

**MINUTES
of the
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF NORTHFIELD
Tuesday, June 15, 2010 - 7:00 p.m.**

The Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall for the Regular Board meeting on Tuesday, June 15, 2010 at 7:00 p.m. The meeting was called to order by President Fred Gougler. The Village Clerk called the roll.

PRESENT:	President Trustees	Fred Gougler John Chapin, Jr. Joan Frazier Terry Gottlieb Brian Kozminski Fred Teichert George Warga
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ABSENT:

APPROVAL OF CONSENT AGENDA ITEMS:

Trustee Gottlieb made a motion, seconded by Trustee Warga, to approve Consent Agenda items 1 through 7.

1. Approve the Minutes of the May 18, 2010 Village Board meeting.
2. Approve the Bills and Disbursements from 5/13/10 to 6/3/10 in the amount of \$474,451.18.
3. Approve an ordinance amending Chapter 13, Sec. 13-14.1, by adding stop signs at the southwest corners of Mt. Pleasant Road and Lagoon Drive and Sunset Road and Lagoon Drive.
4. Sidewalk Replacement Program:
 - a. Approve a bid rejection for the 2010 Sidewalk Replacement project.
 - b. Authorize staff to re-bid the 2010 Sidewalk Replacement project.
5. Approve the Prevailing Wage Ordinance as required by the State of Illinois.
6. Approve a housekeeping ordinance amending Chapter 13, Article II, Licensing, regarding Village vehicle stickers and Appendix D, Article IV and Article XIII.A.
7. Approve an ordinance declaring two (2) 2004 Chevrolet Impalas as surplus and authorizing the Fleet Manager to dispose of them according to law.

Upon the following roll call vote, the motion to approve the Consent Agenda was approved.

AYES:	Chapin Frazier Gottlieb Kozminski Teichert Warga	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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**CONSIDERATION OF A SPECIAL USE ORDINANCE TO ESTABLISH AND OPERATE AN
OPTOMETRY OFFICE IN SUITE 115 AT 191 WAUKEGAN ROAD**

Trustee Frazier made a motion, seconded by Trustee Warga to approve a Special Use ordinance to establish and operate an Optometry Office in Suite 115 at 191 Waukegan Road.

Community Development Director Anne Kane reported that the Plan and Zoning Commission conducted a public hearing earlier in the month to review the request for an optometry office. She noted that there were a couple of requests made at the hearing by the petitioner which are reflected in the ordinance. The first is to allow for the future expansion of the practice and the petitioner requested that the floor area of the office space be allowed to expand by 15% in the future. The Plan Commission discussed this and staff indicated that if they had come in for the larger size office, our recommendation and support of the request would be the same. No concerns were noted regarding this request as well as recreating the number of medical providers up to a maximum of three (3) physicians and the Plan Commission was supportive of that. Director Kane noted, there was no other comment or public objection and the Commission gave its recommendation for approval.

Trustee Warga noted that he appreciated the flexibility of the Plan and Zoning Commission on encouraging future growth of the business.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Frazier			
	Gottlieb			
	Kozminski			
	Teichert			
	Warga			

CONSIDERATION OF AN ORDINANCE AMENDING THE VILLAGE CODE, APPENDIX A, ARTICLE XIX, TO ESTABLISH REGULATIONS RE PLACEMENT AND DURATION OF TEMPORARY STORAGE CONTAINERS

Trustee Frazier made a motion, seconded by Trustee Teichert to approve the revised ordinance before them amending the Village Code, Appendix A, Article XIX establishing regulations regarding the placement and duration of temporary storage containers.

Director Kane noted that the Plan and Zoning Commission conducted a public hearing to consider the placement, duration and location of temporary storage containers. In addition to the conditions staff recommended containers not be held longer than 15 days on the property, that containers be placed on a hard, paved surface and that they not be closer than five feet to a property line. The Plan and Zoning Commission also thought it would be appropriate to limit the number to one container per property with the size no greater than 16 feet in length. She confirmed that 16 feet is the typical length of pods. These five conditions placed on the temporary storage containers are in keeping with industry standards.

Trustee Gottlieb asked if they considered some sort of escrow deposit to ensure compliance.

Director Kane responded that they talked about it at the staff level but it did not come up at the Plan Commission meeting. She noted that Wilmette requires a \$400 escrow.

Trustee Gottlieb also asked if we are comfortable with five feet which seems kind of close to the property line and whether that is what most of the ordinances require.

Director Kane responded that the Village wanted to maintain a safe distance particularly if there is a sidewalk and someone is backing up. She also noted that some ordinances require no setback.

Manager Sigman noted that the most common location for these temporary storage containers is in the driveway for a few weeks. Given some of our setbacks in certain districts, to keep five feet distance from the house and the 16 foot container, you really don't have a ton of room. On a longer driveway, they are most likely going to be closer to the house.

Trustee Gottlieb also asked what our enforcement is.

Manager Sigman responded that it would be the same thing if there was a zoning violation, you would have to serve them notice that they are not in compliance and if they don't come into compliance by a certain time, you would issue them a citation and take them to court.

Director Kane reported that fortunately, we have been able to get compliance on the handful of complaints we have received in recent years. It has generally required a phone call from the Building Commissioner to the resident making them aware of the matter. She added that at the Plan Commission meeting, she heard about a pod in Northbrook that has been an eyesore and that everyone seems to be aware of.

Trustee Gottlieb added that down the road there is nothing to preclude us if we see "x" situation occurring from going back in to ask for an escrow to make changes.

Director Kane responded "absolutely."

Upon the following roll call vote, the motion was approved.

AYES: Chapin Frazier Gottlieb Kozminski Teichert Warga	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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CONSIDERATION OF AN AMENDMENT TO THE SPECIAL USE FOR THE NORTH SHORE SENIOR CENTER TO INCREASE THE DAILY PARTICIPANTS AT THE HOUSE OF WELCOME

Following discussion, Trustee Chapin made a motion, seconded by Trustee Frazier to approve an amendment to the Special Use for the North Shore Senior Center to increase the number of daily participants at the House of Welcome

President Gougler noted that this item calls for two options related to increases in daily participants at the House of Welcome. He felt it would be easier to discuss the options and then have a motion on one of the options. President Gougler disclosed that he is a Board Member of the North Shore Senior Center which operates the House of Welcome so he would not be voting or offering his opinion on this item.

Director Kane related that when the North Shore Senior Center House of Welcome was

established in 2002, the Special Use application initially indicated they would have a maximum of 24 clients daily attending the day care program. A couple of years later, NSSC came back seeking to increase the daily number to 30 clients. It was established at that time that they would not take reservations for more than 30 clients per day. A couple of years ago, because of illnesses, travel plans and unexpected changes, the House of Welcome saw they were not reaching their maximum number of 30 participants per day so the Village Board approved a change in their reservation policy to allow them to accept up to 33 reservations per day to more regularly hit the maximum of 30 clients per day. She noted that has worked out well for NSSC. Director Kane noted that with the growing incidence of Alzheimer's in the community and the growing need for this service, the Senior Center's Director Jordan Luhr is here to ask for the Board's approval to increase their daily clients to 40 participants. As outlined in the letter of request, there are many industry standards, certifications and accreditation programs the House of Welcome has looked at to insure they have the area, square footage and the staffing to support this increase in clients. She noted that they are asking to maximize the number of clients at 40 with this request tonight so they did not have to come and ask for smaller increments over the next couple of years. Director Kane's clarified in the Village's zoning ordinance when you come back a third time to amend a Special Use, and noted that this is the House of Welcome's third visit to request an approval; it requires a super majority vote. As noted in staff's report, their request is for a better use of the facility to serve a need in the community. Staff does not feel it changes the land use or intensity since they are not expanding the building area so staff is comfortable with this at a Board position. However, if the Village Board has questions or concerns, it would be more appropriate to refer them to the Plan and Zoning Commission to conduct a public hearing on this matter.

President Gougler asked if there were any comments or questions on this issue.

Trustee Gottlieb noted that he felt this was a fine idea but prior to this the House of Welcome was taking 33 reservations to insure 30 participants. He asked whether the House of Welcome would take 40 reservations or would they take 44 reservations to insure 40 participants.

Director Kane responded that it is a good question but she did not have the answer to Trustee Gottlieb's question and turned to the representative from the Senior Center.

Director Luhr responded that their long term intention is just to take 40 reservations. He noted that is so they do not to have to keep coming back before the Board to ask to expand the number of participants. Their intent over the next year is really to increase the number by one (1) and long range they would be talking a maximum of 40 reservations and not participants. He noted that if they took 40 reservations, they would have 37 or 38 participants. He noted that 40 is really the maximum they would want to be at.

Trustee Gottlieb asked what happens if they come back a fourth time.

Director Kane responded it means a super majority is needed again to vote for a change.

Trustee Chapin asked what a super majority is.

Attorney Hill responded that it requires five (5) votes.

Police Chief Lustig asked if Northfield residents still take priority on their list.

Director Luhr responded that is correct.

Trustee Warga noted that if the Board pushes this matter back to the Plan and Zoning Commission, it just creates a lot of paperwork. Plan and Zoning would approve this because they would be looking at the parking situation and certainly our staff is expert enough to recommend that the Board approve this request.

Trustee Teichert noted that he assumed they have enough parking if the number is raised to 40 participants but he noted that they stated that if they got to 40 they would hire more staff which would require more parking. He asked Director Luhr if they anticipate a problem with that.

Director Luhr responded that incremental staff to handle 40 participants if they got to that number would probably require two or three more spaces. However, adding participants does not add to a parking problem.

There being no further discussion, upon the following roll call vote, the motion was approved.

AYES:	Chapin Frazier Gottlieb Kozminski Teichert Warga	NAYS: 0	ABSTAIN: 0	ABSENT: 0
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Board Updates

President Gougler noted that since the Board went through Department updates during the Strategic Planning Session at the earlier Committee of the Whole meeting as well as an update on Home Rule, the Board Updates could be abbreviated.

Trust Frazier commented that she noticed a lot of yellow/green fluorescent signs going up in the community and asked if there will be an end to them. She noted they are for school crossings, yields, slow signs and others.

Director Nystrand responded that those signs are the new reflective sign standard that has to be followed.

Trustee Teichert asked for an update on the Winnetka Avenue bridge.

Director Nystrand reported that the County's contractor finished the guardrail today; they are waiting on cure time for concrete. The County Engineer thinks they will be finished in a couple of weeks. All the work that is left now is the blacktop on top of the concrete, there are also four blacktop patches to be done on either side of the bridge; then they have to stripe it.

Trustee Teichert asked if that means work will continue to the end of their contract in the middle of July.

Director Nystrand responded that he is trying to get the County to finish the project and have the bridge open by July 4 because it is part of our parade route. The County Engineer felt they could

do that.

Trustee Teichert asked Police Chief Lustig about Seuls noting he understood that the Seul's chef went to court last week. He asked for information on that.

Chief Lustig did not have any comments on the case.

Trustee Teichert reported that he heard his bail was reduced.

President Gougler noted that this concludes the regular portion of the meeting.

ADJOURN TO CLOSED SESSION

Trustee Chapin made a motion, seconded by Trustee Warga to adjourn to closed session at 7:20 p.m. to discuss current litigation issues.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Frazier			
	Kozminski			
	Teichert			
	Gottlieb			
	Warga			

RETURN TO OPEN SESSION

Trustee Frazier made a motion, seconded by Trustee Warga to return to open session at 8:00 p.m.

Upon the following roll call vote, the motion was approved.

AYES:	Chapin	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Frazier			
	Kozminski			
	Teichert			
	Gottlieb			
	Warga			

CONSIDERATION TO CONTINUE PURSUING A CONSOLIDATED 911 DISPATCH CENTER

Trustee Frazier made a motion, seconded by Trustee Chapin to continue to have staff pursue a consolidated 911 dispatch center. Upon the following roll call vote, the motion was approved 5 Ayes to 1 Nay.

AYES:	Chapin	NAYS: Frazier	ABSTAIN: 0	ABSENT: 0
	Kozminski			
	Teichert			
	Gottlieb			
	Warga			

ADJOURNMENT

There being no further business to come before the Board, Trustee Teichert made a motion, seconded by Trustee Frazier to adjourn the meeting. By voice vote all approved and the meeting was adjourned at 8:45 p.m.