

**MINUTES  
of the  
REGULAR BOARD MEETING  
OF THE BOARD OF TRUSTEES  
VILLAGE OF NORTHFIELD  
Tuesday, September 16, 2008 - 7:00 p.m.**

The Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall for the Regular Board meeting on September 16, 2008 at 7:00 p.m. The meeting was called to order by President John Birkinbine. The Village Clerk took the roll call.

PRESENT:	President Trustees	John Birkinbine, Jr. John Chapin, Jr. Frank Charhut Joan Frazier Terry Gottlieb Ted Greene Fred Teichert
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**APPROVAL OF CONSENT AGENDA ITEMS:**

Trustee Chapin made a motion, seconded by Trustee Gottlieb, to approve Consent Agenda items 1 through 5.

1. Approve the Minutes of the August 19, 2008 Village Board meeting.
2. Approve the Bills and Disbursements from 8/9/08 to 9/5/08 in the amount of \$1,223,922.94.
3. Approve a resolution honoring Todd Berlinghof for eight years of service on the Architectural Commission.
4. Approve the appointment of Fred Gougler as Chair and Robert Hayward as Vice-Chair of the Traffic and Transportation Committee.
5. Approve an ordinance declaring one 2000 Ford Crown Victoria as surplus and authorizing staff to sell that vehicle.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin Charhut Frazier Gottlieb Greene Teichert	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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**CONSIDERATION OF A REQUEST BY NSSC TO CHANGE THE DAY RESERVATION POLICY FOR HOUSE OF WELCOME.**

Trustee Gottlieb made a motion, seconded by Trustee Chapin to approve a request by the North Shore Senior Center to permanently change the daily reservations accepted from 30 to 33 participants for the House of Welcome.

Community Development Director Anne Kane noted that earlier this year the NSSC House of

Welcome approached the Board to increase the number of daily reservations on a trial basis in order to reach full capacity on a more frequent basis. She noted that per their letter they reported that they never have reached or exceeded their daily participation amount including during the six month trial period. She reported that an additional staff person had been added by the House of Welcome to handle the increased capacity. Director Kane noted that representatives are present to answer any questions the Board may have. She also noted that the Board has the ability to make this change permanent or refer it to a public meeting before the Plan and Zoning Commission. She further noted there has been no negative feedback from any surrounding property owners and therefore had no concerns recommending approval as requested.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Gottlieb			
	Greene			
	Charhut			
	Frazier			
	Teichert			

### **CONSIDERATION OF AN ORDINANCE AMENDING THE FY2007/2008 GENERAL FUND BUDGET**

Trustee Chapin made a motion, seconded by Trustee Teichert to approve amending the FY2007/2008 Village General Fund Budget.

Finance Director Steve Noble explained that the ordinance is a procedural item, a clean up of the last fiscal year. In the course of booking all the final expenses and accruing all expenses for the last fiscal year, the Village was over the statutory allotment that was in the budget ordinance by \$163,792 in the general fund, representing about a 1.9% over budget amount. The over budgeted amount is attributable to the storm cleanup last August which was \$111,000 of the overrun, increased costs for gasoline and oil which was about \$27,000 and, the increased cost for road salt which accounted for about \$20,000. On the positive side, he noted that revenues for the year were also over budget. In looking at the year as a whole, we originally did have a balanced budget except the amount originally budgeted in May 2007 was a little off.

Also, in this ordinance is an amendment to the budget for the Police Pension Fund. There were two unplanned events in the fund – one was the retirement of an employee and the other was a resignation of an employee. Their contributions have to be refunded back to the Pension Fund. Typically we have not made provisions for these types of events but in the future some type of contingency may be added in case someone retires or resigns from the Police Dept.

Trustee Gottlieb noted that actually the Village was reimbursed directly for the \$111,000, so the total amount is actually one-third of the total amount this is over budget.

Director Noble noted that the way municipal accounting is done with expenses on one side and

revenues on the other, when there are extraordinary events expenditures can be distorted.

Upon the following roll call vote, the motion was approved.

AYES:	Charhut	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Chapin			
	Gottlieb			
	Greene			
	Frazier			
	Teichert			

### **CONSIDERATION OF SEMI-ANNUAL REVIEW OF CLOSED SESSION SUMMARY NOTES FOR PLACEMENT IN THE OPEN SESSION BOOK**

Trustee Frazier made a motion, seconded by Trustee Gottlieb to approve moving the designated Closed Session Summary Notes into the Open Session Book.

Attorney Hill noted that there are only three Closed Session Minutes remaining in the Closed Session Minutes Book and those involve pending litigation and/or personnel issues which remain until the statute of limitations has been reached. All other Minutes are moved into the Open Session book and made public.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Gottlieb			
	Greene			
	Charhut			
	Frazier			
	Teichert			

### **Board Update**

#### *Traffic and Transportation Committee Report*

Manager Sigman noted that the Traffic and Transportation Committee met on August 27 and did some additional work on various programs. A representative of the Committee could not be present tonight to report on their meeting. She noted that the former Chair, Peter Fischer, has stepped down as Chair due to a number of personal and work obligations but has asked to remain as a member of the Committee. The new Chair, Fred Gougler, was unable to attend tonight. The Committee asked that the Charter be considered at the October Board meeting so Chair Gougler could be present and discuss it with the Board.

Manager Sigman noted that the Traffic and Transportation Committee will be meeting with some legal firms to discuss environmental issues regarding Willow Road and how to deal with Phase I and Phase II engineering as IDOT moves ahead

In the meantime, there has been a lot of communication and work by IDOT's contractor on Willow Road during the past couple of weeks. As you have noticed, they began paving Willow Road. They have also closed two lanes on the bridge so they can begin reconstruction work. They will work on one side and then switch to the other side. There is no news yet on the Winnetka Bridge. One lane

has been closed due to an accident earlier in the year.

### *Community Events Sign*

Work on the community events sign is coming along well and we owe the Public Works Department our thanks for their work on this project which saved on costs. It looks like the project will come in under budget. It is hoped that some additional planting can be done in the area during this fall. Letters will be sent out to users of the sign to let them know they can again post signs and to provide information on the new specifications required for the signs.

### *Downtown Redevelopment*

Trustee Frazier asked for an update on the Edens Bank and any activity on the Downtown Redevelopment.

Director Anne Kane noted that there have not been any specific development proposals for any sites but that she has talked to various developers on ideas for downtown redevelopment plans.

### *Storms and Flooding*

Trustee Gottlieb noted appreciation of the efforts of Chief Bill Lustig and Chief Nystrand and their staffs for all their work assisting residents dealing with flooding over the weekend.

Chief Lustig and Chief Nystrand provided a report on the activities of their Departments during the storms and flooding this weekend.

There was some comments regarding the flooding from a resident but the comments could not be heard on the tape.

### *Stormwater Drainage Study*

Manager Sigman provided information on the purpose of the stormwater drainage study being conducted by consulting engineer Gewalt Hamilton. She noted that the purpose of the study was first to identify where flooding was occurring and to track the patterns and, the second phase of the study which is being worked on now, is to develop some design solutions which the Village could consider and to rank them and cost them out. The engineer is looking at the Village's existing infrastructure and looking at what is necessary to mitigate flooding. This information will be shared with the community in late fall when the report is complete. The final step would be for the Village and the community to determine how they can fund the necessary projects. A likely scenario is to set up a public utility for stormwater. Currently there are no funds available for the installation of storm water improvements. Manager Sigman noted that there will be a second special meeting set up to discuss stormwater drainage and flooding in the near future which will be posted on the website, the cable channel and in upcoming newsletters.

### **ADJOURNMENT**

There being no further business to come before the Board, Trustee Frazier made a motion to

adjourn the meeting and, by voice vote, all agreed and the meeting was adjourned at 7:35 p.m.