

**MEMORANDUM**

TO: President Joan Frazier and Board of Trustees  
Everette M. Hill, Village Attorney  
Department Heads

FROM: Stacy Sigman, Village Manager

DATE: July 12, 2019

SUBJECT: July 16, 2019 Village Board Meeting

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Attached are the agenda and materials for the Tuesday, July 16, 2019 Board meeting. All trustees will be in attendance.

A light dinner will be served at 5:00 p.m. in the multipurpose room before the 5:30 p.m. Committee of the Whole meeting in the Council Chambers.

As always, please do not hesitate to contact me if you have any questions.

SAS/hm

Attachments



*Prior to the Village Board meeting, there will be Committee of the Whole meeting at 5:30 p.m. in the Board Room at the Village Hall, 361 Happ Road*

**AGENDA  
VILLAGE BOARD MEETING OF THE  
BOARD OF TRUSTEES  
OF THE  
VILLAGE OF NORTHFIELD  
TUESDAY, JULY 16, 2019 – 7:30 P.M.**

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ROLL CALL of the Board of Trustees of the Village of Northfield.  
PRESENTATION OF MATTERS BY THE VILLAGE PRESIDENT, TRUSTEES AND OTHER OFFICIALS.

**I. Action Items**

1. Consideration of the Skokie Valley Trail alignment.

**II. Consent Agenda Items: Village President**

All items listed will be enacted by one motion. There will be no separate discussion on these items unless a Village Board member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

2. Approve the Report of Proceedings from the June 18, 2019 Village Board meeting.

3. Approve the Bills and Disbursements from June 7, 2019 to July 3, 2019:

General Fund	\$269,498.38
Foreign Fire Insurance Tax Fund	332.80
Water and Sanitary Sewer Fund	112,495.39
Storm Sewer Improvement Fund	483,965.91
Capital & Equipment Fund	88,349.58
2017 Go Bond Project Fund	<u>283,751.00</u>
<b>TOTAL</b>	<b><u>\$1,238,393.06</u></b>

**III. Public Comment**

**IV. Information Items**

4. BOARD UPDATE: These items are presented for information purposes to inform the Board of on-going projects and events. These issues will not be discussed unless indicated.

A. Departmental Updates:

1. Office of the Village Manager
2. Community Development & Building Department

3. Finance Department – **Monthly Report**
4. Fire-Rescue & Public Works Departments
5. Police Department

B. Standing Commission/Committee/Board Report of Proceedings:

1. Architectural Commission meeting – July 8, 2019

C. Upcoming Meetings/Events:

- |           |   |
|-----------|---|
| August 7  | Zoning Board of Appeals meeting – 7:00 p.m. |
| August 20 | Committee of the Whole meeting – 5:30 p.m.  |
| August 20 | Village Board meeting – 7:00 p.m.           |
| August 22 | Police Pension Fund meeting – 5:00 p.m.     |

***Please Note: There are no August meetings for the Plan & Zoning Commission or the Architectural Commission.***

**V. Adjourn: Village President**

The Village of Northfield is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Village Manager's office at 847/446-9200 or 847/446-7131 (TDD) at least one week prior to the meeting, if possible, to allow the Village of Northfield to make reasonable accommodations for those persons.

VILLAGE OF NORTHFIELD  
REGULAR BOARD MEETING  
SUMMARY SHEET

Meeting Date: <u>July 16, 2019</u>	<input type="checkbox"/> Ordinance
Subject: <u>Skokie Valley Trail Alignment</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Stacy Sigman, Village Clerk</u>	<input type="checkbox"/> Information
Department: <u>Office of the Village Manager</u>	<input checked="" type="checkbox"/> Other: Report of Proceedings

Details:

The Skokie Valley Trail (STV) will be discussed at the Committee of the Whole meeting, just prior to the Board meeting. If necessary, public comment and deliberations will continue at the Board meeting. Two alignment options are being considered, north of Willow Road:

Alternative A – placing the trail in the existing Village owned right of way, on that land that was dedicated to Northfield by the Canadian Pacific Railroad.

Alternative B – placing the path within Com Ed and Union Pacific right of ways.

Upon completion of deliberations, a motion will need to be made as to the alternative with which to move forward for completion of the Phase I study.

It should be noted that if Alternative B is selected, the Phase I engineering contract will need to be amended. We estimate that the contract change will cost about \$45,000-\$60,000. The current contract is under the Village of Glenview’s jurisdiction. If Alternative B is selected, we will work with our legal team and Glenview with regards to the necessary contract modification. The final contract and financial change order will be brought back to the Board for approval.

- Executive Action:
- 1. A motion to approve moving forward with the Alternative A alignment, in the Phase I report for the Skokie Valley Trail; or***
  - 2. A motion to approve moving forward with the Alternative B alignment, in the Phase I report for the Skokie Valley Trail.***

**VILLAGE OF NORTHFIELD  
REGULAR BOARD MEETING  
SUMMARY SHEET**

Meeting Date: <u>July 16, 2019</u>	<input type="checkbox"/> Ordinance
Subject: <u>June 18 Village Board Report of Proceedings</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Stacy Sigman, Village Clerk</u>	<input type="checkbox"/> Information
Department: <u>Office of the Village Manager</u>	<input checked="" type="checkbox"/> Other: Report of Proceedings

**Details:**

Attached are the draft Report of Proceedings from the Tuesday, June 18, 2019 Village Board meeting.

**Executive Action:**

***A motion to approve the Report of Proceedings from the June 18, 2019 Village Board meeting.***

**DRAFT REPORT OF PROCEEDINGS  
OF THE  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF NORTHFIELD  
Tuesday, June 18, 2019 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:04 p.m. on Tuesday, June 18, 2019 for the Regular Board meeting. The meeting was called to order by President Joan Frazier. The Village Clerk took the roll call.

PRESENT:	President	Joan Frazier
	Trustees	Thomas Terrill Charles Orth Todd Fowler Greg Lungmus John Goodwin Tom Whittaker

ABSENT:

ALSO PRESENT: Attorney Lance Malina

**APPROVAL OF CONSENT AGENDA ITEMS:**

1. Approve the Report of Proceedings from the May 21, 2019 Village Board meeting.
  
2. Approve the Bills and Disbursements from 5/9/19 to 6/6/19:

General Fund	\$153,426.40
Foreign Fire Ins. Tax Fund	3,229.00
Water and Sanitary Sewer Fund	137,139.27
Storm Sewer Improvement Fund	12,215.60
Capital & Equipment Fund	17,161.52
2017 Go Bond Project Fund	81,023.72
Rolling Ridge SSA Project Fund	<u>8,570.40</u>
<b>TOTAL</b>	<b><u>\$ 412,765.91</u></b>

Trustee Terrill made a motion, seconded by Trustee Whittaker, to approve Consent Agenda items 1 and 2.

Upon the following roll call vote, a motion to approve Consent Agenda items 1 and 2 was approved.

AYES:	Terrill	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Orth			
	Fowler			

Goodwin  
Lungmus  
Whittaker

**CONSIDERATION OF A SPECIAL USE ORDINANCE FOR A BEHAVIORAL HEALTH SERVICES OFFICE AT 191 WAUKEGAN ROAD.**

Trustee Orth made a motion, seconded by Trustee Goodwin, to approve a special use ordinance for a behavioral health services office at 191 Waukegan Road.

Community Development Director Steve Gutierrez explained that the petitioner is Gersten Associates, PC and they are seeking a special use in order to operate a behavioral health services office in the office building at 191 Waukegan Road. On June 3, 2019 the Plan & Zoning Commission considered the application and voted unanimously to recommend approval of the special use request. The petitioner was present to answer questions.

Kevin Travers, the landlord and property manager of 191 Waukegan Road, stated he was present in support of the petitioner's request for a special use permit. President Frazier questioned what type of facility this is. Dr. Jeffrey Gersten indicated this is an outpatient behavioral health services office. President Frazier asked Dr. Gersten what are the ages of his patients. He said they are a generalist practice so it ranges from young children 5 years old to older adults in their mid-80's. His specialization is child adolescent and family, so they have a broad focus. He said this will be their sixth location and are moving the office to Northfield from Skokie. They already have an office in Skokie and they wanted to spread out.

Trustee Terrill asked Dr. Gersten where his doctor's degree is from. He went to the Alliance School of Professional in Psychology. He has a masters and doctorate from there. It is located in downtown Chicago. His undergraduate studies were at Boston University.

President Frazier then requested a roll call vote to approve a special use ordinance for a behavioral health services office at 191 Waukegan Road.

AYES: Terrill            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
         Orth  
         Fowler  
         Goodwin  
         Lungmus  
         Whittaker

**CONSIDERATION OF A THREE MONTH EXTENSION OF THE SPECIAL USE FOR WINTRUST BANK AT 1852 WILLOW ROAD UNTIL SEPTEMBER 18, 2019**

Trustee Goodwin made a motion, seconded by Trustee Lungmus, to approve a three month extension of the special use for Wintrust Bank at 1852 Willow Road until September 18, 2019.

Director Gutierrez indicated Wintrust Bank is seeking a second extension of the deadline to obtain their building permit for their new branch facility at 1852 Willow Road. Last month, the Board granted them a one month extension in order to deal with a number of issues related to soil contamination and the remediation process. It has taken them longer than they anticipated so they are seeking another extension until September 18<sup>th</sup>. This would give them more time to address the environmental issues before the Village issues the building permit. Director Gutierrez said the petitioner was not present, probably due to miscommunication.

President Frazier asked Director Gutierrez if he feels confident that this will be the last request for an extension. He said he believes so. Trustee Goodwin asked if he believed that they have resolved their issues with the property owner. Director Gutierrez said the Village was given a draft of the remediation action plan which will take a little time to analyze. The Village is not acting as the IEPA which is the agency that oversees remediation. The owners currently have a no further remediation letter, which is the IEPA document on a remediation of a particular site. The Village just wants a level of comfort that it is being addressed property. Once we have that level of comfort, the building permit will be issued. All other reviews of the plans have been done. Trustee Goodwin asked if they would have to seek approval of the EPA once they submit the plan. Director Gutierrez indicated that is yet to be determined. They believe their existing approval from the IEPA covers the work.

Trustee Fowler asked Director Gutierrez what he has seen from them. Director Gutierrez explained that last week they gave staff a soil remediation plan on what they are going to take out and what kind of barriers they are going to install. They are going to excavate the soil to a certain depth and install engineered barriers to prevent any gases from going above the barriers to protect occupants of the property. He believes the Village has 90% of the documentation.

Trustee Terrill questioned who has the responsibility for the land. Director Gutierrez responded that ultimately the property owner is responsible for making sure it meets the requirements. The bank is leasing the property from the owners. Trustee Orth said it sounds like the plan is to dig down to a certain level, remediate the soil and then seal it because they don't feel that they can go down deep enough. Director Gutierrez said he doesn't know the answer to that. He said this is a typical approach to dig to a certain level. This engineered barrier has to meet all of the specifications established by the EPA and IEPA. It is a common approach. VM Sigman indicated the Village is retaining an expert to assess the documents and to make sure they are all being done properly. There isn't an environmental specialist on staff. Director Gutierrez added that Klein, Thorpe and Jenkins has an attorney that specializes in environmental law issues. Attorney Malina said it sounds like there was an NFR letter on this property already and if that is so, it is commercial property and it only needs to be cleaned up to a non-residential standard. Those standards are lower and engineered barriers are acceptable as long as there is no basement. He thinks that whatever they are doing to the development is changing things around enough that they have to open up what was formerly sealed and then they need to re-seal it.



President Frazier asked if they are still planning to open in February 2020. Director Gutierrez said they indicated the remediation process would take two to three months and actual construction could be 3 to 5 months. He thinks spring of 2020 is optimistic. He has not received an updated schedule. VM Sigman said the extension is for the time period to have a building permit issued. Once the building permit is issued under our Code, they have 18 months to complete the project.

President Frazier then requested a roll call vote to approve a three month extension of the special use for Wintrust Bank at 1852 Willow Road until September 18, 2019.

AYES: Terrill            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
          Orth  
          Fowler  
          Lungmus  
          Whittaker  
          Goodwin

**CONSIDERATION OF THE PURCHASE OF NINE SQUAD CAR CAMERA SYSTEMS INCLUDING DATA STORAGE EQUIPMENT AND INSTALLATION FROM WATCHGUARD VIDEO FOR \$58,550**

Trustee Whittaker made a motion, seconded by Trustee Goodwin to approve the purchase of nine squad car camera systems including data storage equipment and installation from WatchGuard Video for \$58,500.

Chief Bill Lustig indicated that since 2009, the police department has had camera systems in the squad cars. There have been failures over the last three years and there are no replacement parts and the manufacturer no longer supports the product. The new cameras will be put in all nine squad cars capable of making traffic stops. Three quotes were obtained and WatchGuard Video was the lowest quote at \$58,550. The police department also reached out to nine other departments that have the WatchGuard System. After a review of all vendors, the department is recommending WatchGuard Video. The budget included \$60,000 for the project. WatchGuard quote includes cameras, data storage, equipment and installation for \$58,550. The police department was able to obtain a grant from the Illinois Law Enforcement Training & Standards Board which will provide \$44,955 in reimbursement for the purchase of these cameras. The Village's final cost for the project will be \$13,595.

President Frazier said this is the standard these days. She thanked Chief Lustig for his work. Trustee Lungmus praised Chief Lustig and his staff for doing the work on this. Trustee Whittaker thanked the sergeants for the work that was put into this.

President Frazier then requested a roll call vote to approve the purchase of nine squad car camera systems including data storage equipment and installation from WatchGuard Video for \$58,500.

AYES: Terrill            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
Orth  
Fowler  
Goodwin  
Lungmus  
Whittaker

**CONSIDERATION OF A MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND AWARD A CONTRACT TO WUNDERLICH-MALEC OF ADDISON, ILLINOIS FOR TWO VARIABLE FREQUENCY DRIVES IN THE AMOUNT OF \$21,925 DUE TO THEM BEING SOLE SOURCE PRODUCTS**

Trustee Whittaker made a motion, seconded by Trustee Terrill to approve a motion to waive the competitive bidding process and award a contract to Wunderlich-Malec of Addison, Illinois for two variable frequency drives in the amount of \$21,925 due to them being sole source products.

Public Works Director Mike Nystrand indicated the Village owns a one million gallon water reservoir on the west side of town. Our system is set up to serve as a high pressure zone in the west side of town. There are three pumps at that station and each pump is governed by a variable frequency drive ("VFD"). That ensures that the pressure or flow going out of the station stays steady. The pump station was built by Kraft in 1991 so that Kraft could get water to the top floors of their building. The Village has run and maintained that pump station since 1991. VFD's typically have an estimated useful life of 10 to 15 years. These VFD's were last replaced in 2008. In this year's budget, we had \$40,000 budgeted for the replacement of all three VFD's. We received a proposal from Wunderlich-Malec, who is the design and maintenance engineering firm for our station and SCADA system. Their proposal includes the removal, supply, installation and operational training for the employees for the three drives at \$33,925. After staff obtained the quote, one of the VFD's failed completely and had to be replaced on an emergency basis at a cost \$12,000. The remaining two VFD's still needs to be replaced and the balance of that work is \$21,925. Director Nystrand indicated that normally purchases under \$25,000 do not go to the Board for approval, and although the remaining work is less than that amount, the total project cost is actually \$33,925. To ensure full transparency, they wanted the Board's review and approval of the project.

Trustee Whittaker noted that the water reservoir is an integral part of the Village's infrastructure. He gave kudos to staying on top of it. He stated that unfortunately things do break, but replacing it before it breaks is not a bad idea.

Director Nystrand said we operate now a high pressure system. In the event we would lose water from our supplier Winnetka, we put in some interconnects in other communities. We have an interconnect with Glencoe on our north end and Winnetka Road by Mickey Lane with Glenview. In an emergency, we could open up our station so our reservoir can supply water to residents outside the high pressure zone.

Trustee Lungmus noted they honored the original pricing even though a portion was done on an emergency basis.

President Frazier then requested a roll call vote to approve a motion to waive the competitive bidding process and award a contract to Wunderlich-Malec of Addison, Illinois for two variable frequency drives in the amount of \$21,925 due to them being sole source products.

AYES: Terrill  
Orth  
Fowler  
Goodwin  
Lungmus  
Whittaker

NAYS: 0

ABSTAIN: 0

ABSENT: 0

**CONSIDERATION OF A MOTION TO WAIVE THE COMPETITIVE BIDDING PROCESS AND APPROVE THE PURCHASE AND INSTALLATION OF A NEW 30 TON HVAC ROOF TOP UNIT AND VENTILATION AIR CONTROL VALVES FROM AA SERVICE COMPANY IN THE AMOUNT OF \$134,897 [DUE TO A LOWER QUOTE FROM THE VILLAGE'S CURRENT AND ESTABLISHED SERVICE PROVIDER]**

Trustee Orth made a motion, seconded by Trustee Fowler to approve a motion to waive the competitive bidding process and approve the purchase and installation of a new 30 ton HVAC roof top unit and ventilation air control valves from AA Service Company in the amount of \$134,897.

Director Nystrand explained that in this fiscal year's budget, we have \$128,000 budgeted for the replacement of the HVAC roof top unit at the Public Works/Fire-Rescue facility. The original unit was installed in 1999 and had a projected useful life of 20 years. It has had major problems during the last 6 to 8 months and they didn't have heat during the Polar Vortex. It has needed a number of costly repairs to keep it operational. There are fractures in both heat exchangers and the blower motor bearing is failing. The quote to replace these parts is \$26,000. The ventilation air control valves have required constant service and are failing. There are parts that are no longer available, including VAV's, so we can't get some of them to run. Control modules, blower motors, heat exchangers, gas regulating valves, control panels, AC condensing fans have all been replaced.

Director Nystrand indicated that staff evaluated the most economical way to replace the existing 40 ton RTU and identified two options. The option recommended is a new high efficiency 30 ton unit and replacement of all 18 of the VAV's at an estimated cost of \$135,000. The other option is replacing the existing roof unit with two smaller roof top units and then dividing the building into zones. It is more expensive (\$198,000) because it would require replacing the air supply trunk lines and returns and splitting the building into zones. The recommended option will use all the same ductwork and would switch out the VAV's. During the budget process, staff obtained quotes from our current service provider, AA Service Inc. of Northbrook. After receiving the quotes from AA Service, staff became aware of a purchasing contract cooperative contract. However, the quote received from AA Service is \$12,180 less

than the cooperative contract. Therefore, staff is recommending approval of the replacement of the roof top unit and the VAV's with AA Service in the amount of \$134,897. The Village also worked with ComEd in trying to obtain a grant through their Small Facilities Energy Efficiency Program. The total rebate that we have been awarded is \$16,550 but BEG keeps 15% or \$2,475 for administering the program. The Village will actually receive \$14,025. After the rebate, the final cost of the project is \$120,872 which is \$7,128 under budget.

Trustee Fowler asked how long it will take to replace the unit and when it will be done. Director Nystrand responded that if approved tonight, there is a three week delivery time. They already have the VAV's. They will bring a crane out to take the old unit off. They can change out the VAV's after the new roof top unit is up and running. It will all be done before fall. Trustee Lungmus suggested that there have been substantial efficiencies since 1999. He said that the 30 ton unit is 25% less in size than the 40 ton. He asked if that was because of efficiencies or budgetary. Director Nystrand said BEG and ComEd look at saving money on energy costs when they do replacement programs. Trustee Orth noted we will also save money in energy costs through the lifetime of the unit.

President Frazier then requested a roll call vote to approve a motion to waive the competitive bidding process and approve the purchase and installation of a new 30 ton HVAC roof top unit and ventilation air control valves from AA Service Company in the amount of \$134,897.

AYES: Terrill            NAYS: 0            ABSTAIN: 0            ABSENT: 0  
          Orth  
          Fowler  
          Goodwin  
          Lungmus  
          Whittaker

**CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE DECLARING THE EXISTING 40 TON ROOF TOP HVAC UNIT AS SURPLUS AND AUTHORIZING THE REMOVAL AND DISPOSAL OF THIS UNIT BY AA SERVICE COMPANY**

Trustee Whittaker made a motion, seconded by Trustee Orth to approve an ordinance declaring the existing 40 ton roof top HVAC unit as surplus and authorizing the removal and disposal of this unit by AA Service Company.

Director Nystrand said this is included in the proposal. Attorney Malina added that the ordinance has to be approved because it is a Village asset even though it is more of a liability. Trustee Whittaker asked if there is any value in that piece of equipment. Director Nystrand responded that it had no value to the Village.

President Frazier then requested a roll call vote to approve an ordinance declaring the existing 40 ton roof top HVAC unit as surplus and authorizing the removal and disposal of this unit by AA Service Company.

AYES: Terrill  
Orth  
Fowler  
Goodwin  
Lungmus  
Whittaker

NAYS: 0

ABSTAIN: 0

ABSENT: 0

**PUBLIC COMMENT**

None.

**Department Updates**

**Administration**

VM Sigman reported as follows:

There is a minor modification in next month's Board meeting. The Committee of the Whole meeting will take place at 5:30 and will be held in the Council Chambers. The start of the Village Board meeting will be at 7:30 so we can give the public plenty of time to speak at the Committee of the Whole meeting. The topic is the Skokie Valley Trail and we are seeking input into that proposed plan. Trustee Orth asked if a person can't make the 5:30 to 7:30 time window, could they speak at the regular Board meeting. VM Sigman said yes, during the public comment section at the end of the Board meeting. They can also email the Board through the website or submit written correspondence to AVM DeFeo and it will all be part of the public record. Any comments will be documented and provided to the Board in the packets.

President Frazier said if people come late and want to provide their comment during public comment, she hopes by that time, they would have already made a decision. So they would be commenting after the decision was made. She would encourage anyone who will not be able to come between 5:30 and 7:30 to send a letter or an email. VM Sigman added that the Phase I engineer will be at that meeting. Trustee Whittaker asked if there is a deadline for submittal of a letter. In order for it to be in the packet, AVM DeFeo indicated July 8<sup>th</sup>. If we get anything after that, we typically Xerox it and leave it at your seat. However, it is difficult to read through that correspondence during the meeting.

**Community Development Department & Building Department**

Director Gutierrez reported as follows:

There is a prospective buyer for the property at 1622 Willow Road that has placed the site under contract. They are in their due diligence phase now. The prospective buyer is moving their own offices into a portion of the building. They are a commercial investor/development management company. They would take about a quarter of the space

and would lease out the remaining portions for general office tenants or medical office tenants. They hope to close in 60 days.

Mariano's submitted plans for a comprehensive refresh of the Northfield store. They are going to paint and redo displays in the prepared food and produce sections. They plan to revamp the cash registers so there will be more display space and resetting the interior signage. Nothing will be done with the exterior. The work will be done during the evening. Regular hours will remain during the construction period. This project will take around four months and will start in July.

Trustee Orth noticed that they got new shopping carts that are really nice and they have repaved in front of the store. Director Gutierrez said there is about a \$900,000 investment they plan to make.

Trustee Terrill asked if Director Gutierrez anticipated any problems with variances at the 1622 Willow Road building. Director Gutierrez indicated the current building was developed as an office use, with parking variations. Those will carry over if the use is the same. If they were to increase the intensity of the use, it would entail zoning approval. Under the existing type of use, the third floor was used as a workout room and so that would remain an unoccupied space. The buyer feels the existing parking should suffice for their needs. There is parking available across the street under a license agreement with Cook County and half of that parking lot is under a license agreement with the IDOT. The license agreements with those entities are required to remain in effect. Trustee Orth asked if they are going to maintain 44 spaces that they have in the lower level. Director Gutierrez believes there are about 24 spaces and those will be maintained.

Trustee Fowler asked if Mariano's needs a waiver on the construction hours. Director Gutierrez said yes and they will be talking about that with them. They will submit as needed while going through the process. Trustee Whittaker asked if there will be any problems with the Northfield Road construction. Director Nystrand has been working with Mariano's owners to coordinate the deliveries. Director Nystrand said at 4:00 today, they finally got a permit from the County to do Northfield Road, so now we'll be able to get an official schedule from ALamp, the contractor for the project. He met with Brian Racine with Trans Systems, who will be the onsite engineer, and went through every building on Northfield Road. Traffic will only go north. He also set up an appointment with Mariano's corporate staff to go over their whole loading dock and deliveries and he feels they have addressed the issues. Mariano's is happy with the schedule. They understand at times there could be challenges. Director Nystrand asked the Mariano's folks if, when the driveways are torn out, they could function with doing the northern one and leaving the other one open and then switching to do the other. It works better when you do all one pour instead of half and half. The meeting went really well. Trustee Whittaker said using the northbound all the time is a great benefit to fire-rescue. Director Nystrand said Mariano's asked if once the detour is in place, they could make up some signs with arrows to lead patrons around to the parking site on Orchard Road. VM Sigman indicated that specialized signage is something for which we have given approval. Trustee Whittaker then asked if the

approaches at Mariano's will be concrete or asphalt. Director Nystrand said concrete and all the driveways on Northfield Road will be concrete from the curb back to the right of way and will replace sections of the sidewalks specifically where the sidewalk meets the driveways. There will also be detectable warnings for ADA compliance. Part of this project will replace the sidewalks on the north end of Northfield Road and will also go across Winnetka Road at the bike path. They will all be ADA compliant.

President Frazier was delighted to hear that Mariano's is sprucing up their store. She would like to see them spruce up their landscaping too.

### Finance Department

Finance Director Noble reported as follows:

In the packets are the financial reports for April 30<sup>th</sup> which is the end of the fiscal year. This is our best estimate as to how we are going to finish the year. There are still some things that could change in the next couple of weeks such as if we receive any more property tax. Any property tax received up until the end of June gets put back into the prior fiscal year. What you will see this evening is going to be very close to what you will see in September when the draft audit is completed.

Director Noble said the year will end slightly better than predicted. It looks like we will have \$184,000 surplus this year. In the General Fund, we had predicted \$165,000 back in March which is better than the \$69,000 that was actually budgeted for this year. All the departments in the General Fund came in under budget. He said they are still working on a possible budget amendment for the water fund which may need the Board's attention in the near future. There was an emergency repair of the water main on Riverside which put us over-budget in our expenses in the Water Fund. That is the controlling factor in budgeting, by the fund level, not the line item level. We're working with the auditors to address that issue in the future. The auditors started yesterday and every year they are very thorough. We ended the year with our Pension Fund return on our investment at 4.23% which is below our assumed rate of return of 6.75%. While that's not great news, we're not a December 31<sup>st</sup> fiscal year so there is time for that to change. Some of the neighboring towns who have December 31 fiscal years got hit as that was the low part of the market. At least having an April 30<sup>th</sup> fiscal year, the market has a chance to recover.

President Frazier is very grateful that all the departments for doing their part and staying within the budget.

### Fire-Rescue & Public Works Departments

Chief/Director Mike Nystrand reported as follows:

Public Works:

Director Nystrand indicated the seasonal summer help started and they have been invaluable in helping us keep up with the grass cutting and trimming the bushes along all the sidewalks in town. There were two water main breaks; one on Harding and one on Jeffery which was a repair sleeve that went bad.

#### Fire-Rescue:

Last Wednesday evening, there was a call at Walgreens so Chief Nystrand followed the crew there and noticed at 195-197 Northfield Road (Tick Tock Day Care and two fitness companies) had water pouring out of their front doors. On their way back, the fire team stopped and the on-call Public Works person was already there working with the building owner to try to shut the water off to the building. Their control valve for their service was buried so it took a while to find it, but once they found it they were able to shut the water off to the building. They stayed and helped move chairs and furniture and squeegeed floors and pumped out their loading dock. The service for the building is out of the norm. It's an 8" water main that serves the building, not an inch and a half piece of copper. The line broke underneath the slab in the middle of the building. When they went to fix it the next day, they were able to find the leak by cracking the valve back on. When all the carpets were removed, they saw water coming up through an old rectangular cut in the floor where they had a break before. They didn't have an 8" repair sleeve, so we provided them an 8 x 15" repair sleeve so they could fix it on Thursday. They are shipping us the replacement sleeve.

Chief Nystrand indicated that two of the dive team members were deployed to southern Illinois for 10 days to help with the flooding and searching of buildings. He also said that there were no issues with the graduation dance this year. The MABAS division rescue team did training at the facility a week ago. The teams are made up of members of each of the departments within the division for training. Also, they did live fire training at the Winnetka burn tower with Glencoe, Northbrook, Wilmette and Winnetka.

Trustee Whittaker wanted to let Chief Nystrand know of a tweet that went out about the Northfield paramedics and police officer delivering a baby. He wanted to thank both the police and fire departments.

#### Police Department

Chief Lustig reported as follows:

Across the country, there is a problem when it comes to trying to hire police officers. There are shortages in many departments and it is a difficult process. TV publicity seems to be taking a toll on recruiting. He stated that our ability to attract people in the past 5 or 6 years has suffered. We used to test 2,000 applicants. Now if we get 100, we're lucky. As we put out our application list for laterals, 3 people responded. One was female and two were male. After the



interviews, two withdrew. There is now only one applicant. The Police Commission will interview that candidate.

Chief Lustig met with the New Trier graduation committee for an after action meeting. For the past 5 years, it has been successful with no arrests for alcohol or drugs. This year, there was an \$8,000 theft and the liaison officer worked for a week to get it returned.

There was a husband who attacked his wife with the kids in the house. She tried calling 911 with her cell phone but he threw it against the wall. She was able to grab it and dial 911 and then put it in her pocket. The call went to the communications center and after the dispatcher heard what was going on, dispatched the Northfield Police. The husband was charged and spent the night in jail. An order of protection for her and the family was obtained.

The new 911 system is awesome.

Traffic is also being monitored. VM Sigman received comments about cars being parked on side streets during the music festival and asked for the area to be monitored. He drove around last Wednesday and didn't see a problem on any side streets. They are monitoring the side streets to see if additional signage is needed. Drone squads will be on the side streets to help the police presence. Every complaint Chief Lustig gets, he either calls them, emails or stops to see them. He thinks it is important for residents to know the police department cares.

President Frazier asked about the lights stolen from New Trier. Chief Lustig indicated they were special lighting and ran about \$400.00 a box and 20 were taken. Our liaison officer emailed pleading for their return. Fortunately video footage aided in identifying the perpetrator. All was recovered, but the company is saying some are broken. The committee will be responsible for any replacements.

### **ADJOURNMENT**

There being no further discussion or issues to come before the Board, Trustee Goodwin made a motion, seconded by Trustee Fowler to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Terrill	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Orth			
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			

The meeting was adjourned at 8:00 p.m.

**VILLAGE OF NORTHFIELD**

MEETING BEING HELD:     BOT    

DATE:     6/18/19    

PLEASE SIGN IN

NAME

ADDRESS

Mike Cohen

885 Happ Rd

PLEASE PRINT NAME AND ADDRESS  
THANK YOU!

**VILLAGE OF NORTHFIELD  
REGULAR BOARD MEETING  
SUMMARY SHEET**

Meeting Date: <u>July 16, 2019</u>	<input type="checkbox"/> Ordinance
Subject: <u>Bills &amp; Disbursements</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Steve Noble, Finance Director</u>	<input type="checkbox"/> Information
Department: <u>Finance</u>	<input checked="" type="checkbox"/> Other: Bills and Disbursements

Details:

Bills & Disbursements from June 7, 2019 to July 3, 2019:

General Fund	\$269,498.38
Foreign Fire Ins. Tax Fund	332.80
Water and Sanitary Sewer Fund	112,495.39
Storm Sewer Improvement Fund	483,965.91
Capital & Equipment Fund	88,349.58
2017 GO Bond Project Fund	<u>283,751.00</u>
<b>Grand Total</b>	<b><u>\$1,238,393.06</u></b>

The following are highlights of selected bills:

AA Service Company (\$40,469.00)  
30% deposit on the replacement rooftop HVAC unit for the Fire-Rescue/Public Works Facility as awarded by the Board at its June 18, 2019 meeting.

Bolder Contractors, Inc. (\$689,041.95)  
Second and third payment for the replacement of the water main on Thackeray Drive, south of Bosworth as awarded by the Board at its March 19, 2019 meeting. The contract also covers installing storm sewer on Bristol and Phase I of the Bosworth Area Storm Water Drainage Improvements on Jeffrey and the unimproved Willow Road right of way. The total project is about 73% complete.

Canyon Contracting, Inc. (\$7,886.52)  
Final payment to replace the Coventry Lane culvert at Winnetka Road. The Village has entered into an inter-governmental agreement with Cook County to cover the cost of the work.

Gewalt Hamilton Associates, Inc. (\$50,733.06)

Payment for April engineering services associated with several projects: \$40,689.36 for water main and storm sewer construction engineering; \$1,686.00 for GIS updates; \$3,753.12 for 2019 street improvement projects; and \$4,604.58 for miscellaneous projects.

Harris Computer Corporation (\$15,675.69)

Annual maintenance of the Village's integrated financial software including general ledger, payroll, utility billing, accounts payable/receivable, vehicle licensing, cash receipts, and permit tracking (\$15,594.74); and \$80.95 for monthly maintenance fee for internet water bill payment.

Patrick Engineering Inc. (\$15,282.29)

Payment for May 2019 services associated with the Phase I engineering for the Happ Road rehabilitation project. This project is 100% reimbursable by Cook County. The Village has invoiced the County for the costs as set forth in an intergovernmental agreement approved by the Board at its May 17, 2016 meeting and amended at its May 21, 2019 Board meeting.

Transystems Corporation (\$4,221.33)

Payment for May and June services associated with Phase III engineering for the Northfield Road rehabilitation project. This project is 70% payable by a federal STU grant as outlined in an intergovernmental agreement approved by the Board at its January 15, 2019 Board meeting.

Village of Glenview (\$85,599.75)

Payment for joint dispatch services for the months of July through September 2019 (\$82,515.00) and for SMART 9-1-1 and Rave Alert (\$3,034.75).

Watchguard, Inc. (\$58,250.00)

Payment for the purchase and installation of nine squad car video camera systems as awarded by the Board at its June 18, 2019 Board meeting. The Village has been awarded a \$44,955.00 grant from the Illinois Law Enforcement Training & Standards Board for this project.

Executive Action:

***A motion to approve the Bills & Disbursements from June 7, 2019 to July 3, 2019 in the amount of \$1,238,393.06.***



VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AMAZON	AMAZON CAPITAL SERVICES, INC								
	119W-PH6J-1DX3			06/29/19		19608	07/03/19	834.25	21.88
	01	COMPUTER PARTS	01055035345		00000000				21.88
	119W-PH6J-4RM4			06/30/19		19608	07/03/19	834.25	812.37
	01	SECURITY CAMERA	12005055785		00000000				812.37
	141Q-CY1P-6GHN			06/13/19		19526	06/19/19	278.73	47.98
	01	CHLORINE REAGENT PILLOWS	01055035305		00000000				47.98
	1HJJ-9G9K-CT6Y			05/29/19		19526	06/19/19	278.73	183.80
	01	TWO-WAY RADIO PARTS	01045055800		00000000				183.80
	1THK-JYQW-3RRD			06/06/19		19526	06/19/19	278.73	46.95
	01	TONER CARTRIDGE	01055035345		00000000				46.95
								VENDOR TOTAL:	1,112.98
ARC	ARC DOCUMENT SOLUTIONS LLC								
	56ILI9038460			06/11/19		19527	06/19/19	78.63	78.63
	01	BLUEPRINT COPIES-12 REGENTWOOD	01015045799		00000000				78.63
								VENDOR TOTAL:	78.63
AVALON	AVALON PETROLEUM COMPANY								
	464437			06/11/19		19609	07/03/19	3,069.44	3,069.44
	01	GASOLINE FOR VILLAGE VEHICLES	08005045600		00000000				122.77
	02	GASOLINE FOR VILLAGE VEHICLES	01055045600		00000000				92.08
	03	GASOLINE FOR VILLAGE VEHICLES	01025045600		00000000				122.77
	04	GASOLINE FOR VILLAGE VEHICLES	01045045600		00000000				153.47
	05	GASOLINE FOR VILLAGE VEHICLES	01015045600		00000000				184.16
	06	GASOLINE FOR VILLAGE VEHICLES	01035045600		00000000				2,394.19
								VENDOR TOTAL:	3,069.44
AXON	AXON ENTERPRISE INC								
	SI-1595028			06/06/19		19528	06/19/19	1,350.00	1,350.00
	01	RANGE SUPPLIES	01035045685		00000000				1,350.00
								VENDOR TOTAL:	1,350.00
BENISTAR	BENISTAR/UA-6803								
	07012019			06/13/19		19529	06/19/19	1,479.00	1,479.00
	01	7/19 HEALTH INS PREMIUM	01002052422		00000000				1,479.00
								VENDOR TOTAL:	1,479.00

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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BOLDER	BOLDER CONTRACTORS, INC								
	2			06/05/19		19610	07/03/19	689,041.95	522,198.00
		01 THACKERAY INFRASTRUCTURE IMP	21005055845		00000000				59,988.85
		02 BOSWORTH/JEFFERY IMP	11005055849		00000000				462,209.15
	3			06/25/19		19610	07/03/19	689,041.95	166,843.95
		01 THACKERAY/BOSWORTH/JEFFERY IMP	21005055845		00000000				166,843.95
								VENDOR TOTAL:	689,041.95
BORDEN	IMAGEWORKS MANUFACTURING INC								
	82500			04/19/19		19604	06/27/19	675.00	675.00
		01 2019/20 VEHICLE STICKERS	01015035240		00000000				675.00
								VENDOR TOTAL:	675.00
BRAESIDE	THE BRAESIDE GROUP, LTD								
	1073001601	6/19		06/01/19		19530	06/19/19	394.78	394.78
		01 6/19 MONTHLY CONDO MANAGEMENT	01015035230		00000000				394.78
								VENDOR TOTAL:	394.78
BRONNER	BRONNER'S COMMERCIAL DISPLAY								
	061299			06/06/19		19611	07/03/19	70.90	70.90
		01 HOLIDAY DECORATIONS	01015045615		00000000				70.90
								VENDOR TOTAL:	70.90
CALLONE	CALL ONE								
	1204948-1110583	6/19		06/15/19		19531	06/19/19	2,263.01	2,263.01
		01 MONTHLY TELEPHONE FEES	01015035295		00000000				361.12
		02 MONTHLY TELEPHONE FEES	01025035295		00000000				69.44
		03 MONTHLY TELEPHONE FEES	01035035295		00000000				500.02
		04 MONTHLY TELEPHONE FEES	01045035295		00000000				111.11
		05 MONTHLY TELEPHONE FEES	01055035295		00000000				208.34
		06 MONTHLY TELEPHONE FEES	08005035295		00000000				138.93
		07 RED CENTER 6/19 TELEPHONE	01045035275		00000000				874.05
								VENDOR TOTAL:	2,263.01
CANYON	CANYON CONTRACTING INC								
	1430			05/14/19		19532	06/19/19	7,886.52	7,886.52
		01 FINAL-COVENTRY CULVERT	12001171257		00000000				7,886.52
								VENDOR TOTAL:	7,886.52





FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	5014058543			06/25/19		19615	07/03/19	228.00	16.35
	01	FIRST AID SUPPLIES	01015045799		00000000				16.35
								VENDOR TOTAL:	228.00
CLIENT	CLIENTFIRST CONSULTING GRP LLC								
	10223			05/31/19		19536	06/19/19	15,996.25	5,796.25
	01	5/19 IT SERVICES	12005055780		00000000				300.00
	02	5/19 IT SERVICES	01015035265		00000000				4,396.25
	03	5/19 IT SERVICES	08005035265		00000000				1,100.00
	10224			05/31/19		19536	06/19/19	15,996.25	225.00
	01	8/19 IT CONSULTANT SERVICES	01015035265		00000000				225.00
	9956			03/31/19		19536	06/19/19	15,996.25	9,975.00
	01	EXCHANGE SERVER UPGRADE	12005055780		00000000				9,975.00
								VENDOR TOTAL:	15,996.25
COMCAST	COMCAST								
	87711013000089807/19			06/25/19		19616	07/03/19	6.30	6.30
	01	7/19 V/H CABLE TV	01015045799		00000000				6.30
	87711013000146166/19			06/06/19		19537	06/19/19	244.70	151.85
	01	INTERNET SERVICE	01015035295		00000000				34.92
	02	INTERNET SERVICE	01055035295		00000000				36.44
	03	INTERNET SERVICE	01025035295		00000000				24.29
	04	INTERNET SERVICE	01035035295		00000000				45.55
	05	INTERNET SERVICE	01045035295		00000000				10.65
	87711013000171636/19			06/04/19		19537	06/19/19	244.70	92.85
	01	6/19 INTERNET SERVICE	01055035410		00000000				92.85
								VENDOR TOTAL:	251.00
COMED	COMMONWEALTH EDISON								
	0024097087 6/19			06/17/19		19617	07/03/19	601.07	31.02
	01	5/16-6/17 GC INTERCONNECT	08005045755		00000000				31.02
	2667149048 5/19			06/07/19		19538	06/19/19	1,650.58	1,577.93
	01	5/8-6/7 STREET LIGHTS	01055035355		00000000				1,577.93
	3251047018 6/19			06/14/19		19538	06/19/19	1,650.58	42.22
	01	5/15-6/14 WILLOW/CENTRAL LITES	01055035355		00000000				42.22
	4091149007 6/19			06/14/19		19538	06/19/19	1,650.58	30.43

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	4091149007	6/19		06/14/19		19538	06/19/19	1,650.58	30.43
	01	5/16-6/14 WILLOW/HAPP LITES	01055035355		00000000				30.43
	4103163000	6/19		06/17/19		19617	07/03/19	601.07	373.53
	01	5/16-6/17 RESERVOIR	08005045755		00000000				373.53
	4223012024	6/19		06/26/19		19617	07/03/19	601.07	38.85
	01	5/28-6/26 HIBB/LNGMDW LIFT STN	08005035475		00000000				38.85
	4283040008	6/19		06/17/19		19617	07/03/19	601.07	40.69
	01	5/16-6/17 MIDDLEFORK LIFT STN	08005035475		00000000				40.69
	5443121001	6/19		06/17/19		19617	07/03/19	601.07	57.58
	01	5/16-6/17 CENTRAL/OAK LIGHTS	01055035355		00000000				57.58
	7903025013	6/19		06/17/19		19617	07/03/19	601.07	59.40
	01	5/16-6/17 N HAPP LIFT STATION	08005035475		00000000				59.40
							VENDOR TOTAL:		2,251.65
COREMAIN	CORE & MAIN LP								
	K662992			06/05/19		19539	06/19/19	1,666.08	1,666.08
	01	3" WATER METER	08005045760		00000000				1,666.08
	K676584			06/11/19		19618	07/03/19	6,269.90	5,280.00
	01	REPL WATER METERS/PARTS	08005045760		00000000				5,280.00
	K687565			06/11/19		19618	07/03/19	6,269.90	180.00
	01	REPL WATER METER PARTS	08005045760		00000000				180.00
	K689218			06/19/19		19618	07/03/19	6,269.90	796.06
	01	WATERMAIN PARTS	08005045740		00000000				796.06
	K716795			06/14/19		19618	07/03/19	6,269.90	13.84
	01	REPL WATER METER GASKETS	08005045760		00000000				13.84
							VENDOR TOTAL:		7,935.98
DCGROOF	DCG ROOFING SOLUTIONS, INC.								
	2942			06/04/19		19540	06/19/19	7,360.00	7,360.00
	01	ROOF REPAIRS	01055035410		00000000				7,360.00
							VENDOR TOTAL:		7,360.00
DES	DES PLAINES MATERIAL & SUPPLY								
	48996			05/13/19		19541	06/19/19	1,660.03	1,660.03

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	48996	01 SANITARY SEWER PARTS	08005035470	05/13/19	00000000	19541	06/19/19	1,660.03	1,660.03 1,660.03
									VENDOR TOTAL: 1,660.03
DINGES	E & B FIRE SAFETY, INC								
	00564	01 UNIFORM GLOVES	01045055835	06/06/19	00000000	19542	06/19/19	252.27	252.27 252.27
									VENDOR TOTAL: 252.27
DIRECTRE	DIRECT RESPONSE RESOURCE INC								
	19-NF06	01 6/19 UB OUTSOURCE FEE	08005035260	07/01/19	00000000	19619	07/03/19	1,450.00	450.00 450.00
	NF19-3	01 UB OUTSOURCE POSTAGE	08005045625	07/02/19	00000000	19619	07/03/19	1,450.00	1,000.00 1,000.00
									VENDOR TOTAL: 1,450.00
DOUGLAS	FLEET DISTRIBUTORS INC								
	57410	01 E29 REAR BRAKE CHAMBERS	01045045605	06/07/19	00000000	19543	06/19/19	159.24	159.24 159.24
	57704	01 FUEL ISLAND PUMP HOSE	01055035410	06/17/19	00000000	19620	07/03/19	215.21	116.99 89.99
		02 FLEET SUPPLY	01035045605		00000000				27.00
	57829	01 FLEET SUPPLIES	01035045605	06/20/19	00000000	19620	07/03/19	215.21	98.22 32.74
		02 FLEET SUPPLIES	01045045605		00000000				32.74
		03 FLEET SUPPLIES	01055045605		00000000				19.64
		04 FLEET SUPPLIES	08005045605		00000000				13.10
									VENDOR TOTAL: 374.45
FIREGUYS	FIRE GUYS ENTERPRISES INC								
	1514	01 FUEL FOR SM ENGINES	01055045600	06/25/19	00000000	19621	07/03/19	147.95	147.95 147.95
									VENDOR TOTAL: 147.95
FIRST	FIRST BANKCARD								
	5444 5/19			06/03/19		19544	06/19/19	5,147.17	1,897.92

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
5444	5/19			06/03/19		19544	06/19/19	5,147.17	1,897.92
		01 UNIFORMS	01035045655		00000000				895.89
		02 CREDIT FOR RETURN	01035045655		00000000				-54.99
		03 PHOTOGRAPHY SUPPLIES	01035045690		00000000				109.99
		04 PUBLIC EDUCATION MATERIALS	01035045799		00000000				360.00
		05 NAT'L POLICE WEEK LUNCHEON	01035045799		00000000				451.52
		06 P/D GO-BAG SUPPLIES	01035055815		00000000				135.51
5475	5/19			06/03/19		19544	06/19/19	5,147.17	1,025.71
		01 GATA WORKSHOP	01015035245		00000000				25.00
		02 MONTHLY CLOUD STORAGE	01015035265		00000000				108.52
		03 SOFTWARE RENEWAL	01015035265		00000000				106.00
		04 BOARD DINNER	01015045610		00000000				713.72
		05 RADAR BATTERIES	01035055815		00000000				33.98
		06 MONTHLY CLOUD STORAGE	08005035265		00000000				38.49
5907	5/19			06/03/19		19544	06/19/19	5,147.17	165.74
		01 ENGINEER RETIREMENT EXPENSES	01025045799		00000000				165.74
5923	5/19			06/03/19		19544	06/19/19	5,147.17	436.79
		01 PERSOELL TRAINING EXPENSES	01015035255		00000000				296.65
		02 MEETING EXPENSE	01015045610		00000000				153.26
		03 MISC CREDITS	01015035255		00000000				-13.12
6275	5/19			06/03/19		19544	06/19/19	5,147.17	146.53
		01 OSHA INSPECTION LUNCH	01045045799		00000000				26.53
		02 ARBORIST RECERTIFICATION	01055035245		00000000				120.00
6531	5/19			06/03/19		19544	06/19/19	5,147.17	1,474.48
		01 PERSONAL PROTECTION EQUIPMENT	01045045717		00000000				414.70
		02 MISC SUPPLIES	01045045799		00000000				54.82
		03 TOOLS	01055045645		00000000				40.45
		04 UNIFORMS	07005045655		00000000				180.60
		05 MOTORCYCLE BRAKES/FENDER	01035045605		00000000				711.91
		06 AWWA TRAINING CLASS	08005035245		00000000				72.00
								VENDOR TOTAL:	5,147.17
FLECK'S	FLECK'S LANDSCAPING								
1950639				05/31/19		19545	06/19/19	4,742.00	4,742.00
		01 5/19 WILLOW RD MEDIAN LANDSCAP	01055035337		00000000				4,742.00
								VENDOR TOTAL:	4,742.00
FLEET	THE TERRAMAR GROUP, INC								
72842				06/24/19		19622	07/03/19	117.62	117.62

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	72842	01 SIGTRONIC HEADSET PARTS	01045045605	06/24/19	00000000	19622	07/03/19	117.62	117.62 117.62
									VENDOR TOTAL: 117.62
GALLS	GALL'S LLC								
	012940686	01 SEAT ORGANIZER FOR SQUADS	01035045605	06/11/19	00000000	19546	06/19/19	603.20	345.20 345.20
	012959976	01 UNIFORMS	01035045655	06/13/19	00000000	19546	06/19/19	603.20	258.00 258.00
	012972969	01 UNIFORMS	01035045655	06/14/19	00000000	19623	07/03/19	218.96	218.96 218.96
									VENDOR TOTAL: 822.16
GARVEY'S	GARVEY'S OFFICE PRODUCTS								
	CM180324	01 CREDIT FOR RETURN	01015045620	05/23/19	00000000	19547	06/19/19	1,665.46	-148.61 -148.61
	CM180466	01 CREDIT FOR RETURN	01015045620	06/03/19	00000000	19547	06/19/19	1,665.46	-38.48 -38.48
	PINV1723410	01 OFFICE SUPPLIES-TONER	01035045620	05/02/19	00000000	19547	06/19/19	1,665.46	539.93 539.93
	PINV1726193	01 OFFICE SUPPLIES	01035045620	05/08/19	00000000	19547	06/19/19	1,665.46	89.65 89.65
	PINV1726645	01 OFFICE SUPPLIES	01035045620	05/08/19	00000000	19547	06/19/19	1,665.46	102.55 102.55
	PINV1727043	01 PRISONER CUPS	01035035410	05/09/19	00000000	19547	06/19/19	1,665.46	58.99 58.99
	PINV1729435	01 OFFICE SUPPLIES	01015045620	05/14/19	00000000	19547	06/19/19	1,665.46	205.62 205.62
	PINV1730386	01 OFFICE SUPPLIES	01035045620	05/15/19	00000000	19547	06/19/19	1,665.46	33.75 33.75
	PINV1733187	01 BLDG MAINT SUPPLIES	01025035410	05/22/19	00000000	19547	06/19/19	1,665.46	55.88 55.88

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	PINVL733341			05/22/19		19547	06/19/19	1,665.46	206.83
	01	OFFICE SUPPLIES	01015045620		00000000				206.83
	PINVL735637			05/28/19		19547	06/19/19	1,665.46	402.62
	01	OFFICE SUPPLIES	01045045620		00000000				402.62
	PINVL736120			05/29/19		19547	06/19/19	1,665.46	122.98
	01	OFFICE SUPPLIES	01035045620		00000000				122.98
	PINVL737377			05/30/19		19547	06/19/19	1,665.46	33.75
	01	OFFICE SUPPLIES	01035045620		00000000				33.75
	PINVL739321			06/04/19		19624	07/03/19	865.86	118.80
	01	MEETING SUPPLIES	01015045610		00000000				77.04
	02	BUILDING SUPPLIES	01025035410		00000000				41.76
	PINVL742938			06/11/19		19624	07/03/19	865.86	255.46
	01	MEETING SUPPLIES	01015045610		00000000				12.69
	02	OFFICE SUPPLIES	01015045620		00000000				76.58
	03	BLDG SUPPLIES	01025035410		00000000				166.19
	PINVL744777			06/14/19		19624	07/03/19	865.86	91.05
	01	OFFICE SUPPLIES	01035045620		00000000				91.05
	PINVL746851			06/19/19		19624	07/03/19	865.86	17.04
	01	OFFICE SUPPLIES	01035045620		00000000				17.04
	PINVL747373			06/19/19		19624	07/03/19	865.86	33.75
	01	OFFICE SUPPLIES	01035045620		00000000				33.75
	PINVL748377			06/21/19		19624	07/03/19	865.86	120.35
	01	OFFICE SUPPLIES	01035045620		00000000				120.35
	PINVL749931			06/25/19		19624	07/03/19	865.86	204.03
	01	OFFICE SUPPLIES	01015045620		00000000				204.03
	PINVL750657			06/26/19		19624	07/03/19	865.86	25.38
	01	MEETING SUPPLIES	01015045610		00000000				25.38
	VENDOR TOTAL:								2,531.32
GEWALT	GEWALT HAMILTON ASSOC. INC.								
	3509.001-165			06/24/19		19625	07/03/19	50,733.06	1,270.00
	01	4/29-5/31 GIS UPDATES	01025035325		00000000				1,270.00
	3509.002-116			06/28/19		19625	07/03/19	50,733.06	610.00

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	3509.002-116			06/28/19		19625	07/03/19	50,733.06	610.00
	01	4/29-5/31 MISC ENGNRNG	01055035325		00000000				256.00
	02	4/29-5/31 MISC ENGNRNG	21005055851		00000000				354.00
	3509.048-26			06/28/19		19625	07/03/19	50,733.06	2,590.00
	01	4/29-5/31 MISC STRMWTR ENGNRNG	11005055899		00000000				2,590.00
	3509.064-14			06/24/19		19625	07/03/19	50,733.06	128.00
	01	4/29-5/31 HAPP RD RESURFACING	01015035235		00000000				128.00
	3509.069-10			06/24/19		19625	07/03/19	50,733.06	416.00
	01	4/29-5/31 UTILITY GIS UPDATES	08005035325		00000000				416.00
	3509.071-8			06/27/19		19625	07/03/19	50,733.06	3,322.58
	01	4/29-5/31 WATER MAIN DESIGN	08005055880		00000000				3,322.58
	3509.075-3			06/24/19		19625	07/03/19	50,733.06	38,099.36
	01	4/29-5/31 2019 UTILITY IMP	08005055880		00000000				10,811.85
	02	4/29-5/31 2019 UTILITY IMP	11005055849		00000000				19,166.76
	03	4/29-5/31 2019 UTILITY IMP	21005055845		00000000				8,120.75
	3509.076-3			06/24/19		19625	07/03/19	50,733.06	3,753.12
	01	4/29-5/31 2019 STR IMPROVEMENT	21005055845		00000000				3,753.12
	3509.700-57			06/24/19		19625	07/03/19	50,733.06	416.00
	01	4/29-5/31 NPDES MAINTENANCE	01055035325		00000000				416.00
	3509.800-1			06/28/19		19625	07/03/19	50,733.06	128.00
	01	4/29-5/31 WATER SYST STUDY	08005035325		00000000				128.00
							VENDOR TOTAL:		50,733.06
GLENAUTO	GLENBROOK AUTO PARTS, INC.								
	MAY 2019			05/31/19		19548	06/19/19	1,872.34	1,872.34
	01	PARTS/SUPPLIES- VLG VEHICLES	01035045605		00000000				376.74
	02	PARTS/SUPPLIES- VLG VEHICLES	01045045605		00000000				646.35
	03	PARTS/SUPPLIES- VLG VEHICLES	01055045605		00000000				294.38
	04	PARTS/SUPPLIES- VLG VEHICLES	08005045605		00000000				196.25
	05	PARTS/SUPPLIES- VLG VEHICLES	12005055783		00000000				332.02
	06	HYDRANT PARTS	08005045745		00000000				26.60
							VENDOR TOTAL:		1,872.34
GOVTEMPS	GOVTEMPSUSA LLC								
	2800539			06/19/19		19549	06/19/19	595.00	595.00







VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ISAACRAY	ISAAC RAY FORENSIC GROUP, LLC								
	2000	01 SCREENING EVALUATION	01035035370	02/20/19	00000000	19559	06/19/19	350.00	350.00 350.00
									VENDOR TOTAL: 350.00
J & L	J & L ELECTRONIC SERVICE, INC.								
	1002225	01 7/19 CONTRACT MAINTENANCE	01035035345	06/19/19	00000000	19560	06/19/19	600.00	600.00 600.00
									VENDOR TOTAL: 600.00
J.P.COOK	THE J.P. COOKE COMPANY								
	1074537	01 OFFICE SUPPLIES	01025045620	05/31/19	00000000	19561	06/19/19	335.99	53.30 53.30
	571435	01 RUBBER STAMPS	01015045620	05/31/19	00000000	19561	06/19/19	335.99	185.19 185.19
	572815	01 OFFICE SUPPLIES	01035045620	06/13/19	00000000	19561	06/19/19	335.99	97.50 97.50
									VENDOR TOTAL: 335.99
JGUNIFOR	J G UNIFORMS, INC								
	55851	01 UNIFORMS	01035045655	06/04/19	00000000	19562	06/19/19	136.00	136.00 136.00
	56456	01 UNIFORMS	01035045655	06/15/19	00000000	19632	07/03/19	1,011.96	198.06 198.06
	56555	01 UNIFORMS	01035045655	06/18/19	00000000	19632	07/03/19	1,011.96	232.50 232.50
	56689	01 UNIFORMS	01035045655	06/21/19	00000000	19632	07/03/19	1,011.96	273.00 273.00
	56692	01 UNIFORMS	01035045655	06/21/19	00000000	19632	07/03/19	1,011.96	154.00 154.00
	56754	01 UNIFORMS	01035045655	06/21/19	00000000	19632	07/03/19	1,011.96	24.50 24.50
	56884	01 UNIFORMS	01035045655	06/26/19	00000000	19632	07/03/19	1,011.96	129.90 129.90
									VENDOR TOTAL: 1,147.96

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
KNOX	THE KNOX COMPANY								
	CUS103157			06/27/19		19633	07/03/19	4,012.00	4,012.00
	01	KEY SECURE 5	12005055785		00000000				4,012.00
								VENDOR TOTAL:	4,012.00
KOSCO	KOSCO FLAGS & FLAGPOLES, LLC								
	19290			06/25/19		19634	07/03/19	1,363.60	1,363.60
	01	FLAGS	01015045615		00000000				1,363.60
								VENDOR TOTAL:	1,363.60
LAWSON	LAWSON PRODUCTS, INC.								
	9306801016			06/17/19		19635	07/03/19	146.29	42.97
	01	WIRE CLEANOFF WHEEL	01055045605		00000000				42.97
	9306806312			06/18/19		19635	07/03/19	146.29	31.80
	01	SHOP SUPPLIES	01035045605		00000000				31.80
	9306811503			06/20/19		19635	07/03/19	146.29	71.52
	01	TOOL FOR PLOWS	01055045650		00000000				71.52
								VENDOR TOTAL:	146.29
LECHNER	LECHNER & SONS								
	2596852			06/10/19		19563	06/19/19	73.60	36.80
	01	UNIFORM RENTAL	01055045655		00000000				36.80
	2600687			06/17/19		19563	06/19/19	73.60	36.80
	01	UNIFORM RENTAL	01055045655		00000000				36.80
	2603483			06/24/19		19636	07/03/19	73.60	36.80
	01	UNIFORM RENTAL	01055045655		00000000				36.80
	2606865			07/01/19		19636	07/03/19	73.60	36.80
	01	UNIFORM RENTAL	01055045655		00000000				36.80
								VENDOR TOTAL:	147.20
LERMI	LAW ENFORCEMENT RECORDS MGRS								
	2019 MEMBERSHIP DUES			06/28/19		19637	07/03/19	25.00	25.00
	01	2019 ANNUAL DUES-D SPADONI	01035035250		00000000				25.00
								VENDOR TOTAL:	25.00
LOWES	LOWE'S								
	901478			05/20/19		19564	06/19/19	421.03	39.33

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	901478	01 PKWY MAINT SUPPLIES	01055045680	05/20/19	00000000	19564	06/19/19	421.03	39.33 39.33
	901760	01 PKWY MAINT SUPPLIES	01055045680	05/28/19	00000000	19564	06/19/19	421.03	28.40 28.40
	902024	01 SEWER PARTS	08005035475	05/07/19	00000000	19564	06/19/19	421.03	16.60 16.60
	902146	01 PKWY MAINT SUPPLIES	01055045680	05/28/19	00000000	19564	06/19/19	421.03	10.44 10.44
	902171 2019	01 PKWY MAINT SUPPLIES	01055045680	05/21/19	00000000	19564	06/19/19	421.03	109.46 109.46
	902284	01 FIRE HYDRANT PAINT	08005045745	05/22/19	00000000	19564	06/19/19	421.03	25.59 25.59
	902328	01 BLDG MAINT SUPPLIES	01055035410	05/09/19	00000000	19564	06/19/19	421.03	66.49 66.49
	902346	01 BLDG MAINT SUPPLIES	01055035410	05/09/19	00000000	19564	06/19/19	421.03	26.55 26.55
	915359	01 BLDG MAINT SUPPLIES	01055035410	05/23/19	00000000	19564	06/19/19	421.03	53.17 53.17
	919954	01 PKWY MAINT SUPPLIES	01055045680	05/30/19	00000000	19564	06/19/19	421.03	45.00 45.00
							VENDOR TOTAL:		421.03
LeGRAND	LeGRAND SERVICES								
	15947-ER	01 6/3/19 P & Z MTG MINUTES	01002052505	06/10/19	00000000	19638	07/03/19	2,163.30	934.80 934.80
	15949-ER	01 ARCH COMM/P & Z MTG MINUTES	01002052505	06/12/19	00000000	19638	07/03/19	2,163.30	1,228.50 1,228.50
							VENDOR TOTAL:		2,163.30
M&N SUPP	M&N SUPPLY INC								
	3503	01 TOOLS AND SUPPLIES PW	01055045645	06/03/19	00000000	19565	06/19/19	314.15	314.15 314.15
							VENDOR TOTAL:		314.15

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MADISON	MADISON NATIONAL LIFE								
	1350283			07/01/19		19639	07/03/19	808.03	808.03
		01 VILLAGE LIFE INSURANCE/FLEX DI	01025025100		00000000				48.48
		02 VILLAGE LIFE INSURANCE/FLEX DI	01045025100		00000000				40.40
		03 VILLAGE LIFE INSURANCE/FLEX DI	08005025100		00000000				88.88
		04 VILLAGE LIFE INSURANCE/FLEX DI	01035025100		00000000				404.01
		05 VILLAGE LIFE INSURANCE/FLEX DI	01055025100		00000000				121.20
		06 VILLAGE LIFE INSURANCE/FLEX DI	01015025100		00000000				105.06
								VENDOR TOTAL:	808.03
MAILFINA	MAILFINANCE								
	N7788758			06/21/19		19640	07/03/19	458.31	458.31
		01 7/23-10/22 POSTAGE MACHINE LSE	01015045625		00000000				458.31
								VENDOR TOTAL:	458.31
MALINOWS	STEVEN MALINOWSKI								
	5/30-5/31/19			06/03/19		19566	06/19/19	141.88	141.88
		01 TRAINING EXPENSE-CRASH INVEST.	01035035245		00000000				141.88
	6/19-6/20	TRAINING		06/20/19		19641	07/03/19	57.88	57.88
		01 TRAINING EXPENSE	01035035245		00000000				57.88
								VENDOR TOTAL:	199.76
MARIANOS	THE KROGER CO								
	0519002082			06/10/19		19642	07/03/19	113.98	100.00
		01 WOW CARDS	01015035255		00000000				100.00
	0519002135			06/18/19		19642	07/03/19	113.98	13.98
		01 COW EXPENSE	01015045610		00000000				13.98
								VENDOR TOTAL:	113.98
MAROTTA	MIKE MAROTTA								
	6/2-6/7/19	NIPAS		06/10/19		19567	06/19/19	221.56	221.56
		01 TRAINING EXPENSE	01035035245		00000000				221.56
								VENDOR TOTAL:	221.56
MC2	MC SQUARED ENERGY SERVICES LLC								
	31085-00002	6/19		06/18/19		19643	07/03/19	558.53	463.61
		01 5/16-6/17 RESERVOIR	08005045755		00000000				463.61
	65725-78008	6/19		06/18/19		19643	07/03/19	558.53	14.91

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	65725-78008	6/19		06/18/19		19643	07/03/19	558.53	14.91
	01	5/16-6/17 MIDDLEFORK LIFT STN	08005035475		00000000				14.91
	70644-74001	6/19		06/18/19		19643	07/03/19	558.53	2.58
	01	5/16-6/17 GC INTERCONNECT	08005045755		00000000				2.58
	73565-66005	6/19		06/27/19		19643	07/03/19	558.53	14.30
	01	5/28-6/26 HIBB/LNGMDW LIFT STN	08005035475		00000000				14.30
	81229-09002	6/19		06/18/19		19643	07/03/19	558.53	24.11
	01	5/166/17 317 WAUKEGAN STR LITE	01055035355		00000000				24.11
	92128-10000	6/19 A		06/18/19		19643	07/03/19	558.53	39.02
	01	5/16-6/17 N HAPP LIFT STATION	08005035475		00000000				39.02
							VENDOR TOTAL:		558.53
MEADE	MEADE ELECTRIC COMPANY								
	688453	01	5/19 SIGNAL MAINTENANCE	01015035290	05/31/19	19568	06/19/19	140.00	140.00
					00000000				140.00
							VENDOR TOTAL:		140.00
MEDLINE	MEDLINE INDUSTRIES, INC								
	1878908338	01	PARAMEDIC SUPPLIES	01045045715	06/06/19	19569	06/19/19	303.63	303.63
					00000000				303.63
	1879612781	01	EMS SUPPLIES	01045045715	06/15/19	19644	07/03/19	325.27	325.27
					00000000				325.27
							VENDOR TOTAL:		628.90
MENONI	MENONI & MECOGNI, INC								
	1324737	01	SIGN WALL-TOWER & FRONTAGE	01055045680	05/29/19	19570	06/19/19	862.51	830.35
					00000000				830.35
	1327455	01	BLOCKS FOR MAIN REPAIRS	08005045740	06/11/19	19570	06/19/19	862.51	32.16
					00000000				32.16
							VENDOR TOTAL:		862.51
MIDAMERI	MIDAMERICAN TECHNOLOGY INC								
	13481	01	TESTING/CALIBRATION OF METER	08005035455	06/20/19	19645	07/03/19	1,116.00	1,116.00
					00000000				1,116.00
							VENDOR TOTAL:		1,116.00

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MOBILE	MOBILE HEALTH SOLUTIONS								
	11567	01 2ND QTR RANDOM TESTING	01055035330	06/21/19	00000000	19646	07/03/19	40.00	40.00 40.00
									VENDOR TOTAL: 40.00
MOTOROLA	MOTOROLA SOLUTIONS INC.								
	42961512019	01 6/19 CONTRACT SERVICE	01035035385	06/01/19	00000000	19571	06/19/19	904.00	904.00 904.00
									VENDOR TOTAL: 904.00
MPC	MPC COMMUNICATIONS & LIGHTING								
	19-1212	01 UPDATE TELETRAC FOR SQUADS	01035045605	06/24/19	00000000	19647	07/03/19	1,042.50	700.00 700.00
	19-1213	01 SQ #1 RUNNING BOARD LIGHTING	01035045605	06/24/19	00000000	19647	07/03/19	1,042.50	342.50 342.50
									VENDOR TOTAL: 1,042.50
NFLDVLG	NORTHFIELD VILLAGE CENTER								
	AUG 19	01 8/19 CONDO ASSESSMENTS	01015035231	07/02/19	00000000	19648	07/03/19	1,354.75	1,354.75 1,354.75
									VENDOR TOTAL: 1,354.75
NICOR	NORTHERN ILLINOIS GAS CO								
	0020540000 6/19	01 5/23-6/24 NAT GAS-PW BLDG	01055035300	06/25/19	00000000	19649	07/03/19	403.44	254.85 254.85
	33825500003 6/19	01 5/22-6/24 NAT GAS-360 HAPP	01015035300	06/24/19	00000000	19649	07/03/19	403.44	109.68 109.68
	60853400004 6/19	01 5/22-6/24 NAT GAS-PUMP STATION	08005045755	06/24/19	00000000	19649	07/03/19	403.44	38.91 38.91
									VENDOR TOTAL: 403.44
NRTHALRM	NORTHERN IL POLICE ALARM SYSTM								
	13079	01 5/19 LANGUAGE LINE	01035035440	06/21/19	00000000	19650	07/03/19	122.20	122.20 122.20
									VENDOR TOTAL: 122.20
NRTHPLUM	NORTHFIELD PLUMBING INC								
	29406			06/11/19		19572	06/19/19	70.00	70.00

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	29406	01 PLUMB INSPCTNS/REVIEWS	01025035485	06/11/19	00000000	19572	06/19/19	70.00	70.00 70.00
								VENDOR TOTAL:	70.00
NSEBC	NORTH SUBURBAN EMPLOYERS								
	JUNE 19			07/02/19		19651	07/03/19	7,436.00	7,436.00
		01 6/19 HEALTH INS PREMIUM	01002052426		00000000				6,114.00
		02 6/19 HEALTH INS PREMIUM	01035025101		00000000				1,322.00
	MAY 19			06/06/19		19573	06/19/19	8,433.00	8,433.00
		01 5/19 HEALTH INS PREMIUM	01002052426		00000000				6,114.00
		02 5/19 HEALTH INS PREMIUM	01035025101		00000000				1,322.00
		03 5/19 HEALTH INS PREMIUM	01035025100		00000000				997.00
								VENDOR TOTAL:	15,869.00
NSTOWING	NORTH SHORE TOWING INC								
	639673	01 CASE #198222 TOWING	01035035390	05/31/19	00000000	19574	06/19/19	150.00	150.00 150.00
								VENDOR TOTAL:	150.00
OHD	OHD, LLLP								
	63603	01 FIT TEST MACHINE CALIBRATION	01045055815	05/29/19	00000000	19575	06/19/19	185.00	185.00 185.00
								VENDOR TOTAL:	185.00
OPPORTUN	GLENKIRK dba OPPORTUNITY SECUR								
	26795	01 DOCUMENT DESTRUCTION	01015045799	05/31/19	00000000	19652	07/03/19	90.00	90.00 90.00
								VENDOR TOTAL:	90.00
PATRICK	PATRICK ENGINEERING INC								
	21677.029-32	01 HAPP RD PHASE I ENGNRNG	01002062516	06/19/19	00000000	19653	07/03/19	15,282.29	15,282.29 15,282.29
								VENDOR TOTAL:	15,282.29
PC CHECK	PETTY CASH REVOLVING FUND								
	JUNE 19	01 PETTY CASH	01025045605	07/03/19	00000000	19654	07/03/19	8.00	8.00 8.00
								VENDOR TOTAL:	8.00



FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PC DRWR	PETTY CASH REVOLVING FUND								
	JUNE 19			07/02/19		19655	07/03/19	161.78	161.78
		01 REPLENISH PETTY CASH	01015035245		00000000				55.59
		02 REPLENISH PETTY CASH	01035045605		00000000				36.09
		03 REPLENISH PETTY CASH	01035035410		00000000				2.84
		04 REPLENISH PETTY CASH	01035045625		00000000				25.50
		05 REPLENISH PETTY CASH	01035035245		00000000				41.76
								VENDOR TOTAL:	161.78
POLLAK	MICHAEL E POLLAK								
	070119			07/01/19		19656	07/03/19	5,000.00	5,000.00
		01 7/19 GOV'T RELATIONS CONSULTIN	01015035215		00000000				5,000.00
								VENDOR TOTAL:	5,000.00
POMP'S	POMP'S TIRE SERVICE, INC								
	280098667			06/25/19		19657	07/03/19	825.06	441.56
		01 1542 RIGHT REAR TIRE	01055045605		00000000				264.94
		02 1542 RIGHT REAR TIRE	08005045605		00000000				176.62
	290152522			06/19/19		19657	07/03/19	825.06	383.50
		01 1535 FRONT TIRE	01055045605		00000000				230.10
		02 1535 FRONT TIRE	08005045605		00000000				153.40
								VENDOR TOTAL:	825.06
PROSAFTY	PROSAFETY INC								
	2/861610			06/14/19		19658	07/03/19	389.50	389.50
		01 SAFETY SUPPLIES	01055045645		00000000				389.50
								VENDOR TOTAL:	389.50
REDCTR	REGIONAL EMERGENCY DISPATCH								
	250-20-06			05/15/19		19576	06/19/19	9,951.00	9,951.00
		01 6/19 DISPTCH SVC/ADDN'AL 18/19	01045035275		00000000				9,951.00
								VENDOR TOTAL:	9,951.00
RELADYNE	RELADYNE, LLC								
	1215779-IN			06/07/19		19577	06/19/19	494.45	494.45
		01 MOTOR OIL FOR SQUAD CARS	01035045600		00000000				494.45
								VENDOR TOTAL:	494.45
RONDOUT	MICHAEL & WHITNEY DRAEGERT								
	15127			06/07/19		19578	06/19/19	58.50	35.00

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	15127	01 SAFETY INSPECTION-1610	01055045605	06/07/19	00000000	19578	06/19/19	58.50	35.00 35.00
	15133	01 SAFETY INSPECTION-1510	01055045605	06/10/19	00000000	19578	06/19/19	58.50	23.50 23.50
	15159	01 1540 SAFETY INSPECTION	08005045605	06/17/19	00000000	19659	07/03/19	23.50	23.50 23.50
VENDOR TOTAL:									82.00
SCHINDLE	SCHINDLER ELEVATOR CORP.								
	7152947094	01 HYDRAULIC PRESSURE TEST	01025035410	06/12/19	00000000	19660	07/03/19	737.65	500.00 500.00
	7152947100	01 ELEV MAINT-PRESSURE TEST	01055035410	06/12/19	00000000	19579	06/19/19	500.00	500.00 500.00
	8105094564	01 7/19 MAINTENANCE CONTRACT	01055035410	07/01/19	00000000	19660	07/03/19	737.65	237.65 237.65
VENDOR TOTAL:									1,237.65
SCHIPFER	BRANDON SCHIPFER								
	BOOT REIMBURSEMENT			06/27/19		19661	07/03/19	183.09	183.09 183.09
	01	SAFETY BOOTS	01055045655		00000000				
VENDOR TOTAL:									183.09
SECTYOST	IL SECRETARY OF STATE POLICE								
	060719	01 CONF PLATE RENEWAL-13 TAHOE	01015045605	06/07/19	00000000	19580	06/19/19	101.00	101.00 101.00
VENDOR TOTAL:									101.00
SHERMAN	SHERMAN MECHANICAL INC								
	W29539	01 HVAC SERVICE CALL	01025035495	06/06/19	00000000	19581	06/19/19	276.32	276.32 276.32
	W29571	01 P/D ROOF CONDENSER REPAIRS	01025035495	06/10/19	00000000	19662	07/03/19	138.16	138.16 138.16
VENDOR TOTAL:									414.48
SIRCHIE	SIRCHIE ACQUISITION CO, LLC								
	0403704-IN			06/07/19		19582	06/19/19	59.11	59.11

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	0403704-IN			06/07/19		19582	06/19/19	59.11	59.11
	01	FINGERPRINT PAD	01035045703		00000000				59.11
								VENDOR TOTAL:	59.11
SLIMLINE	SLIM LINE CASE CO, INC								
	012598			06/04/19		19583	06/19/19	152.20	152.20
	01	UNIFORM ACCESSORIES	07005045655		00000000				152.20
								VENDOR TOTAL:	152.20
SPRINGAL	SPRING-ALIGN OF PALATINE, INC.								
	112669			06/06/19		19584	06/19/19	1,904.83	1,804.99
	01	REAR SPRINGS/SUSPENSION-1530	01055045605		00000000				1,082.99
	02	REAR SPRINGS/SUSPENSION-1530	08005045605		00000000				722.00
	112741			06/10/19		19584	06/19/19	1,904.83	49.86
	01	INSTALL SPRING RISER BLOCK1530	08005045605		00000000				49.86
	112742			06/10/19		19584	06/19/19	1,904.83	49.98
	01	BOSS PLOW OIL	08005045600		00000000				49.98
								VENDOR TOTAL:	1,904.83
STATE	STATE INDUSTRIAL PRODUCTS CORP								
	901044940			06/12/19		19585	06/19/19	230.05	230.05
	01	CLEANING PRODUCTS	01055045640		00000000				230.05
								VENDOR TOTAL:	230.05
STREICHE	STREICHER'S								
	I1372193			06/10/19		19586	06/19/19	289.80	289.80
	01	RANGE SUPPLIES	01035045685		00000000				289.80
								VENDOR TOTAL:	289.80
SUBACCTS	SUBURBAN ACCENTS								
	28224			06/03/19		19587	06/19/19	351.75	183.75
	01	NEW PORTABLE RADIO DECALS	01045055810		00000000				183.75
	28258			06/11/19		19587	06/19/19	351.75	168.00
	01	NEW PORTABLE RADIO DECALS	01045055810		00000000				168.00
								VENDOR TOTAL:	351.75

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
SUPER I	SUPERIOR INDUSTRIAL SUPPLY CO								
	138918	01 MOP HANDLES/BUCKET	01055045640	06/10/19	00000000	19588	06/19/19	170.34	121.04 121.04
	139003	01 MOP HEADS	01055045640	06/11/19	00000000	19588	06/19/19	170.34	49.30 49.30
	139218	01 DISH SOAP	01055045640	06/17/19	00000000	19663	07/03/19	42.60	42.60 42.60
								VENDOR TOTAL:	212.94
SYSTEM4C	DIAMOND INDUSTRIES LLC								
	12951	01 6-7/19 V/H & P/D CLEANING SVC	01025035410	07/01/19	00000000	19664	07/03/19	3,200.00	3,200.00 3,200.00
								VENDOR TOTAL:	3,200.00
TALLGRAS	TALLGRASS RESTORATION LLC								
	2021987	01 POLLINATOR MAINTENANCE	12005055864	06/24/19	00000000	19665	07/03/19	344.00	344.00 344.00
								VENDOR TOTAL:	344.00
TELETRAC	TELETRAC NAVMAN US LTD								
	91656258	01 6/19 CONTRACT MAINTENANCE	01035035395	06/01/19	00000000	19589	06/19/19	224.00	224.00 224.00
								VENDOR TOTAL:	224.00
TERMINAL	TERMINAL SUPPLY COMPANY								
	35024-01	01 1515 WARNING LITE BRACKETS	01055045605	06/04/19	00000000	19590	06/19/19	63.05	63.05 37.83
		02 1515 WARNING LITE BRACKETS	08005045605		00000000				25.22
								VENDOR TOTAL:	63.05
THE TRUE	THE TRUE GROUP, INC								
	8450	01 P/D BUSINESS ENVELOPES	01035045620	06/27/19	00000000	19666	07/03/19	324.12	324.12 324.12
								VENDOR TOTAL:	324.12
THEMULCH	THE MULCH CENTER								
	74800			06/14/19		19591	06/19/19	160.00	160.00

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	74800	01 V/H MULCH	01025035410	06/14/19	00000000	19591	06/19/19	160.00	160.00 160.00
								VENDOR TOTAL:	160.00
THOMPSON	THOMPSON ELEVATOR INSPECTION								
	19-1978	01 ANNUAL ELEVATOR INSPECTIONS	01025035485	06/18/19	00000000	19667	07/03/19	86.00	86.00 86.00
								VENDOR TOTAL:	86.00
THOMSWES	THOMSON REUTERS WEST								
	840382694	01 5/19 INVEST SUITE SUBSCRIPTION	01035035440	06/01/19	00000000	19592	06/19/19	1,105.49	85.49 85.49
	840446761	01 2019 IL CRIMINAL LAW/PROCEDURE	01035045710	06/04/19	00000000	19592	06/19/19	1,105.49	1,020.00 1,020.00
								VENDOR TOTAL:	1,105.49
TODAYS	TODAY'S UNIFORMS, INC								
	173558	01 UNIFORMS	01055045655	05/29/19	00000000	19668	07/03/19	2,907.10	2,767.20 2,767.20
	174117	01 UNIFORMS	01045045655	06/07/19	00000000	19593	06/19/19	121.90	41.95 41.95
	174141	01 UNIFORMS	01045045655	06/08/19	00000000	19593	06/19/19	121.90	49.95 49.95
	174366	01 UNIFORMS	01045045655	06/13/19	00000000	19593	06/19/19	121.90	30.00 30.00
	174458	01 UNIFORMS	01045045655	06/15/19	00000000	19668	07/03/19	2,907.10	139.90 139.90
								VENDOR TOTAL:	3,029.00
TOPUSA	TOP-USA CORPORATION								
	2019-10800	01 PUBLIC EDUCATION MATERIALS	01045045730	06/19/19	00000000	19669	07/03/19	278.82	278.82 278.82
								VENDOR TOTAL:	278.82
TOTALFUN	MAILROOM FINANCE INC								
	JUNE 19			06/21/19		19670	07/03/19	1,002.46	1,002.46



VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	75718	01 6/19 PSEBA COVERAGE	01035025101	06/01/19	00000000	19595	06/19/19	205.20	205.20 205.20
									VENDOR TOTAL: 205.20
VLG GLEN	VILLAGE OF GLENVIEW								
	8805	01 RAVE ALERT FEES	01035055815	06/04/19	00000000	19596	06/19/19	3,034.75	3,034.75
		02 RAVE ALERT FEES	01035035415		00000000				2,711.46 323.29
	8812	01 245 MAPLE ROW ADJUDICATION	01025035235	06/18/19	00000000	19674	07/03/19	82,565.00	50.00 50.00
	8825	01 7-9/19 DISPATCH SERVICES	01035035275	07/01/19	00000000	19674	07/03/19	82,565.00	82,515.00 82,515.00
									VENDOR TOTAL: 85,599.75
VLG WINN	VILLAGE OF WINNETKA								
	V003200-001	6/19 01 5/23-6/24 WATER PURCHASE	08005035465	06/28/19	00000000	19675	07/03/19	73,686.13	25,223.94 25,223.94
	V003300-001	6/19 01 5/23-6/24 WATER PURCHASE	08005035465	06/28/19	00000000	19675	07/03/19	73,686.13	40,871.18 40,871.18
	V003400-001	6/19 01 5/23-6/24 WATER PURCHASE	08005035465	06/28/19	00000000	19675	07/03/19	73,686.13	7,591.01 7,591.01
									VENDOR TOTAL: 73,686.13
VLGNFLD	VILLAGE OF NORTHFIELD								
	030100350000	7/19 01 3/15-6/17 H2O-PW/FR BLDG	01055035305	06/27/19	00000000	19676	07/03/19	1,427.13	727.20 727.20
	190100000000	7/19 01 3/15-6/15 V/H H2O	01015035305	06/27/19	00000000	19676	07/03/19	1,427.13	399.96 399.96
	190100010000	7/19 01 3/15-6/17 LIBRY BSMNT H2O	01015035305	06/27/19	00000000	19676	07/03/19	1,427.13	99.99 99.99
	190100015000	6/19 01 3/15-6/14 P/O H2O	01015035305	06/27/19	00000000	19676	07/03/19	1,427.13	99.99 99.99
	190100020000	7/19		06/27/19		19676	07/03/19	1,427.13	99.99

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	190100020000	7/19		06/27/19		19676	07/03/19	1,427.13	99.99
	01	3/15-6/14 360 HAPP H2O	01015035305		00000000				99.99
								VENDOR TOTAL:	1,427.13
WATCHGUA	WATCHGUARD INC								
	4BOORD0004845TL			06/24/19		19677	07/03/19	13,295.00	13,295.00
	01	SQUAD VIDEO INSTALL	12005055782		00000000				13,295.00
	4RENORD0009990TL			06/24/19		19605	06/27/19	44,955.00	44,955.00
	01	SQUAD VIDEO CAMERAS	12005055782		00000000				44,955.00
								VENDOR TOTAL:	58,250.00
WATERWAY	WATERWAY GAS AND WASH COMPANY								
	MAY 2019			06/14/19		19597	06/19/19	70.00	70.00
	01	5/19 CAR WASHES	01035045605		00000000				70.00
								VENDOR TOTAL:	70.00
WEISSACE	JOHN W WEISS HARDWARE CO INC								
	144463			06/11/19		19598	06/19/19	9.18	9.18
	01	E29 BUSHINGS	01045045605		00000000				9.18
	144602			06/18/19		19678	07/03/19	95.48	50.94
	01	1540 REPAIR PARTS	01055045605		00000000				50.94
	144712			06/24/19		19678	07/03/19	95.48	13.98
	01	V/H BLDG MAINT SUPPLIES	01025035410		00000000				13.98
	144794			06/28/19		19678	07/03/19	95.48	26.57
	01	BLOWER REPAIR PARTS	08005045605		00000000				26.57
	144846			07/01/19		19678	07/03/19	95.48	3.99
	01	BOLT	01055045799		00000000				3.99
								VENDOR TOTAL:	104.66
WIPPERFU	BILL WIPPERFURTH								
	5196			06/15/19		19679	07/03/19	108.03	108.03
	01	REIMBRMNT-LOCATOR SHIPPING	08005035455		00000000				108.03
								VENDOR TOTAL:	108.03
ZZ JAMES	BARBARA JAMES								
	2019-0168			05/29/19		19680	07/03/19	400.00	400.00



FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	2019-0168	01 GRADING PERMIT RFND-2441 FOX M	01002052502	05/29/19	00000000	19680	07/03/19	400.00	400.00
									400.00
									VENDOR TOTAL:
									400.00
ZZ MAINE	ROBERT F MAINE								
	2017-0024	01 ESC RFND-286 INGRAM	01002052502	02/13/17	00000000	19599	06/19/19	400.00	400.00
									400.00
									VENDOR TOTAL:
									400.00
ZZBUENGE	THEODORE BUENGER								
	2018-0335	01 GRADING ESC RFND-2080 NORFORK	01002052502	09/27/18	00000000	19600	06/19/19	400.00	400.00
									400.00
									VENDOR TOTAL:
									400.00
ZZCHGOPL	CHICAGO PLUMBING EXPERTS INC								
	2018-0273 S	01 RFND STR BND-865 HAPP RD	01002052501	08/09/18	00000000	19681	07/03/19	3,000.00	3,000.00
									3,000.00
									VENDOR TOTAL:
									3,000.00
ZZGOODFE	GOODFELLAS CONSTRUCTION CO								
	2018-0394	01 ESC RFND-MEADOWLAKE CONDOS	01002052502	11/07/18	00000000	19601	06/19/19	400.00	400.00
									400.00
									VENDOR TOTAL:
									400.00
ZZHPELEC	HIGHLAND PARK ELECTRIC								
	2019-0133	01 RFND COMPL BND-585 LAURIE	01002052501	05/06/19	00000000	19682	07/03/19	1,000.00	1,000.00
									1,000.00
									VENDOR TOTAL:
									1,000.00
ZZIVANKE	OLEKSANDER IVANKEVYCH								
	2016-0187	01 RFND COMPL BND-663 HAPP	01002052501	08/28/16	00000000	19683	07/03/19	13,187.50	9,687.50
		02 ADDNAL PLAN REVIEW	01004254153		00000000				10,000.00
									-312.50
	2016-0187 S	01 RFND ST BND-663 HAPP	01002052501	09/28/16	00000000	19683	07/03/19	13,187.50	3,000.00
									3,000.00
	2016-0187 T			09/28/16		19683	07/03/19	13,187.50	500.00

VILLAGE OF NORTHFIELD  
 PAID INVOICE LISTING

FROM 06/07/2019 TO 07/03/2019

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	2016-0187 T			09/28/16		19683	07/03/19	13,187.50	500.00
	01	TREE ESC RFND-663 HAPP RD	01002052502		00000000				500.00
								VENDOR TOTAL:	13,187.50
ZZLEWISB	BRUCE LEWIS								
	OVERPAYMENT			06/18/19		19602	06/19/19	150.00	150.00
	01	OVERPYMT-VLG VEHICLE STICKERS	01004254150		00000000				150.00
								VENDOR TOTAL:	150.00
ZZPECARD	ANN PECARD								
	REFUND			07/02/19		19684	07/03/19	50.00	50.00
	01	RFND-VEH STICKER #2227	01004254150		00000000				50.00
								VENDOR TOTAL:	50.00
ZZPIAZZA	ADDAM PIAZZA								
	2017-0322 C			11/08/17		19685	07/03/19	2,687.50	2,687.50
	01	COMPL BND-2091 OLD WILLOW	01002052501		00000000				3,000.00
	02	ADDNAL PLAN REVIEW	01004254153		00000000				-312.50
								VENDOR TOTAL:	2,687.50
ZZSCHALL	MICHAEL SCHALL								
	2018-0440			12/11/18		19603	06/19/19	5,020.00	5,000.00
	01	RFND COMPL BND-350 THACKERAY	01002052501		00000000				5,000.00
	2018-0440 C			12/11/18		19603	06/19/19	5,020.00	20.00
	01	RFND DUPL PYMT CONSTR HRS FEE	01004254153		00000000				20.00
								VENDOR TOTAL:	5,020.00
								TOTAL --- ALL INVOICES:	1,238,393.06

VILLAGE OF NORTHFIELD  
REGULAR BOARD MEETING  
SUMMARY SHEET

Meeting Date: <u>July 16, 2019</u>	<input type="checkbox"/> Ordinance
Subject: <u>Board Update</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Stacy Sigman, Village Manager</u>	<input checked="" type="checkbox"/> Information
Department: <u>Office of the Village Manager</u>	<input type="checkbox"/> Other:

Details:

A. Departmental Updates:

1. Office of the Village Manager
2. Community Development & Building Department
3. Finance Department – **Monthly Report**
4. Fire-Rescue & Public Works Departments
5. Police Department

B. Standing Commission/Committee/Board Summary Notes:

1. Architectural Commission meeting – July 8, 2019

C. Upcoming Meetings/Events:

August 7	Zoning Board of Appeals meeting – 7:00 p.m.
August 20	Committee of the Whole meeting – 5:30 p.m.
August 20	Village Board meeting – 7:00 p.m.
August 22	Police Pension Fund meeting – 5:00 p.m.

**Please Note: There are no August meetings for the Plan & Zoning Commission or the Architectural Commission**

Executive Action:

**None**

# The Village of Northfield

## **Financial Status Report**

**Period ended May 31, 2019**

**(Un-Audited)**



**Prepared by:  
Finance Department**

## Table of Contents

Section 1 – Executive Summary.....	Page 3
Section 2 – Revenue and Expense Summary by Fund.....	Page 4
Section 3 – Investment Reports.....	Page 10



## Section 1: Executive Summary

Attached please find the preliminary financial results for the period ending May 31, 2019. This is the first report for the 2019-20 fiscal year.

### General Fund

Year-to-date revenues of \$671,741 are \$15,588 (2.4%) above the year to date budget of \$656,154. Income tax revenues included in "Intergovernmental Revenues" were \$63,341 (132%) above budget due to a one time increased distribution from the state. Under Licenses & Permits, building permit related revenues were \$39,764 or 69.5% under budget with \$17,424 in revenue. Several projects including two new homes are in the pipeline so we expect this shortfall to lessen in the future.

Total General Fund expenditures through May are \$854,858 and are \$87,854 or 9.3% under the year to date budget. All departments are below their year to date budget.

### Water/Sanitary Sewer Fund

Through May, total revenues of \$158,301 are 3.5% below the year to date budget. The increased water/sewer rate adopted by the Board in March is reflected in this total. The number of gallons sold in May was 1.8 million gallons or 13.2% less than last year. Summer weather is the key to the water fund budget. A hot and dry summer will have a positive impact on revenues as water consumption peaks during the summer months. Water consumption during non-summer months is fairly constant.

Total year-to-date expenditures of \$140,319 are \$27,339 or 16.3% below the budget. This reflects the unpredictability of scheduling capital projects.

### Salaries and Benefits

Salaries and benefits make up 67.5% of the Village's operating budget. For May, total salaries including overtime were \$523,605 or 3.1% below the month to date budget. Benefits, including insurance, pensions (FICA/Medicare, IMRF, police pension) were \$4,862 or 3.4% below budget.

### Investments

Attached is a report of investments for the Village. Currently, the investment portfolio for the Village's non-pension funds totals \$12.0 million. \$4.2 million is in U.S. Treasuries/Agencies with the remainder is in cash or equivalents in local banks, the State investment pool (Illinois Funds), and the Illinois Metropolitan Investment Fund (IMET). Also attached is a detailed report of the Village's investments as required in the Village's Investment Policy. All Village funds are in interest bearing accounts and are collateralized for those amounts above the FDIC insurance limit.

Also attached is a summary report of investments for the Police Pension Fund. Currently, the fund is fully invested with 52% in equities, 45% in fixed income, and 3% in cash. Over the past 12 months, the Fund has seen a net return of 0.4%. The actuarially assumed rate of return is 6.75%.



# Section 2: Revenue and Expense Summary by Fund

## Purpose

This section provides a summary of current and prior fiscal year revenues and expenditures for the specified period compared to the current fiscal year budget. Revenues and expenditures are reported on a cash basis. Expenditures do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

The report includes an icon along the left side to indicate the level of budget variance for that particular revenue or expense grouping. The budget variance levels are as follows:

- Red - Indicates a negative variance of greater than or equal to 5.00% of the year-to-date budget.
- Yellow - Indicates a negative variance of 3.00% to 4.99% of the year-to-date budget.
- Green - Indicates a negative variance of less than 3% of the year-to-date budget, a positive variance of the year-to-date budget, or timing difference not anticipated to result in a year-end variance.



**Village of Northfield**  
**Revenue and Expense Summary by Fund**  
**as of May 31, 2019**

Account Number	Actual		2019-20 Fiscal Year		
	FY 2018-19	FY 2019-20	YTD	Budget	Annual Budget
	YTD	YTD	Budget	Variance	
<b>General Fund - Revenues</b>					
Property Taxes	-	-	-	-	4,389,250
Intergovernmental Revenues	332,781	372,888	340,675	32,213	4,934,920
Utility Taxes	71,822	70,383	67,975	2,408	840,000
Other Taxes	51,523	58,670	29,750	28,920	400,000
Charges for Services	39,716	41,864	35,686	6,178	530,230
Licenses & Permits	158,890	108,274	160,008	(51,734)	808,800
Fines & Forfeitures	6,371	4,734	10,353	(5,620)	124,500
Grants	1,400	-	83	(83)	1,000
Other Revenues	460	515	1,623	(1,108)	90,160
Interest Income	8,845	14,413	10,000	4,413	120,000
<b>Total General Fund Revenues</b>	<b>671,807</b>	<b>671,741</b>	<b>656,154</b>	<b>15,588</b>	<b>12,238,860</b>
<b>General Fund</b>					
Administration Total	81,681	93,533	104,455	10,922	1,282,900
Community Development Total	56,016	64,577	74,390	9,813	877,480
Police Department Total	413,428	420,490	451,574	31,084	5,369,870
Fire Department Total	160,985	185,407	200,351	14,945	2,206,810
Public Works Total	76,504	90,852	111,941	21,089	1,278,110
<b>Total General Fund Expenses</b>	<b>788,615</b>	<b>854,858</b>	<b>942,712</b>	<b>87,854</b>	<b>11,015,170</b>
<b>General Fund Revenues Over/(Under) Expenses</b>					
	<b>(116,808)</b>	<b>(183,117)</b>	<b>(286,558)</b>		<b>1,223,690</b>
<b>Water/Sanitary Sewer Fund - Revenues</b>					
Charges for Services	171,304	153,999	161,069	(7,070)	3,107,650
Licenses & Permits	5,100	850	1,592	(742)	19,100
Other Revenues	-	1,837	83	1,754	21,000
Interest Income	1,186	1,616	1,333	282	16,000
<b>Total Water/San. Sewer Fund Revenues</b>	<b>177,590</b>	<b>158,301</b>	<b>164,077</b>	<b>(5,776)</b>	<b>3,163,750</b>
<b>Water / Sewer Fund</b>					
Salaries	58,061	52,885	58,469	5,583	740,910
Benefits	21,516	19,566	19,300	(266)	243,170
Contractual	2,170	22,608	14,540	(8,068)	1,060,020
Commodities	4,672	12,568	8,882	(3,686)	106,580
Capital	-	-	33,750	33,750	405,000
Transfers	8,923	10,502	10,502	(0)	126,020
Debt Service	24,372	22,190	22,215	25	234,430
<b>Total Water / Sewer Fund Expenses</b>	<b>610,613</b>	<b>140,319</b>	<b>167,657</b>	<b>27,339</b>	<b>2,916,130</b>
<b>Water/San. Sewer Fund Rev. Over/(Under) Exp.</b>					
	<b>(433,023)</b>	<b>17,983</b>	<b>(3,580)</b>		<b>247,620</b>





**Village of Northfield  
Revenue and Expense Summary by Fund  
as of May 31, 2019**

Account Number	Actual		2019-20 Fiscal Year		
	FY 2018-19 YTD	FY 2019-20 YTD	YTD Budget	Budget Variance	Annual Budget
<b>Motor Fuel Fund - Revenues</b>					
Intergovernmental. Revenues	12,408	11,997	11,495	502	137,940
Interest Income	332	366	125	241	1,500
<b>Total Motor Fuel Fund Revenues</b>	<b>12,740</b>	<b>12,363</b>	<b>11,620</b>	<b>743</b>	<b>139,440</b>
<b>Motor Fuel Fund</b>					
Capital	6,000	-	2,917	2,917	35,000
<b>Total Motor Fuel Fund Expenses</b>	<b>21,815</b>	<b>14,030</b>	<b>16,947</b>	<b>2,917</b>	<b>173,060</b>
<b>Motor Fuel Fund Revenue Over/(Under) Expenses</b>	<b>(9,075)</b>	<b>(1,667)</b>	<b>(5,327)</b>		<b>(33,620)</b>
<b>Longmeadow - Revenues</b>					
Property Taxes	-	1,446	-	1,446	133,100
Interest Income	270	412	358	54	4,300
<b>Total Longmeadow Revenues</b>	<b>270</b>	<b>1,859</b>	<b>358</b>	<b>1,501</b>	<b>137,400</b>
<b>Longmeadow - Expenses</b>					
Debt Service	5,648	4,572	4,600	28	133,200
<b>Total Longmeadow Expenses</b>	<b>5,648</b>	<b>4,572</b>	<b>4,600</b>	<b>28</b>	<b>133,200</b>
<b>Longmeadow Revenues Over/(Under) Expenses</b>	<b>(5,378)</b>	<b>(2,713)</b>	<b>(4,242)</b>		<b>4,200</b>
<b>Foreign Fire Ins. Fund - Revenues</b>					
Other Revenues	-	-	-	-	25,000
Interest Income	62	99	58	41	700
<b>Total Foreign Fire Ins. Fund Revenues</b>	<b>62</b>	<b>99</b>	<b>58</b>	<b>41</b>	<b>25,700</b>
<b>Foreign Fire Insurance Fund</b>					
Contractual	-	-	1,000	1,000	12,000
Commodities	414	1,650	1,792	142	21,500
<b>Total Foreign Fire Insurance Fund Expenses</b>	<b>414</b>	<b>1,650</b>	<b>2,792</b>	<b>1,142</b>	<b>33,500</b>
<b>Foreign Fire Insurance Fund Revenues Over/(Under) Expenses</b>	<b>(352)</b>	<b>(1,551)</b>	<b>(2,733)</b>		<b>(7,800)</b>



**Village of Northfield  
Revenue and Expense Summary by Fund  
as of May 31, 2019**

Account Number	Actual		2019-20 Fiscal Year		
	FY 2018-19	FY 2019-20	YTD	Budget	Annual Budget
	YTD	YTD	Budget	Variance	
<b>Storm Sewer Improvement Fund - Revenues</b>					
Other Revenues	4,005	3,704	3,083	620	37,000
Interest Income	967	1,495	417	1,079	5,000
Gain/Loss on Investment	-	-	-	-	-
<b>Total Storm Sewer Improvement Fund Revenues</b>	<b>4,972</b>	<b>5,199</b>	<b>3,500</b>	<b>1,699</b>	<b>42,000</b>
<b>Storm Sewer Improvement Fund - Expenses</b>					
Capital	2,848	-	2,500	2,500	785,000
<b>Total Storm Sewer Improvement Fund Expenses</b>	<b>2,848</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>785,000</b>
<b>Storm Sewer Improvement Fund Revenues Over/(Under) Expenses</b>	<b>2,124</b>	<b>5,199</b>	<b>1,000</b>		<b>(743,000)</b>
<b>2016 Bond Fund Debt Service Revenue</b>					
Property Tax	-	-	-	-	180,000
Interest Income	136	208	192	17	2,300
<b>Total 2016 Bond Debt Service Revenue</b>	<b>136</b>	<b>208</b>	<b>192</b>	<b>17</b>	<b>182,300</b>
<b>2016 Bond Fund Debt Service Expense</b>					
Contractual	18,970	17,696	17,710	14	180,420
<b>Total 2016 Bond Fund Debt Service Exp.</b>	<b>18,970</b>	<b>17,696</b>	<b>17,710</b>	<b>14</b>	<b>180,420</b>
<b>2016 Bond Fund Debt Service Revenues Over/(Under) Expenses</b>	<b>(18,835)</b>	<b>(17,487)</b>	<b>(17,518)</b>		<b>1,880</b>
<b>2017 GO Bond Fund - Revenues</b>					
Other Revenues	-	1,511	833	678	10,000
<b>Total 2017 GO Bond Project Fund Revenues</b>	<b>-</b>	<b>1,511</b>	<b>833</b>	<b>678</b>	<b>10,000</b>
<b>2017 GO Bond Project Fund Expenses</b>					
Contractual	-	-	4	4	50
Capital	-	-	156,517	156,517	1,878,210
<b>Total 2017 GO Bond Project Fund Expenses</b>	<b>-</b>	<b>-</b>	<b>156,522</b>	<b>156,522</b>	<b>1,878,260</b>
<b>2017 GO Bond Fund Revenues Over/(Under) Expenses</b>	<b>-</b>	<b>1,511</b>	<b>(155,688)</b>		<b>(1,868,260)</b>



**Village of Northfield  
Revenue and Expense Summary by Fund  
as of May 31, 2019**

Account Number	Actual		2019-20 Fiscal Year		
	FY 2018-19	FY 2019-20	YTD	Budget	Annual Budget
	YTD	YTD	Budget	Variance	
<b>2017 Bond Fund Debt Service Revenue</b>					
Property Tax	-	-	-	-	318,080
Interest Income	-	376	158	217	1,900
<b>Total 2017 Bond Debt Service Revenue</b>	<b>-</b>	<b>376</b>	<b>158</b>	<b>217</b>	<b>319,980</b>
<b>2017 Bond Fund Debt Service Expense</b>					
Contractual	45,500	43,994	44,000	6	318,080
<b>Total 2017 Bond Fund Debt Service Exp.</b>	<b>45,500</b>	<b>43,994</b>	<b>44,000</b>	<b>6</b>	<b>318,080</b>
<b>2017 Bond Fund Debt Service Revenues Over/(Under) Expenses</b>					
	<b>(45,500)</b>	<b>(43,618)</b>	<b>(43,842)</b>		<b>1,900</b>
<b>Rolling Ridge SSA Project Fund</b>					
Property Taxes					-
Interest Income	-	-	42	(42)	500
<b>Rolling Ridge SSA Project Fund Revenues</b>	<b>-</b>	<b>-</b>	<b>42</b>	<b>(42)</b>	<b>500</b>
<b>Rolling Ridge SSA Project Fund Expenses</b>					
Contractual	-	-	-	-	-
<b>Total Rolling Ridge SSA Project Fund Exp.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Rolling Ridge SSA Project Fund Revenues Over/(Under) Expenses</b>					
	<b>-</b>	<b>-</b>	<b>42</b>		<b>500</b>
<b>Rolling Ridge SSA Bond Fund Debt Service Revenue</b>					
Property Taxes	-	-	-	-	95,290
Interest Income	130	317	167	151	2,000
<b>Total Rolling Ridge SSA Bond Debt Svc Rev</b>	<b>130</b>	<b>317</b>	<b>167</b>	<b>151</b>	<b>97,290</b>
<b>Rolling Ridge Bond Fund Debt Service Expense</b>					
Contractual	-	-	7,942	7,942	95,300
<b>Total Rolling Ridge SSA Debt Service Exp.</b>	<b>-</b>	<b>-</b>	<b>7,942</b>	<b>7,942</b>	<b>95,300</b>
<b>Rolling Ridge SSA Debt Service Revenues Over/(Under) Expenses</b>					
	<b>130</b>	<b>317</b>	<b>(7,775)</b>		<b>1,990</b>
<b>Capital Equipment &amp; Replacement Fund - Revenues</b>					
Other Revenues	6,901	6,168	21,250	(15,082)	262,500
Operating Transfers In	40,032	47,603	47,603	-	571,240
Interest Income	1,960	1,584	2,500	(916)	30,000
<b>Total Capital Equipment &amp; Replacement Fund Revenues</b>	<b>48,892</b>	<b>55,355</b>	<b>71,353</b>	<b>(15,998)</b>	<b>863,740</b>
<b>Capital Equipment &amp; Replacement Fund - Expenses</b>					
Capital	25,955	29,139	63,958	34,819	896,430
<b>Total Capital Equipment &amp; Replacement Fund Expenses</b>	<b>25,955</b>	<b>29,139</b>	<b>63,958</b>	<b>34,819</b>	<b>896,430</b>
<b>Capital Equipment &amp; Replacement Revenues Over/(Under) Expenses</b>					
	<b>22,937</b>	<b>26,216</b>	<b>7,396</b>		<b>(32,690)</b>



**Village of Northfield  
Police Pension Detail  
as of May 31, 2019**

Account Number	Account Description	Actual		2019-20 Fiscal Year		
		FY 2018-19 YTD	FY 2019-20 YTD	YTD Budget	Budget Variance	Annual Budget
<b>Police Pension Fund Revenues</b>						
20-00-420-4100	VILLAGE CONTRIBUTION/PROPERTY TAX	99,000	-	-	-	1,201,000
Other Revenues						
20-00-428-4197	EMPLOYEE WITHHOLDING	18,130	19,153	17,250	1,903	207,000
<b>Other Revenues</b>						
		<b>18,130</b>	<b>19,153</b>	<b>17,250</b>	<b>1,903</b>	<b>207,000</b>
Interest Income						
20-00-430-4300	INTEREST INCOME	15,353	14,232	15,000	(768)	180,000
20-00-430-4305	GAIN/LOSS ON INVESTMENTS	15,280	53,272	-	53,272	-
20-00-430-4317	DIVIDENDS - EQUITIES	9,898	9,882	33,333	(23,452)	400,000
20-00-430-4318	DIVIDENDS - GLA DISCIP SMIDCAP	878	1,568	1,917	(349)	23,000
20-00-430-4337	GAIN/LOSS EQUITIES	(26,746)	(556,472)	-	(556,472)	-
20-00-430-4338	GAIN/LOSS SMIDCAP/LGE CAP	68,486	(135,343)	-	(135,343)	-
<b>Interest Income</b>		<b>83,148</b>	<b>(612,861)</b>	<b>50,250</b>	<b>(663,111)</b>	<b>603,000</b>
<b>Total Police Pension Fund</b>		<b>200,278</b>	<b>(593,708)</b>	<b>67,500</b>	<b>(661,208)</b>	<b>2,011,000</b>
<b>Police Pension Fund Expenses</b>						
Contractual						
20-00-503-5200	LEGAL SERVICES	660	68	525	458	6,300
20-00-503-5205	AUDIT	-	-	316	316	3,790
20-00-503-5240	PROFESSIONAL SERVICES	350	700	392	(308)	4,700
20-00-503-5245		-	-	83	83	1,000
20-00-503-5250	MEMBERSHIPS & DUES	-	-	67	67	800
20-00-503-5315	RISK MANAGEMENT (IRMA)	-	-	500	500	6,000
20-00-503-5330	HEALTH/FITNESS TESTING	-	-	42	42	500
20-00-503-5505	PENSION PAYMENTS	106,877	113,638	119,767	6,128	1,437,200
20-00-503-5510	BANK CHARGES	276	280	292	12	3,500
20-00-503-5511	COMPLIANCE FEES	-	-	3,500	3,500	3,500
20-00-503-5512	INVESTMENT MANAGEMENT FEE	11,483	-	-	-	45,000
<b>Contractual</b>		<b>119,647</b>	<b>120,607</b>	<b>125,482</b>	<b>4,875</b>	<b>1,512,290</b>
<b>Total Police Pension Fund Expenses</b>		<b>119,647</b>	<b>120,607</b>	<b>125,482</b>	<b>4,875</b>	<b>1,512,290</b>



# Section 3: Investment Report

## Purpose

This report provides a summary of cash and investments for the specified time period. Village funds are maintained in accordance with the Village's Investment Policy which defines the manner in which the Village accounts for and protects cash and investments. Cash and investments are presented by type of investment, by maturity, and by fund.

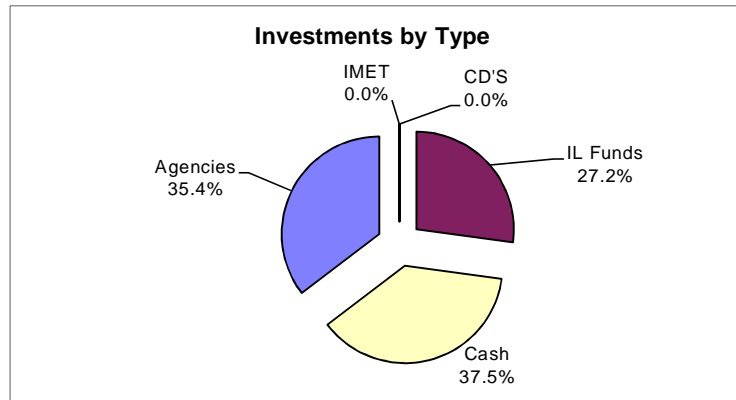
Police Pension funds are governed by an investment policy and managed by an investment advisor selected by the Police Pension Board in accordance with State statutes.



# VILLAGE OF NORTHFIELD INVESTMENT SUMMARY

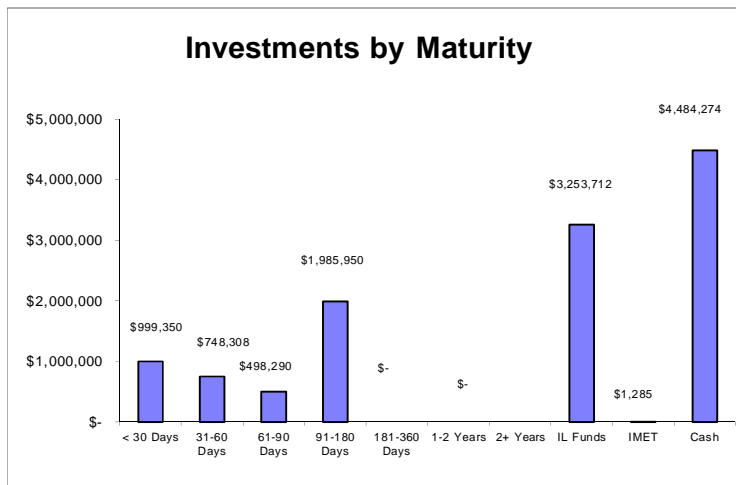
Cash & Investments Totals by Type  
May 31, 2019

CD'S	\$	-
IL Funds		3,253,712
Cash		4,484,274
Agencies		4,231,898
IMET		1,285
	\$	<u>11,971,169</u>



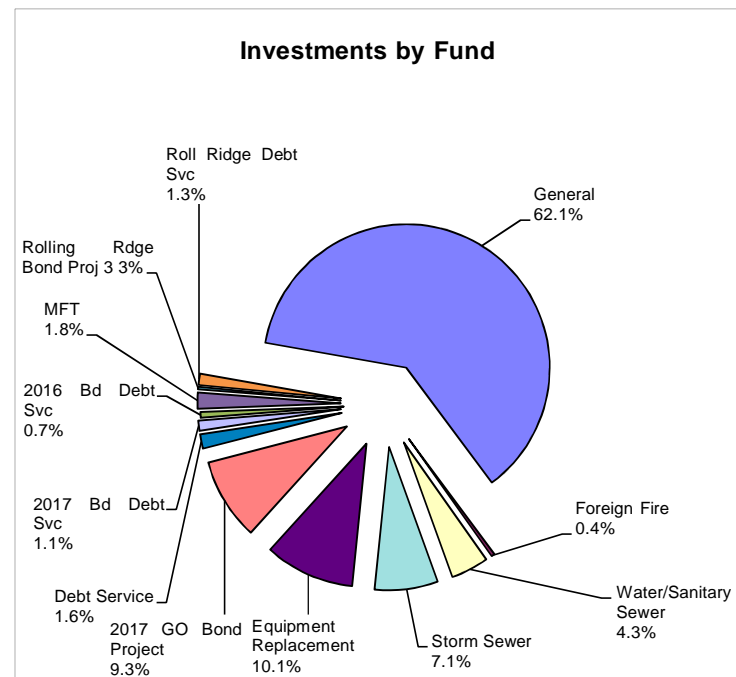
Cash & Investments Totals by Maturity  
May 31, 2019

< 30 Days	999,350
31-60 Days	748,308
61-90 Days	498,290
91-180 Days	1,985,950
181-360 Days	-
1-2 Years	-
2+ Years	-
IL Funds	3,253,712
IMET	1,285
Cash	4,484,274
	\$ <u>11,971,169</u>



Cash & Investments Totals by Fund  
May 31, 2019

General	\$	7,429,155
Foreign Fire		45,279
Water/Sanitary Sewer		510,154
Storm Sewer		852,477
Equipment Replacement		1,211,811
2017 GO Bond Project		1,107,367
Debt Service		193,936
2017 Bd Debt Svc		135,543
2016 Bd Debt Svc		81,909
MFT		217,571
Rolling Ridge Bond Proj		34,398
Roll Ridge Debt Svc		151,568
	\$	<u>11,971,169</u>
	\$	0.00



Village of Northfield  
Schedule of Investments  
May 31, 2019

<b>Fund</b>	<b>Institution</b>	<b>Investment Type</b>	<b>Purchase Price</b>	<b>Yield</b>	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>5/31/2019 Balance</b>
General	Illinois Funds	Cash		2.447%			3,074,207
MFT	Illinois Funds	Cash		2.447%			179,505
Multi	Northview Bank	Cash		2.597% (1)			1,558,284
2017 Bond	US Bank	Cash		2.040%			512,963
Multi	US Bank	Cash		2.040%			2,413,027
Multi	IMET	Cash		2.140%			1,285
<b>Total Cash</b>							<b>7,739,271</b>
General	US Treasury Note	Agency	329,665	2.400%	9/20/18	6/15/19	494,748
Capital Equip	US Treasury Note	Agency	164,659	2.400%	9/20/18	6/15/19	254,870
2017 Bond Proj	US Treasury Bill	Agency	247,579	2.450%	1/22/19	6/20/19	249,733
General	US Treasury Note	Agency	493,203	2.440%	9/20/18	7/15/19	499,025
2017 Bond Proj	US Treasury Bill	Agency	247,087	2.480%	1/22/19	7/18/19	249,283
General	US Treasury Note	Agency	492,324	2.480%	9/20/18	8/15/19	498,290
General	US Treasury Note	Agency	492,324	2.520%	9/20/18	9/15/19	497,890
General	US Treasury Note	Agency	491,875	2.550%	9/20/18	10/15/19	497,500
General	FHL BK Discount Note	Agency	490,976	2.447%	1/17/19	10/17/19	495,580
General	US Treasury Bill	Agency	490,241	2.460%	1/16/19	11/7/19	494,980
<b>Total Agencies</b>							<b>4,231,898</b>
<b>Total Investments</b>							<b>11,971,169</b>

(1) Interest rate is .15% plus the current Illinois Funds rate. Interest earned offsets bank expenses.



NORTHFIELD POLICE PENSION  
 PORTFOLIO PERFORMANCE  
 PREPARED BY: GREAT LAKES

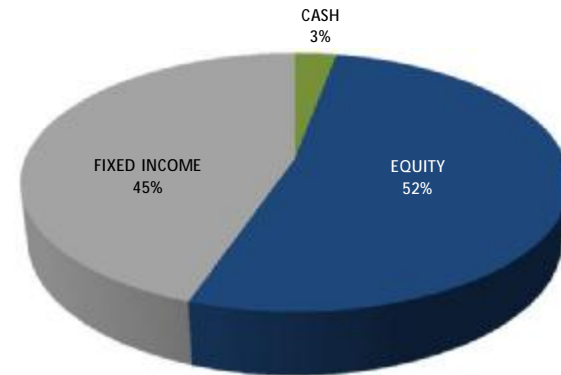
7/10/2019

Month Ending May 31, 2019

CHANGE IN PORTFOLIO VALUE	FIXED INCOME NORT0065	MUTUAL FUNDS - FI NORT0067	LARGE CAP VALUE NORT0063	DE SMID CAP NORT0062	MUTUAL FUNDS - EQ NORT0064	PORTFOLIO TOTAL
BEGINNING MARKET VALUE	\$ 6,155,350	\$ 2,072,644	\$ 1,670,649	\$ 1,544,859	\$ 7,865,519	\$ 19,309,021
NET ADDITIONS	\$ (74)	\$ (38)	\$ (38)	\$ 25	\$ (87)	\$ (213)
GAINS/LOSSES	\$ 67,257	\$ (18,787)	\$ (111,127)	\$ (133,186)	\$ (413,443)	\$ (609,286)
ENDING MARKET VALUE	\$ 6,222,533	\$ 2,053,819	\$ 1,559,483	\$ 1,411,698	\$ 7,451,988	\$ 18,699,522

PORTFOLIO COMPOSITION & ALLOCATION

SECURITY TYPE	MARKET VALUE (\$)	PERCENTAGE
CASH	\$ 542,956	3%
EQUITY	\$ 9,791,488	52%
FIXED INCOME	\$ 8,365,078	45%
TOTAL PORTFOLIO:	\$ 18,699,522	100%



ASSET CLASS	LATEST 3 MONTHS	YEAR TO DATE	LATEST 1 YEAR	INCEPTION <sup>1</sup>
GLA HOUSEHOLD TOTAL (NET)	(0.20%)	6.40%	0.40%	6.40%
FIXED INCOME				
FIXED INCOME & RELATED (GROSS)	1.97%	3.94%	4.61%	2.64%
EQUITY				
EQUITY & RELATED (GROSS)	(1.86%)	9.32%	(2.54%)	9.83%

<sup>1</sup> INCEPTION: SEPTEMBER 1, 2012

\*Performance figures are total time-weighted rates of returns. Performance for periods over one year is annualized. Appreciation includes realized and unrealized gains/losses, dividends, interest, and distributions. Index returns, if shown, include dividends and interest. Past performance is not a guarantee of future returns. All performance figures net of fees have been reduced by the actual Great Lakes' management fee charged to the account, and may also include custody or other fees charged directly to the account.\*





ARCHITECTURAL

REPORT OF THE PROCEEDINGS OF A MEETING  
BEFORE THE VILLAGE OF NORTHFIELD  
ARCHITECTURAL COMMISSION

COMMISSION

REPORT OF PROCEEDINGS had before the Village of  
Northfield Architectural Commission taken at the Northfield  
Village Hall, Board Room, Northfield, Illinois on the 8th  
day of July, 2019, at the hour of 7:00 p.m.

MEMBERS PRESENT:

TEV BOND, Chairman  
BARNABY DINGES  
MICHAEL SOLLITT  
JOE McINERNEY

MEMBERS ABSENT:

PATRICIA MORRELL  
ANDREW BOWYER  
KATHRYN TALTY

ALSO PRESENT:

LINNEA O'NEILL, Village Staff Liaison

1 CHAIRMAN BOND: Good evening. My name is Tev Bond,  
 2 I am the Chair of the Architectural Commission. It is  
 3 7:00 o'clock, and I'm calling to order the July 8th,  
 4 2019 meeting. May I have a motion to approve the  
 5 minutes of the -- oh, I'm sorry.  
 6 Let's introduce everyone. We have Linnea O'Neill  
 7 from the Village of Northfield. I'm going to let the  
 8 Commissioners introduce themselves.  
 9 COMMISSIONER SOLLITT: Mike Sollitt.  
 10 COMMISSIONER DINGES: Barnaby Dinges.  
 11 COMMISSIONER MCINERNEY: Joseph McInerney.  
 12 CHAIRMAN BOND: Thank you. I was making it all  
 13 about me at the start. So, motion to approve the  
 14 minutes from the June 10th, 2019 meeting?  
 15 COMMISSIONER SOLLITT: So moved.  
 16 COMMISSIONER DINGES: I'll second.  
 17 CHAIRMAN BOND: Second? Approved, thank you.  
 18 There is one item on the agenda tonight;

19  
 20 **281 WAUKEGAN ROAD - Consideration of a request for**  
 21 **the approval of site plan, façade changes and**  
 22 **landscaping to allow for an accessible entry ramp**  
 23 **for Teddie Kossof Salon and Spa located at 281**  
 24 **Waukegan Road.**  
 25 **Submitted by: Teddie Kossof Salon and Spa**  
 26 **Property Index Number: 04-23-400-043**  
 27 **Project Number: 2019-0175**  
 28

29 CHAIRMAN BOND: Anyone who wishes to speak, if you  
 30 could please stand and raise your right hand and we'll  
 31 swear you in all together?

32 (Witnesses sworn.)

33 CHAIRMAN BOND: Okay, when you come up to speak,  
 34 just please state your name. Thank you, and the floor  
 35 is yours. You're welcome to come up.

36 MS. LANE-HILL: Thank you.

37 CHAIRMAN BOND: Thank you.

38 MS. LANE-HILL: Do I need to use the microphone or  
 39 do I need to step forward?

40 MS. O'NEILL: You do need to use the microphone,  
 41 but you can pick it up and move it.

42 CHAIRMAN BOND: It's because it's being recorded  
 43 that we need the microphone. Thank you.

44 MS. LANE-HILL: Hi, my name is Sarah Hill. I'm the  
 45 architect working with Teddie Kossof. We have our kind  
 46 of proposal here in front of you to put in an ADA ramp.  
 47 They are working towards having it accessible because  
 48 they recognize that some of their clients can't get in  
 49 very easily.

50 So, what we've done is we have attempted to fit the  
 51 footprint of where they have the existing landscaping  
 52 and existing steps going into the space without

1 encroaching on the parking lot at all. So, we have  
2 designed a 27-foot-nine-inch-long ramp, compliant with  
3 the 1:12 and then having the five-foot landing so that  
4 we can make sure we have the necessary radius required  
5 and extensions.

6 In addition, we have added landscaping, and so  
7 we're changing out the landscaping. If you look at the  
8 existing photos here, you can see what it looks like  
9 today, and we are proposing to enhance the landscaping  
10 and create a little bit larger landscaping bed at the  
11 end using some of the materials that are at the end,  
12 with a mix of, albeit if you look at the rendering, it's  
13 kind of showing what it would look like really all  
14 seasons together. But the idea is to give interest  
15 throughout each of the seasons, especially with the  
16 autumn serviceberry, the autumn brilliance serviceberry  
17 tree which really has great color in the spring and  
18 beautiful fall covers.

19 What we're doing though, too, as far as the overall  
20 design, this is probably a better picture to look at  
21 here, is that we have, we're extending out the existing  
22 platform, because right now you walk from the steps  
23 right up into the space. So, we're extending that out  
24 and having the platform, and then kind of plugging the  
25 existing retaining wall that goes through the loading  
26 dock that's just to the east of the building, east of  
27 this wall here. Then we're going to, on the wall of it,  
28 right now as you can see, the wall is all dark brown  
29 brick, which we have a sample, and we're going to mix  
30 the brick so that it kind of reads a little bit better  
31 with the building.

32 So, then we have the brown brick, and then cap it  
33 off with the creamier color brick, as you can see from  
34 the samples there. Those would match, so they do match,  
35 closely match the existing. Obviously, we never really  
36 caught up to the existing brick, so maybe it's not as  
37 critical but we did make sure we have a close match  
38 there. Then we'll cap it with a stone cap, and we're  
39 stepping it, too, so that it gives, we need to raise up  
40 the height of the existing wall, because right now it  
41 goes down about 26 inches. So, we know we have to go up  
42 to 42 inches so we can have it stepped, to kind of match  
43 the stepping that happens as you walk along the rail.

44 Then at the end where we have the planter, there  
45 will just be a little wall. Then around the planter  
46 itself will just be, they have existing flagstone down  
47 today, and we'll just reinstall some of the existing  
48 flagstone just around the perimeter up to here, kind of  
49 go up to the south side. You can see if you kind of  
50 look closely on the, if you look at the plan, you can  
51 see it here. That would just be a little flagstone,  
52 just a couple of inches high, to separate the

1 landscaping from the parking lot.

2 So, no change in elevations as far as the parking  
3 lot goes, and there will be no change as far as the  
4 entry itself goes with the exception of having to raise  
5 up, inside there is a step, so inside we're just going  
6 to raise up those seven inches to take and fill in that  
7 step there so that we have it all at one level. Other  
8 than that, there's really no exterior changes and it's  
9 really focused just on the ramp area itself.

10 To note a couple of things, as far as what you see  
11 from the street, it's about 100 feet, just over 100 feet  
12 from the street to the building. So, we are set in  
13 pretty far. So, I'm hopeful that, we are all hopeful  
14 that this is blending in pretty well and doesn't feel  
15 like you've done, that something had been added on that  
16 doesn't work with the overall design of the building.  
17 Questions?

18 CHAIRMAN BOND: Thank you. Commissioners, do any  
19 of you have questions?

20 COMMISSIONER SOLLITT: Well, as a long-time client  
21 of the store, I'm glad to see they're taking the  
22 opportunity to make these improvements because I think  
23 you have a lot of senior clients going in and out of  
24 there. This is going to make that all easier.

25 MS. LANE-HILL: Well, it's really, I mean I think  
26 it's commendable personally, because I know it's not  
27 required by law. So, it's really, it's great that it's  
28 being done.

29 COMMISSIONER SOLLITT: Now, I'm a little confused  
30 about what you said about mixing the white and the brown  
31 brick based on the elevation I'm looking at, because I'm  
32 looking at this elevation here. I'm seeing the white  
33 stone cap, but I'm not seeing any --

34 MS. LANE-HILL: Oh, here. You know, I can actually  
35 draw, if you want me to draw it more clearly. Let me  
36 take this. So, this is, the brick is going to be here.  
37 This is the brown brick here.

38 COMMISSIONER SOLLITT: Right.

39 MS. LANE-HILL: And then above this is going to be  
40 the --

41 COMMISSIONER SOLLITT: Okay, so that's actually  
42 behind the wall, okay.

43 MS. LANE-HILL: Correct. Right, so as far as the  
44 wall, yes. It is because there are some great stripes  
45 kind of happening --

46 COMMISSIONER SOLLITT: Oh, that, I was  
47 misinterpreting the -- aha, okay.

48 MS. LANE-HILL: Yes, and hopefully you can tell  
49 also in the --

50 COMMISSIONER SOLLITT: After 45 years in general  
51 construction, obviously --

52 MS. LANE-HILL: Hopefully it makes sense, it's a

1 little bit lighter shade.  
2 COMMISSIONER SOLLITT: Oh, here we go. Okay, here  
3 we go.  
4 MS. LANE-HILL: Hopefully that makes sense to you  
5 in the elevation.  
6 CHAIRMAN BOND: And in the west elevation I think.  
7 The west elevation I think?  
8 MS. LANE-HILL: Yes, the west elevation shows it.  
9 CHAIRMAN BOND: Shows that, so that back wall is  
10 stepping up.  
11 MS. LANE-HILL: Correct.  
12 CHAIRMAN BOND: And then it's two-tone with the  
13 cream and the --  
14 MS. LANE-HILL: Correct.  
15 COMMISSIONER SOLLITT: Okay, I was interpreting  
16 that as an existing wall, but okay. That's fine.  
17 CHAIRMAN BOND: Is there any particular reason for  
18 the rail that you chose, the black rail?  
19 MS. LANE-HILL: More because there's existing black  
20 as far as the entry goes, the entry canopy, to kind of  
21 blend that in and carry that.  
22 CHAIRMAN BOND: The style, is that to be ADA  
23 compliant? Does it have to be that particular style?  
24 MS. LANE-HILL: No. No, it doesn't have to be. Is  
25 there something else you're thinking?  
26 CHAIRMAN BOND: No, I was just curious because it's  
27 very simple.  
28 MS. LANE-HILL: It's very simple.  
29 CHAIRMAN BOND: There's nothing wrong with it being  
30 simple because you're going through all of the effort of  
31 the back wall. I just found that the railing seems  
32 maybe a little forgotten.  
33 MS. LANE-HILL: I think it was more to make it not  
34 be so pronounced more than anything else. We do need to  
35 have it, and we would have to blend, it goes along the  
36 brick, with the anchor to the brick, right.  
37 COMMISSIONER SOLLITT: As I'm looking at this  
38 though, it looks like a single rail system. Generally  
39 speaking, ADA rail has got two rails, you've got a high  
40 level rail and a lower level rail for the wheelchair  
41 person.  
42 MS. LANE-HILL: That would be correct. It's my  
43 understanding if you have one, I've done it before where  
44 we just have the one rail, keep it a little bit lower.  
45 I think we could put it, I know it's three-foot-one, but  
46 I think we could put it at 34 inches.  
47 COMMISSIONER SOLLITT: Okay, the rail is 34 inches?  
48 MS. LANE-HILL: Yes.  
49 COMMISSIONER SOLLITT: Okay, then that's the rail  
50 level.  
51 MS. LANE-HILL: So, I think that's, and because  
52 we're only going, the overall elevation is about 27 to

1 34 inches, we don't need it.  
2 COMMISSIONER SOLLITT: You don't have to --  
3 MS. LANE-HILL: Right, exactly. Exactly.  
4 COMMISSIONER SOLLITT: Yes, okay, okay.  
5 CHAIRMAN BOND: And Linnea, you said that the  
6 Village looked over this for compliance and said that  
7 it's all compliant?  
8 MS. O'NEILL: Correct. Ron Johnson, our Building  
9 Commissioner --  
10 COMMISSIONER SOLLITT: And the interior stairs, are  
11 those just going to be poured concrete? The new stairs?  
12 MS. LANE-HILL: Yes, poured concrete. Correct.  
13 CHAIRMAN BOND: I think it's a very smart proposal.  
14 It's clean and it does work well with your existing  
15 building. The entry will be stronger, because my son  
16 gets his haircut there, and you're just kind of like  
17 right into the door.  
18 MS. LANE-HILL: Yes.  
19 CHAIRMAN BOND: So, it's nice that you now have a  
20 platform, a transition, right.  
21 COMMISSIONER SOLLITT: It's inside the door --  
22 CHAIRMAN BOND: Right, yes. Go ahead.  
23 COMMISSIONER DINGES: Yes, I think you did it  
24 fairly seamless. I mean it's always hard doing a ramp  
25 on an existing building. I think you guys did a nice  
26 job of --  
27 COMMISSIONER SOLLITT: Did a nice job of  
28 incorporating it, I think so. It doesn't look like it's  
29 an add-on.  
30 COMMISSIONER DINGES: Right.  
31 CHAIRMAN BOND: Then are the three planters that  
32 you show in the elevation, are you going to include  
33 those for sure in the proposal?  
34 MS. LANE-HILL: Yes, because they have existing, so  
35 they're dry cast. There's existing planters right now.  
36 CHAIRMAN BOND: Oh, they are, okay.  
37 MS. LANE-HILL: Yes.  
38 CHAIRMAN BOND: Okay, it's, visually it's nice to  
39 tie in that landscaping along your ramp with those.  
40 MS. LANE-HILL: In all fairness, it really isn't  
41 fair to look at this picture that was taken early in the  
42 spring because it doesn't do justice, you know, to what  
43 it looks like today.  
44 CHAIRMAN BOND: Right, right.  
45 COMMISSIONER DINGES: In other landscaping, you've  
46 got new landscaping to the north and the south, correct?  
47 MS. LANE-HILL: Correct, correct. Yes, so we've  
48 got a plan here to show, sort of carrying the same  
49 materials that would be on the south side to north side.  
50 CHAIRMAN BOND: I think that would be a nice  
51 improvement, too, over just the use on the building. It  
52 will give it a little more --

1 MS. LANE-HILL: It's a great backdrop for the brown  
2 brick, too, which really helps.

3 CHAIRMAN BOND: Any additional questions from the  
4 Commissioners? Anyone in the audience like to be heard?  
5 No? All right.

6 COMMISSIONER SOLLITT: Oh, I'm sorry. The flood  
7 lamps are going up on here? Can you just point out  
8 where the flood lamp is going to be?

9 MS. LANE-HILL: Yes. So, I'll use the existing to  
10 show. Currently, there are four flood lamps that are  
11 really above the wall. So, these will be set into the  
12 back side of the wall.

13 COMMISSIONER SOLLITT: Right, okay, and they just  
14 wash --

15 MS. LANE-HILL: They do, they actually kind of more  
16 wash across to the existing wall, across the dock area.

17 COMMISSIONER SOLLITT: Okay, with these, okay.

18 MS. LANE-HILL: Yes, and then there's also, yes,  
19 thank you, because I neglected to mention it, because we  
20 also have lighting to illuminate the ramp itself.

21 COMMISSIONER SOLLITT: I saw the picture there,  
22 okay.

23 MS. LANE-HILL: Yes, it's there.

24 COMMISSIONER SOLLITT: Once again, not paying  
25 attention to drawings --

26 CHAIRMAN BOND: Right, so the flood lamps are away  
27 from the ramp.

28 MS. LANE-HILL: Correct.

29 CHAIRMAN BOND: And then you've got that, right,  
30 okay.

31 MS. LANE-HILL: Correct.

32 CHAIRMAN BOND: And then you have a fixture in the  
33 landscaping?

34 MS. LANE-HILL: Correct, one on each side. There's  
35 one existing today, so we're trying to carry some of the  
36 same things that are in place.

37 COMMISSIONER SOLLITT: It's okay; you want to get  
38 big Christmas lights.

39 COMMISSIONER MCINERNEY: On the same tree.

40 CHAIRMAN BOND: Any additional questions?

41 COMMISSIONER SOLLITT: I'm done.

42 CHAIRMAN BOND: No? All right, thank you.

43 MS. LANE-HILL: Thank you.

44 CHAIRMAN BOND: Would you like to make a motion?

45 COMMISSIONER MCINERNEY: Sure.

46 CHAIRMAN BOND: You can use this if you want.

47

48 **COMMISSIONER MCINERNEY: I make a motion to approve**  
49 **the site plan, facade changes, lighting and**  
50 **landscaping for Teddie Kossof at 281 Waukegan Road**  
51 **in accordance with the plan submitted May 31, 2019.**

52 **CHAIRMAN BOND: And a second?**

1           **COMMISSIONER SOLLITT: Second.**  
2           **CHAIRMAN BOND: All in favor?**  
3           **(Chorus of ayes.)**  
4           **CHAIRMAN BOND: Any opposed?**  
5           **(No response.)**  
6           **CHAIRMAN BOND: Congratulations! The motion**  
7           **passes. Thank you.**  
8  
9           MS. LANE-HILL: Thank you.  
10          CHAIRMAN BOND: So, our next meeting is scheduled  
11 for September 9th, 2019. Any additional, anything  
12 additional you'd like to discuss? All right, a motion  
13 to adjourn?  
14          COMMISSIONER SOLLITT: So moved.  
15          COMMISSIONER DINGES: Second.  
16          CHAIRMAN BOND: All in favor?  
17          **(Chorus of ayes.)**  
18          CHAIRMAN BOND: Meeting adjourned.  
19          (Whereupon, at 7:12 p.m., the above meeting was  
20 adjourned.)  
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