

**MINUTES  
of the  
PUBLIC HEARING and  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF NORTHFIELD  
Tuesday, June 17, 2008 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:00 p.m. on Tuesday, June 17, 2008 for a Public Hearing to consider a Special Service Area for Old Hunt Road and for the Regular Board meeting. The Village Clerk took the roll call.

PRESENT:	President Trustees	John Birkinbine, Jr. John Chapin, Jr. Frank Charhut Joan Frazier Terry Gottlieb Ted Greene Fred Teichert
----------	-----------------------	--

**CONVENE TO PUBLIC HEARING TO CONSIDER A SPECIAL SERVICE AREA FOR OLD HUNT ROAD**

Village Manager Stacy Sigman noted that last month the Village Board adopted an ordinance calling for a public hearing to establish a Special Service Area for the purpose of providing anyone in the special service area an opportunity to address the Board on their thoughts and/or concerns. Staff has not received any comments or issues relative to the Special Service Area for Old Hunt Road residents following notices they received.

Resident Erv Hopson asked about the time frame for repayment of the amount being collected in the Special Service Area for the repaving of Old Hunt Road.

Manager Sigman responded that it is a four-year payout and will be paid with a 5% interest. Old Hunt residents can pay upfront 100% with no interest otherwise residents will be billed on a semi-annual basis.

**CONSIDERATION TO ADJOURN THE PUBLIC HEARING AT 7:06 PM**

There being no further comments or questions regarding the Special Service Area, Trustee Frazier made a motion, seconded by Trustee Teichert to adjourn the public hearing and to convene the Regular Board meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin Charhut Frazier Gottlieb Greene Teichert	NAYS: 0	ABSTAIN: 0	ABSENT: 0
-------	--	---------	------------	-----------

**RECONVENE TO REGULAR BOARD MEETING AT 7:06 P.M.**

The Board of Trustees of the Village of Northfield reconvened in the Council Chambers of the Village of Northfield for the Regular Board Meeting on Tuesday, June 17, 2008. The meeting was called to order at 7:06 p.m. by President John Birkinbine. The roll call as called by the Village Clerk was as follows:

PRESENT:	President	John Birkinbine, Jr.
	Trustees	John Chapin, Jr.
		Frank Charhut
		Joan Frazier
		Terry Gottlieb
		Ted Greene
		Fred Teichert

### **APPROVAL OF CONSENT AGENDA ITEMS:**

Trustee Gottlieb made a motion, seconded by Trustee Teichert, to approve Consent Agenda items 1 through 7.

Trustee Chapin noted a correction to the May 20, 2008 Minutes on Page 3, line 6, "safety" should read "safe."

1. Approve the Minutes of the May 20, 2008 Village Board meeting (with correction).
2. Approve the Bills and Disbursements from 5/10/08 to 6/6/08 in the amount of \$470,049.04.
3. Approve an ordinance authorizing disposal of miscellaneous equipment as surplus.
4. Approve the appointment of Brandon Koress to the Traffic & Transportation Committee as the Park District representative to fill an unexpired term, expiring May 1, 2011.
5. Approve the annual Prevailing Wage ordinance as required by the State of Illinois.
- 6A. Approve waiving the bidding process for components of construction associated with the new civic events sign.
- 6B. Approve granting the Village Manager authority to execute contracts for work on the civic events sign in excess of \$20,000 provided the combined costs do not exceed \$72,000.
7. Approve an amendment to the lease agreement for the cellular tower at 1800 Winnetka Rd.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: Greene
	Charhut			
	Frazier			
	Gottlieb			
	Teichert			

### **CONSIDERATION OF AN ORDINANCE ESTABLISHING SPECIAL SERVICE AREA NO. 08-1 FOR THE OLD HUNT ROAD RESURFACING PROJECT**

Trustee Gottlieb made a motion, seconded by Trustee Frazier to approve an ordinance establishing Special Service area No. 08-1 for the Old Hunt Road resurfacing project.

Manager Sigman noted that the ordinance is to establish the Special Service Area on Old Hunt Road to pay for the repaving of Old Hunt, which is a private road. This project will be done as part of the Village's 2008 roadway improvement project. By adopting this ordinance, the Village is establishing the special service area. The Village is waiving the 60 day backdoor referendum period

since the Old Hunt property owners signed a petition in favor of the Special Service area which allows the Village to move forward with the project.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Gottlieb			
	Greene			
	Charhut			
	Frazier			
	Teichert			

### **CONSIDERATION OF A BID AWARD FOR THE 2008 ROAD REPLACEMENT PROGRAM**

Trustee Greene made a motion, seconded by Trustee Gottlieb to approve a bid award to J. A. Johnson Paving Company for the 2008 Road Replacement Program in an amount not to exceed \$1,021,500 with a 15% contingency of \$150,000.

Manager Sigman explained that when the project went out to bid staff found that the bids were not as favorable as the Village had hoped with costs higher than had been planned. Consequently, the engineer and staff have agreed to remove repaving Old Willow Road from the project in order to keep the project within budget. The 15% contingency is consistent with most roadway projects and covers unexpected issues that come up during the project. Manager Sigman noted that some of this project is for private roadway work and is reimbursable such as the Old Hunt Road repaving. Of the total bid, approximately \$205,000 is for private roadways. Funds for the project are coming from the Motor Fuel Tax funds and can only be used for roadway improvements.

President Birkinbine asked Manager Sigman if the contingency is not all used would the Village put that money toward work on the streets that had to be omitted.

Manager Sigman noted that could be done if the paving company is willing to do that. Part of their efficiency is in planning the most cost effective way to do the project in terms of where to start and stop so they may not want to add it on if they are not prepared to do so.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Gottlieb			
	Greene			
	Chapin			
	Frazier			
	Teichert			

### **RECONSIDERATION TO RESCIND PRIOR APPROVAL OF \$100,000 APPROPRIATION FOR WILLOW ROAD**

Trustee Chapin made a motion, seconded by Trustee Charhut to rescind prior approval authorizing the Village President to spend up to \$100,000 on Willow Road related activities.

Manager Sigman noted that at a CIP meeting on June 4, several Trustees raised the issue of wanting to discuss the appropriation of \$100,000 and the President's ability to spend it on Willow Road activities and to possibly reconsider the Board's position.

There was discussion by the Board that in October when the authorization was made it was made with the intention that the Village be prepared for the outcome of the Lakota plan and provide money toward implementation. Since that time, the Lakota study has been completed and, Senator Schoenberg preempted the Lakota Study by issuing an edict for a four lane Willow Road. Some of the Board members expressed concern over the process around this appropriation and felt that the entire Board should specifically approve the further use of any funds.

The Board members raised various questions about the potential effectiveness of putting political pressure on the Senator, the direction and role of the Traffic and Transportation Committee and whether Willow Road will be built incorporating some or any of the Lakota study suggestions.

President Birkinbine noted that the members of the Traffic and Transportation Committee report and make recommendations to the Board. They are not empowered to make decisions independently but rather have to bring them to the Board. President Birkinbine further noted that the stipulations attached to the spending of the money appropriated included he could approve no more than \$20,000 per month and that every monthly expenditure would be reported at the next Board meeting which he noted has been done.

Manager Sigman broke down the expenses to date from the appropriated funds.

There was further discussion on communication between the President and the Board Members on Willow Road and any strategy and expenditures for the roadway.

Following public comments and upon the following roll call vote, the motion to rescind prior approval of the President to spend up to \$100,000 on Willow Road related activities failed 4 Nays to 2 Ayes.

AYES: Chapin  
Gottlieb

NAYS: Greene  
Charhut  
Frazier  
Teichert

ABSTAIN: 0

ABSENT: 0

**CONSIDERATION OF A RESOLUTION HONORING NORTH SHORE SENIOR CENTER  
EXECUTIVE DIRECTOR SANDI JOHNSON ON HER RETIREMENT**

Trustee Charhut made a motion, seconded by Trustee Chapin to approve a resolution honoring North Shore Senior Center Executive Director Sandi Johnson on her retirement.

Manager Sigman noted Sandi Johnson's almost 30 years of service to the Senior Center and the desire to present her with a plaque honoring her for her leadership and service.

Upon the following roll call vote, the motion was approved.

AYES: Chapin  
Gottlieb  
Greene

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Charhut  
Frazier  
Teichert

## **Board Update**

### *Miscellaneous Information*

President Birkinbine asked about the work being done in front of the Public Works building on Winnetka and whether that is related to the new watermain.

Manager Sigman confirmed that is what the work was about. She noted that work at the intersection of Willow and Happ will begin this next week as auguring under the road begins. She noted lane closures scheduled. Manager Sigman also reported that helicopters would be used to install new air-conditioning/heating units on the roof of the Dominick's as they continue to rebuild following their roof collapse.

Manager Sigman reported that the Village did receive a check for \$91,000 to reimburse us for the Lakota Study of which 40% will be turned over to Winnetka per our agreement.

Manager Sigman reminded the Board of the various special meetings scheduled for the week of July 21 beginning with a Public Meeting on Stormwater Drainage which will be on Monday, July 21 at 7:00 p.m. Surveys are being sent out to all residents and businesses to get their input on flooding they have experienced. The meeting will provide property owners an opportunity to ask questions and discuss their particular issues. On Tuesday, July 22 at 7:30 a.m., there is a meeting of the Capital Improvement group and on Wednesday, July 23 at 7:00 p.m. the Traffic and Transportation Committee will meet to discuss parking on residential streets near the Parks.

Manager Sigman noted there is no additional action or information on the business properties for sale in the downtown area.

There was some discussion on the number of accidents on the spur between the Toll Road and Edens which required our Fire-Rescue Department's assistance.

Trustee Chapin noted that at the June Architectural Commission meeting, Gavin Blunt, announced that the Shell gas station is closing. He asked if Manager Sigman had any information.

Manager Sigman noted she was not aware of that and would look into it.

In discussing redevelopment of the downtown area, Manager Sigman noted a brochure is being developed to encourage developers to consider Northfield for their project. She commented that it is not lack of interest that is keeping developers from building in Northfield but rather the fact the most of the business properties are individually owned. And, except for the Friedman mall property, all others are mainly individually shops or businesses and they do not necessarily want to sell. If the Village wanted to be more proactive, it could buy the properties itself; however, Northfield does not qualify for TIF financing. Manager Sigman noted that now that the downtown master plan has been completed, it might inspire some of the property owners to reconsider the potential of their property.

President Birkinbine noted that Trustee Greene has bumper stickers and magnets to give away advertising a wider, safer, three lane Willow Road for all those interested.

**ADJOURNMENT**

There being no further business to come before the Board, Trustee Charhut made a motion seconded by Trustee Gottlieb to adjourn the meeting. By voice vote, all agreed and the meeting was adjourned at 9:00 p.m.