

MINUTES
of the
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF NORTHFIELD
Tuesday, July 21, 2009 - 7:00 p.m.

The Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall for the Regular Board Meeting on Tuesday, July 21, 2009. The meeting was called to order at 7:00 p.m. by President Fred Gougler. The Village Clerk called the roll.

PRESENT:	President Trustees	Fred Gougler John Chapin, Jr. Joan Frazier Terry Gottlieb Brian Kozminski Fred Teichert George Warga
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APPROVAL OF CONSENT AGENDA ITEMS:

Trustee Chapin made a motion, seconded by Trustee Warga, to approve Consent Agenda items 1 through 4. Trustee Chapin asked that Item 5 be removed from the Consent Agenda for discussion and possible table of the item.

1. Approve the Minutes of the June 16, 2009 Village Board meeting.
2. Approve the Bills and Disbursements from 6/6/09 to 7/8/09 in the amount of \$240,009.36.
3. Approve an ordinance amending the Village Code, Appendix D, Fees and Bond Amounts, Art. II, Sec. 11-155 and 156 to reduce the permit fee for Estate Sales and Demolition Sales to \$75.00.
4. Approve an ordinance amending the Village Code, Chapter 1, to add a new Article V, Payment of Village Obligations.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin Kozminski Teichert Frazier Warga Gottlieb	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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ITEM 5A. CONSIDERATION TO APPROVE THE PURCHASE OF ONE 2010 FORD EXPEDITION VEHICLE VIA STATE BID

Trustee Frazier made a motion, seconded by Trustee Gottlieb to approve the purchase of one 2010 Ford Expedition special service vehicle via State bid, in an amount not to exceed \$24,360.

Trustee Chapin asked why the 2005 Dodge Durango that is being taken out of service and is currently used as a police car will be sold rather than being passed down for use by other Village staff as is the usual practice and as was discussed at the Capital Improvement meetings last year.

Chief Lustig responded that there are several reasons which include that the mileage is in excess of 105,000 miles, the transmission needs repair of about \$4,000 and it is the recommendation of the fleet manager that the car not be moved down but sold.

Manager Sigman also noted that they looked at the vehicle the Durango would have replaced that has more mileage but it has a better repair history. The fleet manager felt the Durango has had a substantial amount of repair problems and is in worse condition than the vehicle it would replace.

Upon the following roll call vote, the motion was approved.

AYES: Chapin NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Kozminski
 Teichert
 Frazier
 Warga
 Gottlieb

ITEM 5B. CONSIDERATION TO APPROVE AN ORDINANCE DECLARING A 2005 DODGE DURANGO AS SURPLUS AND AUTHORIZING STAFF TO DISPOSE OF THE VEHICLE ACCORDING TO LAW

Trustee Teichert made a motion seconded by Trustee Warga to approve an ordinance declaring one 2005 Dodge Durango vehicle as surplus and authorizing staff to dispose of the vehicle according to law.

Upon the following roll call vote, the motion was approved.

AYES: Chapin NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Kozminski
 Teichert
 Frazier
 Warga
 Gottlieb

CONSIDERATION TO APPROVE A SPECIAL USE ORDINANCE TO ALLOW AN INDOOR BASEBALL AND SOFTBALL INSTRUCTIONAL SCHOOL (STRIKE ZONE) AT 291 NORTHFIELD ROAD

Trustee Chapin made a motion, seconded by Trustee Frazier to approve a Special Use ordinance to permit an Indoor Baseball and Softball Instructional School (Strike Zone) to operate at 291 Northfield Road.

Director Kane clarified the use of two addresses for this location (287 and 291). She explained that 287 was the original address assigned the parcel but the property owner wished to have three separate tenants so the Village requested additional addresses be assigned and the specific tenant space the Strike Zone will occupy is 291 Northfield Road.

She noted that the Plan and Zoning Commission conducted a public hearing to consider this special use to operate the Strike Zone. Sports schools was identified as an appropriate special use in M-1 zoning districts and after review of the petitioner's application and noting that it will not be used for birthday parties and walk-in traffic and, having no further concerns, the Plan and

Zoning Commission forwarded a unanimous recommendation for approval. Director Kane noted that the petitioner is present tonight.

Trustee Frazier asked what kind of signage there would be.

Director Kane noted that at this time, the petitioner has indicated no need for signage. She told the petitioner that any exterior signage would require Architectural Commission review and approval.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Frazier			
	Warga			
	Gottlieb			

CONSIDERATION OF A SPECIAL USE ORDINANCE TO ALLOW SUNSET PETROLEUM INC. TO OPERATE A GAS STATION/MINI MART/CAR REPAIR FACILITY AT 469 SUNSET RIDGE ROAD

Trustee Chapin made a motion, seconded by Trustee Teichert to approve a Special Use ordinance to permit Sunset Petroleum Inc. to operate a Gas Station/Mini Mart/Car Repair facility at 469 Sunset Ridge Road (formerly Rex's Service Station).

Director Kane reported that Rex's Service Station has operated a full service gas station at this site since the 1940s. In 1986 the Village adopted specific provisions for regulating more noxious industries including gas stations. The following year, Rex's came in for their Special Use. In 1994, Rex amended the Special Use to allow for redevelopment, expansion and reconfiguration of the property. Since the Special Use has language making it specific to Rex's owner, in order for Sunset Petroleum to purchase the property and business, a new Special Use is required. Sunset is not proposing any changes to the operation of the business or the site. Director Kane noted that at an initial meeting with the petitioner they did express a desire to potentially expand the mini mart into the space where the service bays are located. In the original Special Use, the Village chose to limit the amount of mini mart space to 25% of the floor area. Therefore, in order to do any potential expansion in the future, it would require an amendment to the Special Use as well as a Code amendment. She noted that representatives of Sunset Petroleum are present at tonight's meeting.

Trustee Chapin noted that there was recently a change in signage for the same location. Director Kane responded that there was a change last summer. Trustee Chapin then asked what new signage the Board can expect to see.

Director Kane responded that the petitioner noted that they may potentially change the brand to Shell gas.

Trustee Chapin noted that there is currently a Shell station in town. He then asked if both stations would offer the gas at the same price. He added that he often notices that gas prices at the Sunset Ridge gas station are often five to fifteen cents lower than at the Shell station east of the

river.

Another comment was made by the Board that they noticed the Sunset Ridge station is a clean, attractive station and they appreciate it being kept up.

Trustee Frazier asked the petitioner what happens if Shell turns them down.

The Sunset Petroleum representative responded that they hope they don't but if they do they would continue with the Citgo brand.

Trustee Frazier further questioned whether language should be added to the Special Use that pertains to abandonment if at some point they choose to close the station.

Attorney Hill responded that there is currently wording in the Special Use and Village code that covers this.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Frazier			
	Warga			
	Gottlieb			

CONSIDERATION OF AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF SPECIAL SERVICE AREA #09-01 TO RECAPTURE COSTS FOR THE DRURY LANE RESURFACING PROJECT

Trustee Warga made a motion, seconded by Trustee Teichert to approve an ordinance providing for the establishment of Special Service Area #09-01 to recapture costs associated with the private road Drury Lane resurfacing project encompassing homes (2207, 2208, 2217, 2222, 2232, 2233, 2245, 2246, 2261, 2262, 2275, 2276, 2292, 2293, 2298, and 2299).

Manager Sigman noted that this is the final action necessary to establish a Special Service Area (SSA) for the Drury Lane area. The purpose of the SSA is to secure funds to pay for the private roadway improvements which are being included as part of the Village's 2009 Roadway Project. A Public Hearing was held on this in June 2009. The Village did receive an amended petition from the Drury Lane homeowners following receipt of the actual bids on the project. 13 of the actual 16 homeowners requested moving forward with the establishment of the SSA. The Village's policy requires approval of 2/3rds of the homeowners and the law is 51% in agreement before moving forward. The Village meets the requirements for both.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Frazier			
	Warga			
	Gottlieb			

CONSIDERATION TO APPROVE A BID AWARD FOR THE 2009 ROADWAY IMPROVEMENT PROJECT

Trustee Kozminski made a motion, seconded by Trustee Chapin to approve the bid award to Chicagoland Paving Company for the 2009 Roadway Improvement Project in the amount of \$1,399,887.45 with a contingency of \$44,000 to cover any unforeseen conditions.

Director Nystrand noted that at the bid opening on July 10, 2009 six bids were received and opened and based on the bid tabulation by Village Engineer Pat Glenn of Gewalt Hamilton it is recommended that the award be to the low bidder, Chicagoland Paving Company. The project involves pavement patching, reconstruction and resurfacing, milling, striping, driveway adjustments, curb and gutter replacement, sewer replacement and associated improvements for various roads in the Village. The project will be paid for with general obligation bonds which will be repaid by MFT funds.

Trustee Warga asked about contract terms other than price.

Director Nystrand responded that they are all comparable and all had to meet the same criteria.

Trustee Teichert asked if there is any history or background on the company selected.

Director Nystrand responded that he did not recall the company doing work in Northfield but the Engineer has worked with them and found their work to be of good quality.

The Board asked if the project will include all the streets it hoped would be part of the project.

Director Nystrand responded that they did not get all the streets they anticipated.

Manager Sigman added that staff applied for Federal funds through the State. They were told that the award would be made at the end of June. Unfortunately, that was tied to the Capital Funding Bill that the governor just signed a couple of days ago. Only a few of our roads would qualify for that funding so the plan is to hold them out of the project and hope that we can still add them back into the project or bid them out separately if we get the grant award from the State.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS:	0	ABSTAIN:	0	ABSENT:	0
	Kozminski						
	Teichert						
	Frazier						
	Warga						
	Gottlieb						

CONSIDERATION OF AN AGREEMENT/CONTRACT WITH GEWALT HAMILTON FOR CONSTRUCTION ENGINEERING SERVICES FOR THE 2009 ROADWAY IMPROVEMENT PROJECT

Trustee Chapin made a motion, seconded by Trustee Teichert to approve an Agreement/Contract with Gewalt Hamilton for construction engineering services for the 2009 Roadway Improvement Project for an amount not to exceed \$77,000.

Trustee Chapin asked if the Village received bids for this work.

Manager Sigman responded the Village did not, noting that the Village does not bid professional services. She added that sometimes we will get competitive quotes but if there is some synergy to using an engineering firm that has already done some of the past work and has specifications on hand, they can often do the work more cost effectively. If their price falls within the industry standards and we have had good luck working with them in the past, we often move ahead with them.

Trustee Chapin asked what was meant by "industry standards."

Manager Sigman noted that generally design work and construction costs fall within a certain percentage range. For example, IDOT will approve up to a 6% rate for construction supervision. Ours came in at 5%. There are industry standards depending on the size and scope of the project. For a slightly different project, the percentage maybe between 7% and 12% of the total project cost.

Attorney Hill further noted that under Illinois law the Village is not permitted to have a Request for Proposal (RFP) that asks for a dollar amount from engineers or architects. We can only send out Request for Qualifications (RFQs) and then choose among those who respond and negotiate a price with them.

Trustee Frazier asked if we approach three firms and ask for their qualifications could we not ask them to give us an estimate.

Attorney Hill responded that we can ask them to give us what their hourly rates are and we can ask them to give us some estimate of time needed to complete the project but the Village cannot require them to quote the job.

Trustee Frazier echoed Trustee Chapin's concerns regarding use of consultants noting that according to the bill printout, the Village has paid Gewalt Hamilton \$625,000 which is a whole lot of money. She admitted she does not know anything about construction, and doesn't know if they are high or low, but questioned whether it is good practice for the Village to use the same people over and over again. They have done all the stormwater work, construction work, all the prep work for the roadway project coming up. She felt they have received a whole lot of money from us and though she understands the synergy comment, she felt they have a "cash cow" in Northfield and was not sure construction supervision warranted \$77,000.

Manager Sigman commented that the contract is a materials and quantity contract. To the extent we need less undercutting in a road because the soils are good, the Village pays less, and to the extent we need more, we pay more. It is very important that someone is monitoring material testing full time to make sure everything that arrives on site meets the standards that are called for in the specs. Unfortunately, in construction that doesn't always take place. The engineering firm also verifies all quantities installed so the contractor cannot come back later and say, we undercut 40% more of this road, and we put all this extra material in. We may pay more

on some roads, but Gewalt Hamilton is out there verifying the quantities on every aspect of the road. They will also follow through on all the MFT work and the paperwork that comes with this type of work gets very complicated, closing out the waivers of lien, etc.

Manager Sigman also noted that the Village has worked with a variety of engineers over the years. We have three that we currently work with Christopher Burke which tends to help us a lot with our bridge and structural work and the more specialized modeling jobs. We do not use them for projects like this because their hourly rate is substantially more. We have also worked with Burns and McDonnell. They have done a fair amount of work for us over the years and they have a much higher rate than Gewalt Hamilton. Unfortunately, we have had problems on the last three jobs they handled for us. One of the jobs which goes back to 2003, has not been closed out yet because of the paperwork, quantities and field supervision not meeting IDOT's standards.

Over the years, the Village has gotten RFQ's from a number of different engineering firms. What you find in the engineering world is that there are really small firms and really large firms. The really large firms tend to have a much higher hourly rate than Gewalt Hamilton. The really small firms that may be a little lower priced don't have the breadth of knowledge. Gewalt Hamilton is a nice well rounded firm. They are one of the mid-sized firms and their rates tend to be very competitive to other firms in the area. It is not that we use them exclusively. There are certain types of projects they are not well suited for and we have looked outside for other firms for those. The Village can certainly expand the types of firms that we use, but we have looked at a variety. There are also a number of firms that aren't interested in doing work in Northfield because of the size and types of projects. Gewalt Hamilton specializes in municipal work. It's like law firms that do municipal work. They have a municipal rate that some of the more private sector firms don't. Burns and McDonnell is currently the lead engineer on the Tollway project and the Village does not get the same level of supervision and responsiveness from a company that specializes in doing nuclear power plants and the tollway, whereas Gewalt Hamilton is 85% municipal.

Trustee Gottlieb noted that he echoes what Manager Sigman has said. He added that he personally has had experience with four or five groups of engineers over the years and based on the Village's experience with Pat Glenn and Gewalt Hamilton, they do an excellent job for a very reasonable fee. Part of the problem is that the only time they get attention is when something goes wrong. When they do a great job, the project happens and we're done. That's what you are paying for so that there are not problems. Their knowledge of the inner workings of the Village is an added bonus. He noted that if we went out and priced it elsewhere, he didn't feel the Village would save any money and worse he didn't feel we would get the depth and breadth of knowledge that we get with Gewalt Hamilton.

Village Attorney Hill also added that there was a time up through about 1995 or earlier when Gewalt Hamilton did all the Village's engineering work. The Village Board at that time thought it was time to make a change – that Gewalt Hamilton was doing the work for too long and that the Village needed a change. He commented that the Village has unsatisfactorily gone

through four other engineering firms since that time and Gewalt Hamilton is back doing the same good quality job that they have always done for us.

Trustee Kozminski noted the phrase that it could be less or more depending on the timing if it takes less than 11 weeks or more than 11. Going back to the paving contract, do they have the same kind of timing or some incentive to finish sooner?

Director Nystrand responded "yes" and that he has sat down with Gewalt Hamilton to make sure that everything is worked out.

Following discussion and upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Frazier			
	Warga			
	Gottlieb			

CONSIDERATION TO AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE A PRELIMINARY ENGINEERING AND CONSTRUCTION GUIDANCE AGREEMENT WITH IDOT

Trustee Chapin made a motion, seconded by Trustee Kozminski to approve authorizing the Village President to execute a Preliminary Engineering and Construction Guidance Agreement with IDOT. Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Frazier			
	Warga			
	Gottlieb			

CONSIDERATION TO WAIVE THE BIDDING PROCESS FOR PARTS FOR THE MIDDLEFORK LIFT STATION PROJECT

Trustee Frazier made a motion, seconded by Trustee Warga to approve waiving the bidding process for parts for the Middlefork Lift Station project.

Trustee Chapin questioned why the bidding process is being waived.

Director Nystrand explained that all the contractors who looked at the project noted that they would be buying the parts from Metropolitan Industries, Inc. of Romeoville, Illinois and adding a cost to the Village on top of Metropolitan's cost unless they rebuilt the entire system. The verbal quotes that came were \$18,000 more than Metropolitan's.

Trustee Warga asked what the legal standard is for waiving the bidding process.

Attorney Hill responded that there is no legal standard. It is just two-thirds majority of the Board vote.

Upon the following roll call vote, the motion was approved.

AYES: Chapin NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Kozminski
 Teichert
 Frazier
 Warga
 Gottlieb

CONSIDERATION TO APPROVE A PROPOSAL FROM METROPOLITAN INDUSTRIES, INC. FOR REPLACEMENT PUMPS AND ELECTRICAL CONTROLS FOR THE MIDDLEFORK LIFT STATION

Trustee Chapin made a motion, seconded by Trustee Frazier to accept a proposal from Metropolitan Industries, Inc., a sole source provider, for replacement of pumps and electrical controls for the Middlefork Lift Station in an amount not to exceed \$46,116 which includes a contingency of \$8,000.

Upon the following roll call vote, the motion was approved.

AYES: Chapin NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Kozminski
 Teichert
 Frazier
 Warga
 Gottlieb

Discussion of Information Items and Updates

President Gougler explained that this part of the meeting is meant to provide an update on what has been happening since the last Board meeting. It is divided in three sections to include updates on the Sub-Committees that were created, Departmental Updates and Standing Commission/Committee reports.

Sub-Committee Reports

President Gougler invited Trustee Chapin to report on the Long Range Financial Planning Sub-Committee's work.

Trustee Chapin noted that the first meeting of the Sub-Committee on Long Range Financial Planning was focused on establishing trend lines for both revenues and expenses on all line items in the Village Budget as well as capital expenses and project them out over 5 years using some statistical modeling to see where the lines would cross and to develop some recommendations for the Board. He noted the second meeting will be held on July 29 in the Executive Conference Room and it is open to the public. He added they will continue their financial planning discussion. Their target is to deliver a final report to the Board at the September or October Board meeting. He noted that the minutes of the meeting are in the Board packet.

President Gougler thanked Trustee Chapin and Trustee Gottlieb and the members of both Sub Committees. He noted that he sat in on both meetings and found them extremely informative. He encouraged the other Trustees who are not part of the Sub-Committees to attend the meetings when they are able. He noted there is a lot of good information provided. Trustee Gottlieb, Chair of the Personnel Compensation and Benefits Sub-Committee, was then asked to

talk about their first meeting much of which was in Closed Session.

Trustee Gottlieb explained that the Sub-Committee met and spent time defining their goals and trying to get a handle on what they want to accomplish. They decided to get some additional education and are calling in professionals to help guide the Committee on what they should be looking at and the types of issues they should be addressing. They will meet again also on July 29.

President Gougler again invited Trustees not on this Sub-Committee to sit in on this important subject. He noted that he is very pleased at how far both Sub-Committees have come from the initial meeting on setting Board objectives and goals and is excited about the results so far. President Gougler noted that Department Heads would provide updates next.

Departmental Updates

Manager Sigman first thanked all the Department Heads. She noted it has been a very busy month and positive strides have been made in many areas. She reported that the Public Works Department has gotten the medians painted, they have also cleaned up the railroad right of way area and the downtown area is looking so much better. She then noted that Director Anne Kane of the Community Development Department has gotten the Eden's Bank approved and the project is moving ahead. The Police and Fire Departments were thanked for their handling of the 4th of July event. Finally, she noted that Finance Director Steve Noble would tell the Board that the Village received a higher bond rating and that we have successfully completed the bond issuance needed to go with our Roadway project.

With regard to Willow Road, Manager Sigman reported that the Traffic and Transportation Committee is scheduled to meet tomorrow, July 22. She noted that anyone planning to attend should call the Village, however, because there is a potential quorum problem. She reported that Traffic and Transportation Chair Robert Hayward met with the North Suburban Awareness Group (NSAG), the School and Park District Boards to present the plan for funding Willow Road and he expects to hear back from them in the next couple of months. It was a very positive meeting with all of them and he looks forward to a favorable response from them.

Manager Sigman also reported that she heard from IDOT that they have gone back to the drawing board on Willow Road and are trying to put teams together to work on the Contact Sensitive Solution design. She noted she expects to hear from them via a letter in the next couple of weeks. IDOT will probably be ready for their kick off meeting sometime in late August or early September.

Manager Sigman next discussed a joint meeting with Kenilworth and Winnetka which included the Village Managers and Police Chiefs to discuss a joint 911 center to see if there are some economies of scale that can be realized by joining together. She noted she is hopeful they can continue to meet during the next couple of months and come to a definitive answer on whether this will work for all the communities. All realize they have to keep the quality of service they have

today and all would have to see some financial benefit. Additional meetings are being set up.

Manager Sigman next discussed a letter from the Cook County Forest Preserve District regarding the Willow Road Dam. In February 2009 some residents on the east side of town who experienced heavy flooding asked the Village to approach the Forest Preserve to get some additional study work done to determine if the modifications done on the dam had an impact on the flooding residents experienced in September 2008. The Village received a report from the Forest Preserve which provides some data which we will get together and discuss with the County. A representative from the Forest Preserve District has agreed to come to the Village's August Board meeting. She added that she is waiting to hear which representatives will attend and once she knows that she will let the residents know so they can be prepared to attend the meeting and ask questions. Commissioner Goslin is coordinating some of these efforts for the Village.

In Manager Sigman's final update she reported on moving forward with adjudication. A cost benefit analysis is being prepared. Village staff believes it is a good program but wants to make sure it is something the Village can financially afford to do.

Director Anne Kane reported on projects in the Community Development Department. She noted the new design plans for the Eden's Bank that will go on the Citgo site across from the Police Department. She explained that the settlement agreement worked out by Attorney Hill with the bank's attorney does not require them to demolish the structure within 30 days. She noted that in the Architecture Commission minutes it was very clear they were appreciative of the thoroughness of the petitioner's presentation packet and the revision worked out. Director Kane also reported on the new restaurant, the Happ Inn Bar and Grill, noting they will open in a couple of weeks in the former Haussmann Brasserie location. They have been issued a certificate of occupancy from the Village and are doing a lot of friends and family practices so they get the menu right and their servers are well trained. The retail space next to the Happ Inn has been leased to a women's and men's clothing company called Enaz which also has an outlet in Highland Park. They plan to open by mid-August. Director Kane provided an update on the Fields demolition of the office building at 770 Frontage Road for their expansion. By the middle of next month, they plan to tear down the building and will return to the Architectural Commission with their lighting plan in September. She noted she would make sure the residents impacted by the lighting around Fields will be notified about the meeting date. With regard to repair of the bridge over the Eden's Highway, Director Kane noted that her contact at IDOT reported that the subcontractor involved in the work on the bridge has not returned any of IDOT's phone calls and now they will need to investigate their legal options against the company. She will continue to follow up on his matter. Director Kane also reported on a meeting with the real estate broker that will be representing the Raynor Garage Door site on Winnetka Road east of Happ Road. They wanted to know the Village's vision for the property. The Comprehensive Plan indicates it is zoned for multi-family residential units and they agreed with that. The broker also indicated he would be trying to assemble some of the adjacent single family properties which are also indicated in the

Comprehensive Plan.

Trustee Chapin asked for the name of the men's and women's apparel store going in next to the Happ Inn. Director Kane indicated it was ENAZ, which also has a store in Highland Park. He also noted that Director Kane indicated that IDOT was involved in the bridge but the road is under the jurisdiction of Cook County.

Director Kane responded that the road is Cook County but the bridge is IDOT's and damage to the bridge was caused by an IDOT contractor when the Eden's was being resurfaced last year. The bridge is itself under the jurisdiction of IDOT.

Trustee Teichert asked if the tanks have been removed from the Citgo Gas Station site where the Eden's Bank will be built.

Director Kane responded they have not. She noted they have been removed from the BP site.

Trustee Frazier congratulated Director Kane on the progress being made. She noted she was recently talking to someone who grew up in Northfield and they could not believe how it has changed – that it used to be so industrial. She asked about handicapped spots for the Eden's Bank.

Manager Sigman noted that the Village is still studying whether a handicapped spot will be put in along Maple and if it would open up the handicapped spot on site and whether they would need to have both of the spots. She explained that each handicapped spot takes up two regular spots and in an area where parking is already at a shortage, if we have to lose two regular spots and provide a second handicapped spot not required by code, we may not want to do that. The entire street will be reviewed to see if the work being done by Eden's Bank would warrant more extensive streetscape renovation work to be done by the Village. Manager Sigman added that we may want to talk to a consultant to review ADA requirements and the merge of the Eden's Bank property with the current businesses that abut their property.

Finance Director Steve Noble reviewed issues in his Department commenting that as mentioned by Manager Sigman, the Village did get an upgrade on its bond rating. He noted he handed out a summary of the bid results from our bond issue last week and there is a copy of the bond rating upgrade letter informing us that the rating was going from AA to AA+. He commented that probably the only factor keeping Northfield from being a AAA rating is the community's size and that the Village is non home rule. Being home rule is generally enough to strengthen a municipality's financial stability. He noted that there were four bids for our bonds. The winning bid was for 3.61% by Bernardi Securities which is very active in the municipal bond market. The interest rate received exceeded our expectations. The closing is scheduled for August 5 when all the final closing documents are handed off and we get the money. Director Noble also noted that included in the packet was a preliminary year end summary for 2008-09 fiscal year. The General Fund is expected to end with a substantial surplus of \$449,000. Much of the surplus is due to red light enforcement revenues which were about \$444,000 more than anticipated. Total expenditures

in the General Fund were \$69,000 over budget. The two most compelling reasons expenditures were over budget was the cost of road salt due to doubling and tripling costs which resulted in being \$49,000 over budget for that one item, and the costs associated with last September's storm for which the Village paid about \$34,000. Because we are over in the General Fund, I will plan to prepare a Budget amendment ordinance for either August or September. He noted he would like to wait until he gets the final numbers from the auditor to be sure they don't have some adjustments to make. In the Water and Sewer funds, revenues were down because the water demand is way down (18%). This year with the cool wet summer, people aren't sprinkling as much and water will be down again next year. Expenditures in the Water and Sewer Fund are about \$536,000 under budget which has more to do with the postponement of water main projects than operating expenses.

Trustee Teichert asked about the shut down of the RedFlex cameras at Willow and Waukegan Roads.

Director Noble responded that the camera was removed from the southbound intersection on June 21 at the request of IDOT. The sensors were also ripped out because of repaving of the northbound lanes on Waukegan Road. Also, the southbound turn lane Northbrook is putting in from Waukegan Road to Willow will be constructed in mid August. IDOT is now saying the cameras have to be down during the entire construction period of 6 to 8 weeks. This is an optimistic number. It could be more than two to three months for a loss of about \$70,000 a month. He also noted that in discussions with Northbrook, there is a third project planned which involves the repaving of Willow Road from east of the intersection west to the Techny dump/railroad underpass.

Manager Sigman added that it is safe to say Northfield will not have the cameras through the rest of the construction season. They cannot just be put up and taken down quickly. IDOT is also telling RedFlex that they have new specifications that RedFlex will have to meet.

Trustee Teichert asked Director Nystrand how the Village is doing on the salt for next year.

Director Nystrand responded that the prices are much better this year. Last year it was in the \$80 range, now it is down to \$60.

Fire-Rescue Chief and Public Works Director Mike Nystrand reported on the Fire-Rescue Department's activities including involvement in the 4th of July activities. Since the last Board meeting, Fire-Rescue responded to 143 calls for service or about 4 calls per day and of those two were dive rescue calls, 3 box alarms which is for bigger events than regular fire calls. He reported that two of the newer fire fighters completed their training and that the department responded to a gas leak. As Director of Public Works, Mike reported that they were able to work with Winnetka which brought in their televiser to televise the Winnetka Road storm sewer which still continues to have a problem with a major blockage. They dug up a large stretch of pipe and he said that

hopefully that will minimize water flowing over Winnetka Road at that location. He responded that the Department has completed the items on the Stormwater Study list.

Trustee Chapin asked whether four calls per day is reasonable -- similar to last year, or higher or lower than last year.

Chief Nystrand responded that they tend to get more calls in the summer months due to accidents on the expressway. He also noted there were a lot of EMS calls in town.

President Gougler asked Director Nystrand how they plan to communicate the scope of the work to be done on the 2009 Roadway project and the timeline to residents. He noted that obviously the project will have some disruptive effect on traffic. How will the Village address that?

Director Nystrand responded that they would have a preconstruction meeting with the engineer and contractor to discuss the particulars of the project and about notifying residents. Public Works will try to give as much notice to residents as possible. Unfortunately, a great schedule can be developed but then the contractor comes in and changes what they plan to do that day or because of weather it is changed. The on-site engineer, Gewalt Hamilton hand delivers letters and will knock on doors. He makes sure that everyone is out prior to the start of work. Director Nystrand reported that information has already been published in the Village newsletter and they have received a number of inquiries.

Manager Sigman reported that the project includes all the residential streets that were on the list for the project. Roads that may be put off are roads like Northfield Road and some of the parking lots.

President Gougler asked if we would be putting something on the website about the roadwork. He wants to deflect as many questions residents may have as possible.

Trustee Warga asked for clarification on who is ultimately responsible for notification to residents on streets that will be worked on.

Director Nystrand responded that it is the responsibility of the contractor but they don't usually do a good job of it so the Village requires the engineer for Gewalt Hamilton to do the letter to residents which he reviews as well as the distribution of the letter.

Manager Sigman noted that we can certainly put information on the web site.

President Gougler responded the more information the better.

Chief Lustig provided a report on Police Department activities. He noted the participation of the community children and adults in the 4th of July parade and activities. During the parade a subject was picked up on a warrant for DUI and had \$20,000 in past warrants. There was also a DUI at Willow and Wagner where the driver hit the light pole and was driving on a suspended license. Near St. Philips and Old Willow and Eden's a driver wound up in a residents backyard at about 3:00 AM in the morning. He discussed another DUI that needed help from our EMS Department as well as Family Services. He also reported on a party with underage drinkers that were arrested, none from Northfield. Chief Lustig noted a survey he handed out that will also be

put on the web site that goes to people they have dealt with in the past. Responses help the Department make improvements in handling people.

Trustee Chapin pointed out a change in wording on question two that the Police might want to consider changing regarding calling 911.

President Gougler noted that most of the incidents were substance related and asked if the Chief and Police Department are seeing more of this and if this was pretty typical.

Chief Lustig reported that they are seeing an increase in the severity of the accidents and the severity of intoxication.

President Gougler asked whether the Police are doing what they can to intervene at the schools before these types of things happen.

Manager Sigman reported that Trustee Frazier asked about the AT&T boxes and whether Attorney Hill could address that tonight. AT&T installed a number of boxes with communication equipment throughout the rights of ways about a year or two ago. They are not the prettiest, they make noise, and the screening is minimal. She asked what legal standing the Village has to control the boxes, their location and their screening.

Attorney Hill reported that the Village entered into an agreement with AT&T at the time indicating the number of boxes they could install and the type of screening they would provide. At the time we entered into the agreement, AT&T was involved in a lawsuit and they were lobbying hard in Springfield to get legislation passed to establish that they had the same rights as utility companies with respect to use of the right of ways. The legislation passed. The first agreement Northfield had with AT&T was more favorable since it was passed before the legislation was passed. Attorney Hill noted that the Village adopted a new ordinance in 2008 so anything that AT&T does now is done pursuant to what is in that ordinance. However, the Village does have the right to tell them where the boxes can be located but there are certain criteria. He noted that when we entered into the agreement with AT&T, they had agreed to the number of boxes they would be installing. We have not heard from them that they need additional boxes. On the issue of getting more from them, it doesn't seem that will happen.

Trustee Frazier reported that AT&T had been going door to door in her neighborhood trying to sign up residents for their service. She noted that her concern is that AT&T has not shown any consideration for residents. They are being very aggressive in their approach and I want to be sure we are doing everything to protect ourselves. She noted she would like to see the ordinance and agreement.

Attorney Hill remarked that they had done a summary of the ordinance when it was adopted and offered to provide it for the Board.

Trustee Frazier also noted that she thought AT&T was going to give something to the Village for schools to soften the impact.

Trustee Chapin noted that AT&T is not offering its cable services throughout Northfield at this point in time.

An update on this will be provided at the next meeting.

President Gougler noted that the Summary Notes of the standing Commission/Committee meetings and meeting dates are included in the packets.

ADOURN TO EXECUTIVE SESSION AT 8:43 PM

Trustee Chapin made a motion, seconded by Trustee Frazier to adjourn to closed session to discuss current litigation.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Frazier			
	Warga			
	Gottlieb			

RETURN TO OPEN SESSION

ADJOURNMENT

There being no further business to come before the Board, Trustee Chapin made motion, seconded by Trustee Frazier to adjourn the meeting. By voice vote all approved and the meeting was adjourned at 9:26 p.m.