

QUESTIONS AND ANSWERS

- Q. What are the construction hours in the Village?**
A. Building construction hours are: Monday thru Friday 7:00 a.m. to 7:00 p.m.; Saturday 9:00 a.m. to 5:00 p.m.; Sunday and National Holidays 12:00 noon to 5:00 p.m.
- Q. How long is the building permit valid?**
A. Work authorized by a permit must begin within six months and be completed within eighteen months of the date the permit was issued. Work extending beyond this time frame requires the approval of the Building Commissioner. Please call the Building Department if you foresee problems with this time frame.
- Q. What is the purpose of the refundable bond?**
A. The bond provides an incentive to complete the work in the manner it was approved and to have the work inspected as required.
- Q. When can I expect the bond to be refunded?**
A. The Building Department will process the refund after all requirements of the Village (i.e. final inspection, drainage, etc.) are completed and approved. Generally, it takes two to four weeks for the refund to reach you.
- Q. Who or what is JULIE?**
A. JULIE stands for "Joint Utility Locating Information for Excavators". The phone number is 1-800-892-0123. Within two working days from your call, representatives from each utility (not JULIE employees) will come out and mark the appropriate location of their buried lines using this color code: Yellow = Gas, Oil or Petroleum; Red = Electric; Orange = Telephone, Cable TV; White = Proposed Excavation; Pink = Temporary Survey
- Q. Does the Village locate its underground utilities?**
A. The Public Works Department will locate underground Village utilities including sewer and water mains. You may call them at (847) 441-3810.
- Q. What is a "Stop Work" order?**
A. A "Stop Work" order is issued for jobs that are not being completed in accordance with the approved plans or for jobs that were started without a permit. No work can take place on the site until the stop work order has been lifted.
- Q. What if I want to make changes to my plans as work on the project progresses?**
A. Be sure to obtain permission from the Building Commissioner **prior** to making any changes to the approved permit plans.
- Q. What do I do with the permit placard I was given?**
A. The permit placard should be displayed in a window of your home so it is visible from the street. It should remain on display until the final inspection has been made, the project approved and an occupancy permit has been issued.
- Q. What inspections are required?**
A. Inspections are noted on the building permit placard in the order in which they are required.
- Q. What is the difference between the plan review fee and the building permit fee?**
A. The plan review fee covers the cost of reviewing the plan for compliance with Village codes. The building permit fee covers the cost of processing the permit and inspecting the improvement.

If you have any other questions, please contact the Building Department at (847) 784-3551.