

**REPORT OF PROCEEDINGS
OF THE
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTHFIELD
TUESDAY, FEBRUARY 18, 2020 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:00 p.m. on Tuesday, February 18, 2020 for the Regular Board meeting. The meeting was called to order by President Joan Frazier. The Village Clerk took the roll call.

PRESENT:	President	Joan Frazier
	Trustees	Thomas Terrill Charles Orth Todd Fowler John Goodwin Greg Lungmus Tom Whittaker

ABSENT:

ALSO PRESENT: Attorney Everette M. Hill

I. Consent Agenda Items: Village President

APPROVAL OF CONSENT AGENDA ITEMS:

1. Approve the Report of Proceedings from the January 21, 2020 Village Board meeting.

2. Approve the Bills and Disbursements from 1/7/20 to 1/30/20:

General Fund	\$299,428.24
Foreign Fire Ins. Tax Fund	3,729.40
Water and Sanitary Sewer Fund	37,894.93
Capital & Equipment Fund	12,151.77
Police Pension Fund	810.00
2017 Go Bond Project Fund	260,556.78
2019 Bond Project Fund	8,772.00
TOTAL	\$ 623,343.12

3. Approve of the following Commission appointment to fill the unexpired term of Mike Sollitt:

<u>Architectural Commission – Term: 4 years</u>	<u>Term</u>
Nancy Nazarian, appointment	02-18-20 to 9-1-21

Trustee Terrill made a motion, seconded by Trustee Orth, to approve Consent Agenda items 1 through 3.

Upon the following roll call vote, a motion to approve Consent Agenda items 1 through 3 was approved.

AYES: Terrill NAYS: 0 ABSTAIN: 0 ABSENT:
Orth
Fowler
Goodwin
Lungmus
Whittaker

CONSIDERATION OF A MOTION TO APPROVE A PRELIMINARY AND FINAL PLAT OF SUBDIVISION (MIDDLEFORK GARDENS) ALLOWING FOR THE CONSOLIDATION OF 2067 NORFORK ROAD AND 2051 MIDDLEFORK ROAD INTO ONE LOT

Trustee Orth made a motion, seconded by Trustee Whittaker, to approve a Preliminary and Final Plat of Subdivision (Middlefork Gardens) allowing for the consolidation of 2067 Norfork Road and 2051 Middlefork Road into one lot.

Community Development Director Steve Gutierrez said the petitioners, Brian and Sandy Piggot, are seeking approval of a Preliminary and Final Plat of Subdivision to consolidate their existing two lots into one. The combined lot would be approximately two acres. At the February 3, Plan and Zoning Commission meeting, they unanimously recommended approval of the requested consolidation. No public objections were received before or after the hearing.

Brian Piggot, introduced himself and his wife as the owners of 2067 Norfork and 2051 Middlefork and his attorney, Christopher Kany.

President Frazier requested a roll call vote to approve a Preliminary and Final Plat of Subdivision (Middlefork Gardens) allowing for the consolidation of 2067 Norfork Road and 2051 Middlefork Road into one lot.

AYES: Terrill NAYS: 0 ABSTAIN: 0 ABSENT: 0
Orth
Fowler
Goodwin
Lungmus
Whittaker

CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ADOPTING THE 2019 COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Trustee Fowler made a motion, seconded by Trustee Orth, to approve a resolution adopting the 2019 Cook County Multi-Jurisdictional Hazard Mitigation Plan.

Fire-Rescue Chief Mike Nystrand indicated that in 2014, due to changes in the federal law, Cook County prepared and Northfield adopted a Multi-Jurisdictional Hazard Mitigation Plan. That plan was also approved by the Federal Emergency Management Agency and the Illinois

Emergency Management Agency. In 2019, a coalition of 121 communities in Cook County, including Northfield, updated the plan. The HMP is designed to prepare for and lessen the impacts of hazards such as floods, droughts, severe winter weather, severe weather and tornados in Cook County. In order for local jurisdictions to receive federal funds through the Cook County Hazard Mitigation Grant Program, they must adopt a resolution that contains the specific language set forth in the attached resolution. Approval and delivery of the resolution to Cook County allows Northfield to continue to be a participating jurisdiction under the HMP. The actual HMP plan is available on the Cook County website and was not included because it is 550 pages. As the specific language on the resolution indicates, the Village will be adopting Volume 1 of the plan in its entirety, the county-wide mitigation actions, and the Village's Jurisdictional Annex in Volume 2. Every five years, the plan will be re-assessed.

Trustee Orth asked if there are any funding issues to be concerned with for Northfield's portion. Chief Nystrand indicated that he was not aware of any specific funding that needed to be considered. Village Manager Stacy Sigman added that if the Village does not adopt the plan that we would be ineligible for federal funding in the event of a disaster.

President Frazier requested a roll call vote to approve a resolution adopting the 2019 Cook County Multi-Jurisdictional Hazard Mitigation Plan.

AYES:	Terrill	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Orth			
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			

CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ALLOWING THE VILLAGE PRESIDENT AND CLERK TO EXECUTE AN AMENDED AND RESTATED POLICE INTERGOVERNMENTAL ASSISTANCE AGREEMENT FOR THE NORTH REGIONAL MAJOR CRIMES TASK FORCE

Trustee Whittaker made a motion, seconded by Trustee Fowler, to approve a Resolution allowing the Village President and Clerk to execute an Amended and Restated Police Intergovernmental Assistance Agreement for the North Regional Major Crimes Task Force.

Chief Lustig indicated that NIPAS upgraded their rules and regulations and now NORTAF is doing that same thing. Holland and Knight, Klein, Thorpe and Jenkins, and IRMA have all reviewed and recommended approval of the proposed changes. They all believe that this agreement is better than what has been in place in the past.

President Frazier noted how great it is that communities can rely on one another in the event of an emergency. Through the years she has observed the work of NORTAF and knows

how important they are. She asked what the Village's financial liability under this agreement, and had been told that each community carries its own load financially. Communities are not charged for the mutual aid they receive. She also mentioned that this supports the Board's goals of increasing intergovernmental agreements and cooperation.

President Frazier requested a roll call vote to approve the Amended and Restated Police Intergovernmental Assistance Agreement for the North Regional Major Crimes Task Force.

AYES: Terrill NAYS: 0 ABSTAIN: 0 ABSENT: 0
Orth
Fowler
Goodwin
Lungmus
Whittaker

CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE VILLAGE CODE TO REGULATE THE USE OF CANNABIS AND DRUG RELATED PARAPHERNALIA

Trustee Orth made a motion, seconded by Trustee Whittaker, to approve an ordinance amending certain sections of the Village Code to regulate the use of cannabis and drug related paraphernalia.

Village Attorney Everette Hill explained that the State of Illinois has made sweeping changes to the law with respect to cannabis usage. The new law specifically allows the private use of cannabis for both medical and recreational purposes. The new law also gave Illinois municipalities the right to opt in or out of allowing the commercial growing and/or dispensing of cannabis. In December, Northfield determined we did not want to those activities in our community and in January we adopted an ordinance to codify that. The proposed action this evening does not change that but rather fixes certain sections of our code to make them consistent with the new state laws. Most of the sections start with "Except as permitted..." under the Medical Use of Cannabis Act and the Tax Regulation of Cannabis Act certain municipal actions are not permitted. The sole purpose of this is to make the laws that we have had previously with respect to prohibiting cannabis usage and cannabis paraphernalia consistent with the new laws.

President Frazier pointed out that in Section 15-25(f), this ordinance would prohibit use of cannabis in any public place such as streets, parks, motor vehicle, school grounds with the exception of medical users; any private residence that is used by a licensed child care provider; in close proximity to minors (under 21); and by any school bus driver, police officer, firefighter or correction officer. Furthermore, the ordinance allows businesses and landlord to prohibit the use of cannabis on private property. Meadowlake has already done so.

President Frazier requested a roll call vote to approve an ordinance amending certain sections of the Village Code to regulate the use of cannabis and drug related paraphernalia.

AYES: Terrill NAYS: 0 ABSTAIN: 0 ABSENT: 0
Orth
Fowler
Goodwin
Lungmus
Whittaker

PUBLIC COMMENT

None

Department Updates

Administration

VM Sigman reported as follows: The Happ Road Phase 1 final open house will take place Thursday night from 4:00 – 7:00 p.m. at the North Shore Senior Center. There will be a series of stations and attendees will have an opportunity to talk to the engineers, access the various components of the project, and provide input.

Community Development Department & Building Department

Director Gutierrez reported as follows: On March 2nd, the Plan and Zoning Commission will hold a hearing on the draft Comprehensive Plan, which has been posted on the Village’s website. Once the Plan and Zoning Commission has concluded their review it will be sent back to the Board for the final review and adoption. Plan and Zoning will also be hearing an application from Heritage Trail Mall for their relocation to 190 Northfield Road. The Commission will first consider a text amendment to allow retail use as a special use in the B-2 zoning district and then the application for Heritage Trail.

Northfield Mews at 1725 Winnetka Road continues their final buildout. Twenty out of the twenty-eight units have temporary occupancy permits. They are making great progress and the final landscaping and pavement will be completed in the spring.

The revised engineering plans for Wintrust Bank are still pending.

President Frazier asked is we knew how many units at the Mews were occupied. Director Gutierrez said that 14 units have been leased but he didn’t know if they have moved in.

Finance Department

Finance Director Noble reported as follows: The draft budget for FY2020/21 will be distributed on Friday and the first budget workshop will be Tuesday, March 3rd at 6:00 p.m. In the event we need more time to review that, a second meeting will be held on Thursday, March 5th. The financial reports through December, 2019 are in the packet and he is pleased to report that the General Fund is doing well. Revenues are up, largely due to a one time sales tax increase. Expenditures are slightly below budget. We are expecting a significant surplus in the General Fund at the end of this fiscal year. On the water side, billing is down about 4% compared to the same time last year. Overall, across all the Village budgets and funds, salaries and benefits continue to be below budget.

The monthly investment report for the Police Pension Fund shows a net return of over 17% on their investment this year. April 30th is when we mark and value the fund for the contribution next year. It is hoped that the market will be strong until then.

Fire-Rescue & Public Works Departments

Chief Mike Nystrand reported as follows: Staff has met with New Trier to prepare for their graduation dance and to help with their upgraded security system. The department responded to 106 calls for service including a fire in Winnetka, Highland Park, and a small house fire in Northfield. At the Northfield fire, in the second floor office, the sun had shined through a window and a lamp that acted as a magnifying glass and started a canvas tote on fire. It was extinguished it very quickly.

Public Works repaired a water main break on Sunday, February 9 and replaced the panels on our sanitary sewer lift station that were 35 years old. Northfield has three stations in town that lift sanitary sewage from a lower elevation and pump it up and get it into a gravity system. It will be great to have that work done because they have been experiencing a lot of failures and alarms. The new upgrade should save us money on alarm fees. Our consultant, RJN engineering, has been working with the Metropolitan Water Reclamation District to comply with their inflow reduction program and Northfield's report for 2019 will be filed by March 1.

Public Works has also been taking advantage of the weather to trim and remove trees; has been salting or pre-treating roads with beet juice when needed; and is working to get the Northfield Road contractor to come back and finish the project.

Trustee Whittaker noted that Northfield, again this year, has lived up to its reputation as the best plowed and salted roads in the area. He thanked public works for doing a great job.

Police Department

Chief Lustig reported as follows: The last seven weeks have been very busy. There was a car stolen on Country Lane and they also took a backpack out of the other car. The keys were left in the car. On Eddy Lane, a Land Rover was stolen, and the keys were left in the car. Before leaving Eddy Lane, they went into another car that was unlocked, burglarized that car, then pushed the garage door button and went inside and burglarized the car that was inside the garage. Later that morning, Dolton police called after they had found two suspects, a 14 year old with a handgun and an 18 year old, both in the stolen car sleeping. Our detective met with the Dolton team and interviewed the suspects. He urged residents to always lock up their vehicle and to never leave the keys or garage remotes in an unlocked car.

Trustee Lungmus asked Chief Lustig how unusual it is for an 18 year old to have a gun. Chief Lustig responded that it is not unusual at all anymore. Most of the perpetrators are juveniles associated with Chicago street gangs. Trustee Whittaker asked Chief Lustig how many officers are on the midnight shift. Chief Lustig indicated that it varies depending on sick and vacation schedules. Also, if he see increased activity, additional people are moved onto the midnight shift or we hold officers over to work a 12 hour shift.

ADJOURNMENT

There being no further business or issues to come before the Board, Trustee Fowler made a motion, seconded by Trustee Whittaker to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Terrill	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Orth			
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			

The meeting was adjourned at 7:34 p.m.