

MEETING MINUTES

WILLOW ROAD STEERING COMMITTEE MEETING

June 13, 2007

Attached are meeting minutes from the Steering Committee Team Meeting for the Willow Road Context-Sensitive Enhancement Plan held June 7, 2007 at the Village Hall in Northfield.

Steering Committee Members	<u>Absent</u>	<u>Present</u>
Ken Behles, Village of Winnetka	_____	<u> X </u>
John Birkinbine, Village of Northfield	_____	<u> X </u>
Peter Fischer, Village of Northfield	_____	<u> X </u>
Fred Gougler, Village of Northfield	_____	<u> X </u>
Becky Hurley, Village of Winnetka	_____	<u> X </u>
Mark Kurensky, Village of Winnetka	_____	<u> X </u>
Ian Sherman, Village of Winnetka	_____	<u> X </u>
Scott Turban, Village of Northfield	_____	<u> X </u>
 Alternates		
Carol Kurtz, Village of Winnetka	<u> X </u>	_____
 Staff Liaisons		
Stacy Sigman, Village of Northfield	_____	<u> X </u>
Steve Saunders, Village of Winnetka	_____	<u> X </u>
Doug Williams, Village of Winnetka	_____	<u> X </u>
 Consultants		
Scott Freres, The Lakota Group	_____	<u> X </u>
Daniel Grove, The Lakota Group	_____	<u> X </u>
Kevin Clark, The Lakota Group	_____	<u> X </u>
Mike Kerr, Christopher Burke Engineering	_____	<u> X </u>

INTRODUCTIONS

- Introductions were made of the Steering Committee, Staff Liaisons, and Consultants

PROJECT HISTORY OVERVIEW

- Scott Freres of Lakota, Stacy Sigman of Northfield, and Mike Kerr of Christopher Burke Engineering gave an overview of what led to this process. As part of the discussion, IDOT's adoption of Context Sensitive Solutions and its impact on this project were explained.

WORK PROGRAM/GOALS/TIMELINE

- Lakota presented the work scope and project study area depicted on aerial exhibits that were handed out to the Committee. The study area being Willow Road from Waukegan Avenue on the west, to Provident Street on the east.

- Lakota reviewed a proposed project timeline, which included the goal of completing the project around the end of 2007/beginning of 2008.

ROLES & GOALS

- Becky Hurley was identified as the Committee Chair, and Peter Fischer was identified as the Press Contact.
- It was discussed that Lakota would host the project web site and e-mail address.
- Lakota presented a concept of a Community newsletter that could be developed by both Communities to send out. It was agreed that the newsletter was a good idea that would be pursued.
- The development of core fundamental principles/community values was discussed. Lakota will assemble input from the Committee into a draft set of principles for the next meeting.
- The Committee was asked to start assembling a list of groups and individuals for the stakeholder interviews.

COMMUNITY WORKSHOPS – TARGET DATE DISCUSSION

- The schedule of workshops was discussed as it related summer vacations and the start of the school year. It was agreed that to insure the highest turnout and most participation at the workshops, they should not start until September. The workshops were scheduled for mid-September and mid-October.

CORRIDOR TOUR

- Following the meeting, a corridor tour was conducted to view the existing conditions/character in the field. The group met at the northwest corner of Wagner and Willow and walked west to Sunset Ridge to view the conditions at both Middlefork and Sunset Ridge schools. The group then drove to the intersection of Glendale and Willow to see the conditions at Crow Island School.