



**Northfield Foreign Fire Insurance Board  
Meeting Minutes**

**Thursday June 9, 2022 - 5pm**

**Station 29 Classroom**

**Board Members present:** Graham, Johnson, Smaha, Garard, Clement, Chief Nystrand  
Klatt absent

**Other members and public present:** Hamilton, D. Shine, Olk, Philbin

**Call to order:** Meeting called to order by Chair Person Johnson at 5:01pm

**Roll Call:** Roll call taken by Secretary Smaha. With the exception of Klatt, all members present and a quorum is met.

**Public Comment:** None

**Approval of previous meeting minutes:** Motion made by Graham to accept the May 19, 2022 meeting minutes as presented, 2<sup>nd</sup> by Clement. **Voice vote/Motion passed unanimously.**

**Approval of the Treasurer's report:** Treasurer Garard presented the treasurers report. To date the FFIB account currently has a balance of \$66,841,69. There have been no new expenditures since May 1, 2022. There are still a few outstanding invoices from April that will be paid and counted towards the FY-21/22. Motion made by Smaha to accept the treasurers report as presented, 2<sup>nd</sup> by Clement. **Voice vote/Motion passed unanimously.**

**Old Business:**

- a. Board or Village to hold and process FFIB funds.**  
To be placed on next meeting agenda as an action item.
- b. Status of bonding FFIB Treasurer.**  
Garard has been bonded.
- c. Open Meetings Act Training Status**

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All board members with the exception of Klatt and Clement have completed the training. All training shall be complete before the next scheduled meeting. Date TBA.

**d. Purchasing Procedures.**

To be placed on next meeting agenda as an action item.

**Action Items:**

**a. Approve By-Laws.**

Smaha requested and made a motion to defer this as an action item for the next scheduled meeting, 2<sup>nd</sup> by Johnson. **Voice vote/Motion passed unanimously.**

**New Business:**

**None**

**Next Meeting:**

**TBD**

**Adjournment:**

Motion made by Johnson to adjourn the meeting, 2<sup>nd</sup> by Smaha. **Voice vote/Motion passed unanimously.**

Meeting adjourned at 5:39pm.

Respectfully submitted,

*Bill Smaha*

Bill Smaha, Secretary  
Northfield Foreign Fire Insurance Board

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