane noted she would be setting up a meeting with the Village Center Task Force to discuss issues that came up at the Community meeting and other comments raised by the Board and residents. She noted that the Board should let her know if there was any additional information they wanted from consultant Myefski Cook and said that per the contract there were no additional presentations scheduled with them.

Manager Sigman commented that the next time the Board would see the plan was with a formal recommendation by the Task Force for approval of the final plan. She noted that in addition, the Village expected some text amendments to the Zoning Code that would go before the Plan and Zoning Commission and then come to the Village Board. She noted that the design guidelines presented by Myefski Cook would most likely go to the Architectural Commission for review. The Board will most likely be looking at adopting three different things: 1) the overall master plan, the possible text amendments to the Zoning Code and design guidelines. She anticipated the master plan could come before the Board in March or April 2008.

Trustee Charhut noted that the Board has been criticized for lack of communication. There has only been one meeting for the public on this topic and 30 people attended. The impact on the people around this project could be severe. When we have an issue come up for review by the Plan and zoning Commission, the Village informs the surrounding people by letter and signs and that might be a good thing to do with this project. The Board does not have to meet a March deadline but must meet the April one. He recommended giving the residents in the area surrounding the Village Center a second opportunity to review the plan.

Manager Sigman noted that there were actually two formal meetings for the public – one to kick off the project and the second in January to review the plan. Also, every meeting the Task Force had has been open to the public, publicized, on the web site with documents on the web sites, meeting minutes, etc. The process of the downtown master plan has been widely publicized. However, she noted staff can never do too much and would have one more meeting if the Board feels it is necessary.

Trustee Gottlieb noted that the Village Center does not have a finite date when any development might occur. He commented that what is being provided is a "plan" and a means to

effect changes in the future but there is no specific building or date for the anything shown in the plan.

Manager Sigman added that any redevelopment in the downtown area would require a public hearing by the plan commission. At that time signs are erected and the area noticed.

The Village Center plan provides a vision for future development. Manger Sigman noted that at the next Board strategic planning meeting in May or June, they would consider how to move ahead and implement the Village Center plan. It was discussed that the next planning meeting should be in May before members go away for vacations.

Trustee Frazier wanted to have further discussion on the Village Center plan by the Board members before the final plan comes to the Board at a regular Board meeting. She questioned what happens if the Board doesn't agree with the Task Force's recommendation.

Trustees Greene and Gottlieb recommended being part of the process and that Board members should give their input now before the final plan is completed.

Trustee Charhut agreed with Trustee Frazier and asked that the Board have another meeting to review the Village Center plan since they only had 12 minutes to discuss it at the Committee of the Whole meeting tonight.

Following discussion, it was determined that the Board will be polled for a date for a second Committee of the Whole meeting to continue discussion on the Village Center plan. It was also suggested that the next Task Force meeting be scheduled before the second Committee of the Whole meeting so Board members can attend the Task Force meeting to further educate themselves.

Police Chief Lustig asked if Stacy had mentioned the Task Force set up to discuss the Safe Routes to School grant program. He noted that some of the members of the Task Force are present including Sergeant Tom Jones. He also noted that other members of the group include religious institutions, the PTO from the School, and private citizens.

Manager Sigman noted that the Safe Routes to School grant is up to \$450,000 and the purpose of it is to have communities look at their routes to schools, the interconnecting sidewalks and paths and come up with plans for physical improvements and an education program to promote walking and bike riding to schools. She asked the Board members and residents to email her or Sgt. Jones regarding areas they are aware of that need improvements for connecting to schools.

### **ADJOURNMENT**

There being no further business to come before the Board, Trustee Chapin made a motion, seconded by Trustee Greene to adjourn the meeting at 9:00 p.m.

Upon a voice vote, the motion was approved.