

**REPORT OF PROCEEDINGS
OF THE
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTHFIELD
TUESDAY, JULY 21, 2020 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:00 p.m. on Tuesday, July 21, 2020 for the Regular Board meeting. President Frazier called the meeting to order and asked the Clerk to call the roll.

PRESENT: President Joan Frazier

 Trustees Charles Orth
 Todd Fowler (remote)
 John Goodwin
 Greg Lungmus
 Tom Whittaker
 Thomas Terrill (remote)

ABSENT:

ALSO PRESENT: Attorney Everette M. Hill (remote)

I. Consent Agenda Items: Village President

1. Approve the Report of Proceedings from the June 16, 2020 Village Board meeting.

2. Approve the Bills and Disbursements from June 1, 2020 to June 30, 2020:

General Fund	\$144,818.28
Water and Sanitary Sewer Fund	82,451.43
Capital & Equipment Fund	1,772.66
2017 Bond Fund Debt Service	3,442.00
2019 Bond Project Fund	<u>10,072.57</u>
TOTAL	<u>\$242,556.94</u>

Trustee Orth made a motion, seconded by Trustee Goodwin, to approve Consent Agenda items 1 and 2.

Upon the following roll call vote, a motion to approve Consent Agenda items 1 and 2 was approved.

AYES: Orth NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Fowler
 Lungmus
 Goodwin
 Whittaker

Terrill

CONSIDERATION OF A REQUEST FOR APPROVAL OF A PRELIMINARY AND FINAL PLAT OF SUBDIVISION TO CONSOLIDATE THE LOTS AT 2260 AND 2284 BRACKEN LANE INTO ONE LOT.

Trustee Whittaker made a motion, seconded by Trustee Orth to approve a request for approval of a Preliminary and Final Plat of Subdivision to consolidate the lots at 2260 and 2284 Bracken Lane into one lot.

Community Development Director Steve Gutierrez said the petitioner, Mr. Laurentiu Vlad, owns the properties at 2260 and 2284 Bracken Lane. Those are currently two separate lots and the petitioner would like to consolidate them into one. The consolidated lots would total 2.65 acres and the petitioner plans to demolish the existing residence on 2284 Bracken so that he can build a sport court.

On July 6, 2020 the Plan & Zoning Commission heard his petition and voted unanimously to recommend its approval. Director Gutierrez indicated, that due to COVID, the petitioner was not present at the meeting, but if the Board has questions he can be contacted via phone.

President Frazier said that the Plan & Zoning Commission again did an excellent job vetting this issue. Since the consolidation is at the end of Bracken Lane, it makes it easier to accept and she believes it is consistent with the Comprehensive Plan. The petitioner understands that they have to go before the Architectural Commission with their ideas for the sport court.

President Frazier requested a roll call vote to approve a request for approval of a Preliminary and Final Plat of Subdivision to consolidate the lots at 2260 and 2284 Bracken Lane into one lot.

AYES:	Orth	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			
	Terrill			

CONSIDERATION OF A MOTION TO APPROVE THE ADOPTION OF THE DRAFT COMPREHENSIVE PLAN (VISION PLAN 2040) DATED JUNE 10, 2020

Trustee Orth made a motion, seconded by Trustee Whittaker, to approve the adoption of the draft Comprehensive Plan (Vision Plan 2040) dated June 10, 2020.

Director Gutierrez indicated that in 2018, the community embarked on this journey. The Village President created and appointed a 22 member group to serve as the Comprehensive Plan Steering Committee. Houseal Lavigne Associates (HSL), who is represented by John

Houseal tonight, was chosen as the consultant to draft the plan. Following a very extensive public engagement process, their work culminated in a public hearing before the Plan & Zoning Commission on March 2, 2020. Aside from a couple of minor tweaks that have been incorporated into the draft before the Board the Plan & Zoning Commission unanimously recommended approval of this draft Plan.

John Houseal then presented an overview of the draft plan. He said a lot of people put a lot of time into this document including residents, staff, the Plan & Zoning Commission, Steering Committee, and Village Board. The plan is a strong reflection of the community and has been vetted for months.

The work started in May of 2018 with a kickoff of the project with extensive community engagement. A snapshot of what Northfield is like today was developed along with a vision for the future. The key themes that came from the outreach and are most important to residents included a need to enhance and expand the Village Center, to beautify and bolster the office and industrial areas, to preserve and protect the residential neighborhoods, to increase and integrate diverse housing options, to connect and complete bicycle and pedestrian networks and to identify and impart community character on all areas of the Village. The Plan itself is organized into ten chapters: Introduction, Community Vision, Goals and Objectives, Land Use Plan, Subarea Frameworks, Transportation and Mobility, Sustainability and Resiliency, Community Facilities, Parks and Open Space, Image and Identity and Implementation.

The Land Use Plan establishes the vision of the Village of Northfield as a vibrant community in the heart of the North Shore. The Village has worked tirelessly to preserve the semi-rural character of its residential neighborhoods, while increasing vibrancy in the Village Center and commercial areas by growing the number of local jobs and expanding the tax base. The Land Use Plan is broken down into 10 specific land use designations or land use categories. Countryside residential, neighborhood residential, townhome and row home residential, the Willow Road residential transition area, multi-family residential, mixed use, commercial, office, parks and open space and public and semi-public land uses. The residential area objectives are to preserve and protect the Village's existing large lots and established neighborhoods and to ensure that all new residential developments are compatible with the existing scale and character of those existing neighborhoods, limit negative impacts, and to encourage new residential development in select areas to make sure we have residential offerings to meet all residential needs throughout every stage of life. Mr. Houseal then showed the residential framework plan for countryside residential, neighborhood residential, Willow Road residential transition area and mixed density residential.

Commercial area objectives were to require high quality design, architecture and site amenities for all new commercial development; support the development of small, locally owned businesses to preserve the Village's sense of place and enhance the Village Center as a regional destination; ensure that new commercial and office development does not negatively impact the Village's residential areas; and to promote the rehabilitation or replacement of deteriorating or obsolete space. Mr. Houseal then showed a map with the commercial area framework plan identifying all the commercial areas. These are enhancing or expanding where the auto dealerships are, expansion of some of the commercial areas that are along the highway, establish an enhanced business park, corporate campus, mixed use areas in the town center and corridor commercial on the western edge of the Village.

In working with the Village staff, they identified several different subareas. Subareas are areas of the Village that required more detail in planning than the rest of the Comprehensive Plan. These are areas that are most susceptible to change in the future. The stable, established, single family neighborhoods will not change a lot. Some of the corridor or older industrial areas and some of the town center will likely change in the next couple of decades so they focused on these areas. The first subarea is the Village Center and identified two sites within the Village Center that may be developed and what they could look like in the future. This was done for several different sites in the downtown area. A guideline for height of the new buildings in the downtown area was established from one to four stories and the plan establishes locations for pedestrian plazas, open space and pedestrian/sidewalk connectivity. All these recommendations were pulled together into an illustrative vision of what the Village Center would look like.

They did a similar plan for the Frontage Road corridor, the Northfield Road corridor and identified opportunities for enhancement and new development, including some development between the river and Northfield Road and then the areas of east of Northfield Road. The same for the east Willow Road corridor which is a small area that is on the east side of the highway which is a little disconnected but a very important commercial area with unique challenges with the depth of the property and the proximity to the off ramp. You can visualize what a development could look like while protecting residential and improving parking and pedestrian connectivity. On the Willow Road corridor he indicated the need for unified access and a development that is compatible with the surrounding residential area.

On the Winnetka Road corridor they identify pockets of residential, screening and buffering along with key sites that will likely redevelop over time. They partnered with Gewalt-Hamilton to assist them with all the transportation and mobility recommendations of the Plan.

Some of the goals are to enable efficient and safe mobility and access for automobiles and trucks; to preserve the existing street hierarchy in order to protect neighborhoods from through traffic; to continue to review roadway conditions and identify priority projects; to modernize parking lots and reduce their visual impact; to promote cross access and shared parking in commercial and employment corridors; and to support alternative modes of transportation such as walking, biking, and public transit by implementing Complete Street Policies on key roadways and to implement enhanced traffic safety measures near high pedestrian activity areas. Another objective to improve pedestrian and bicyclist experiences along major corridors and promote safe walking and biking routes to schools and to better connect the surrounding transit corridors and trails throughout the region.

The next focal point was on sustainability and resiliency plan. The goal is to minimize the potential impact of increased rain events through the continued planning and implementation of storm water mitigation projects, including the expansion of green infrastructure. There are a series of objectives to achieve this goal. The plan looks at all the special floodway and special flood hazard areas and moderate flood hazard areas, wooded areas, parks and open space and open water areas in the Village and the surrounding areas.

Community facilities, parks and open space plan was discussed next. The goal is to continue to offer high quality and innovative community facilities and services to the residents. Some of the hallmarks of Northfield besides the residential neighborhoods, character and sense of place in the community is the reputation and delivery of high quality services, facilities and amenities to residents and businesses. This section of the plan underscores and reinforces the continual delivery of high quality services and facilities to residents. All the different facilities in this section are mapped, whether they be governmental, taxing bodies, public schools or private schools. The plan suggests continued cooperation with park districts and other partners to maintain and enhance the Village's parks and open spaces. All these recommendations are in the plan, along with a map of all these facilities, all the parks and all the open spaces and the forest preserve amenities. The key theme throughout the entire plan underscores that nothing should happen that would jeopardize or impinge upon the established character and identity of the Village that is in place now. The goal is to create a sense of place in Northfield and reinforce the positive image of the Village as "The Comfortable Corner of the North Shore."

The last chapter is implementation. This is to get the Plan Commission, the Village Board and staff and all others to implement the recommendations of this Plan over the next 10 to 20 years. The strategies fall into active use of the document, jurisdiction or cooperation and participation; maintain public communication; amend development regulations and to update the

plan periodically. Some potential funding sources will change over time. It is impossible for the Village to fund all future needs. They identified all of the potential funding sources the Village could work with or pursue to help fund any given implementation action item or initiative.

The last part of the Plan is an implementation action matrix. It identifies a specific action to be taken by the Village and establishes a prioritization for those actions and identifies what the Village's role is in undertaking or spearheading an effort. It identifies potential partnerships and potential funding sources.

President Frazier commented that the final product is great. The work everyone did was very much appreciated. The Steering Committee was wonderful. The community had a lot of opportunity look at the Plan and provide input. The Steering Committee was made up of Northfielders from every Commission and had representatives from Avoca, Sunset Ridge and New Trier school districts, Village trustees (Terrill and Lungmus), business owners, and former trustees (Luchese and Charhut). It was a broad representation of the community. She thanked the Steering Committee for their work, Trustees Terrill and Lungmus, Steve Gutierrez and VM Sigman. She is very pleased with the final document. While working on the document, the most important aspect was to preserve the character of the Village. That was behind every decision that was made. We wanted to make sure that the Plan included measures to make the Village Center attractive to businesses so they can continue to provide a financial foundation for the Village. We wanted to ensure the vibrancy of our community and Village Center. Green issues were also important, not only how we preserve the parks, but also deal with issues like flooding.

Trustee Goodwin said it was a fabulous job and it is so exciting to see Northfield jump off of these pages and what it is now and what it could be. It screams excitement and potential and it is well done.

President Frazier requested a roll call vote to approve the adoption of the draft Comprehensive Plan (Vision Plan 2040) dated June 10, 2020.

AYES:	Orth	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			
	Terrill			

CONSIDERATION OF A MOTION TO APPROVE A BID AWARD TO FER-PAL CONTRACTORS, INC. IN THE AMOUNT OF \$399,864, PLUS A 15% CONTINGENCY, FOR THE FRONTAGE ROAD WATER MAIN LINING PROJECT

Trustee Whittaker made a motion, seconded by Trustee Orth, to approve a bid award to Fer-Pal Contractors, Inc. in the amount of \$399,864, plus a 15% contingency, for the Frontage Road water main lining project.

Public Works Director Mike Nystrand said on June 10, 2020, the Village received four bids for the Village's Frontage Road water main lining project. This project consists of lining and replacement of approximately 750 feet of water main which goes from west Frontage Road in between the Lock Up and the Network business center and heads west under the railroad right of way and comes out between two homes on north Happ (775 and 779) and connects with the Happ Road water main. This water main has had a number of recent breaks, the last one being two weeks ago. This main serves three buildings, the Lock Up, Blue Pearl and the Network business. About 135 feet would be open cut replacement of the main and then 615 feet of water main that would be cured in place piping. This would be the first time this has been done in Northfield. The company, Fer-Pal that does this work has done 68 projects in Illinois since 2011. It is a challenging location and needs to be repaired. They provide a 4" temporary on grade water main to service the three properties during construction. If this is awarded to this company, they have indicated that they would start at the end of August to be done before the snow flies. The contract is a 40 working day requirement. The bids ranged from \$399,864 to \$426,413. The bid sheet and a recommendation from Gewalt-Hamilton is attached. Staff is recommending the project be awarded to the low bidder, Fer-Pal Contractors. In addition, staff is recommending that the Board approve a 15% contingency, or \$45,000. The amount budgeted for this project in our current fiscal year is \$345,000 and we had budgeted \$345,000 and this is coming in at \$399,864, so it is over the budget by \$99,000. They would like to offset other projects in this current fiscal year in the water fund such as the water reclamation sanitary sewer projects which were budgeted for \$250,000 and the engineering of the water main project for next year would be held off and that would be \$152,900.

Trustee Whittaker asked if we were to replace this water main without lining it and actually doing a true water main replacement, what would the cost of that be? Director Nystrand explained that the challenge with the open cutting with the distances between buildings would be very pricey. VM Sigman indicated staff is excited to try this new technique. Trustee Lungmus said he went to Arlington Heights to see the company and how they did it and it is impressive technology. They seem like a very confident firm and have quite a track record. He asked the length of construction. Director Nystrand said in the contract, it has to be completed in 40 days.

Trustee Fowler asked about the line item for general landscaping which is a big number and he wondered if that is their forte and whether we should ask Fleck to do it because they are already doing work for the Village. VM Sigman asked Attorney Hill if the Village can take a component out of a bid. Attorney Hill said that the Illinois Statute says that we would have to award the contract first and then we are permitted to sit down with the contractor and attempt to work out any amendments to it. We can attempt it, but we have to award the contract first. President Frazier asked Trustee Fowler if that would be acceptable to him. He indicated it would.

President Frazier requested a roll call vote to approve a bid award to Fer-Pal Contractors, Inc. in the amount of \$399,864, plus a 15% contingency, for the Frontage Road water main lining project.

AYES: Orth NAYS: 0 ABSTAIN: 0 ABSENT: 0
Fowler
Goodwin
Lungmus
Whittaker
Frazier
Terrill

CONSIDERATION OF AN AGREEMENT WITH GEWALT-HAMILTON FOR THE CONSTRUCTION ENGINEERING SERVICES ASSOCIATED WITH THE FRONTAGE ROAD WATER MAIN LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$42,000

Trustee Lungmus made a motion, seconded by Trustee Whittaker, to approve an agreement with Gewalt-Hamilton for the construction engineering services associated with the Frontage Road water main lining project in an amount not to exceed \$42,000.

Director Nystrand indicated it is straight forward that they would do the construction engineering and put everything into the GIS after they receive the as constructed documents. They would be on-site, track the schedule and materials, construction layout, resident coordination, and provide full time field supervision to ensure the improvements are built in accordance with the plans and specifications. They had \$45,000 budgeted and they proposed to do the work for \$42,000.

President Frazier requested a roll call vote to approve an agreement with Gewalt-Hamilton for the construction engineering services associated with the Frontage Road water main lining project in an amount not to exceed \$42,000.

AYES: Orth NAYS: 0 ABSTAIN: 0 ABSENT: 0
Fowler
Goodwin
Lungmus

Whittaker
Frazier
Terrill

CONSIDERATION OF A MOTION TO APPROVE THE ROOFING MATERIAL AND SERVICES CONTRACT WITH GARLAND/DBS FOR THE PW/FIRE RESCUE BUILDING IN THE AMOUNT OF \$282,351 AND TO APPROVE THE UNIT PRICING FOR UNFORESEEN SITE CONDITIONS

Trustee Goodwin made a motion, seconded by Trustee Whittaker, to approve the roofing material and services contract with Garland/DBS for the PW/Fire Rescue building in the amount of \$282,351 and to approve the unit pricing for unforeseen site conditions.

Director Nystrand said the current budget has \$280,000 for the roof replacement of the 25 year old roof at the Fire-Rescue/Public Works facility. The existing roof was installed in 1995 and had a projected useful life of 20 years. They've gotten 25 years out of it, but the last 5 years have been rough. The existing roof on the 2 story portion of the facility is 12,527 square feet and consists of four separate sections. The RTU section is where the rooftop heating and air conditioning unit is and the clock tower section is the tallest part of the building. The current roof is in poor condition and leaks in numerous areas and is causing water damage to the roof insulation and interior of the facility. A number of spot repairs have been made over the last 8 years to keep it functional, but it continues to leak during heavy rain events. We are now regularly replacing ceiling tiles, damaged floor materials, and bedding and also worry about mold. During the last 5 years, we have spent over \$35,500 in repairs. A diagnostic survey was done in May which consisted of infrared imaging, core cuts and a nuclear scan. The survey identified 516 square feet of wet insulation that needs to be removed and replaced. The longer we wait to fix it, the more square footage of insulation that will need to be replaced. Moving forward now will help keep the long term costs down. The survey also showed that we will be able to retrofit, recover and salvage the majority of the existing roof.

Director Nystrand went on to say that the Village utilized Omnia, which is a State of Illinois approved cooperative purchasing organization. Omnia will use Garland/DBS as the general contractor for the project. Garland has extensive experience on roof projects in the Chicago area including Evanston, Park Ridge, Waukegan, Palatine, Niles, Lombard, Mundelein and Crystal Lake. A custom project manual and the specifications for the project was developed and 4 certified roofing contractors walked the project and submitting pricing. The roof replacement through Garland comes with a 30 year no dollar limit warranty. Garland's work will cover all the labor and materials needed to return the roof to a water tight condition for the 30 year term. There is no prorating or reducing covers during that period and Garland's fee also

includes annual inspections as part of their preventive maintenance program. The actual installer will be Malcore and they will be responsible for any material or workmanship defects for the first 2 years. The pricing from the four firms ranged from \$282,351 to \$343,138. The Village submitted for a rebate through NICOR gas to help with the cost. Our project was rejected because it didn't meet their energy savings threshold. Staff is recommending that the Village Board approve the contract with Garland/DBS as the general contractor and Malcore Roofing of Illinois, Inc. as their subcontractor/installer in the amount of \$282,351 and the unforeseen site conditions unit pricing of \$14.25 per square foot of deck replacement, \$10.83 per square foot of insulation replacement and \$8.55 per lineal foot of wood nailer replacement.

President Frazier said there isn't a choice when you have water cascading down your staircase. Trustee Lungmus said he saw the number in the budget and was shocked. He was hoping that in light of our current situation with the virus that we could put off this project. It's a big number but Director Nystrand convinced him that putting it off would be a mistake and that we just have to bite the bullet. It sounds like it's a good firm and he likes that there is a 30 year warranty term.

Trustee Fowler said they don't mention any ballasts. Director Nystrand said there will not be any ballast on the new roof. There is the metal deck and then a vapor barrier and insulation sits on top of that and then there is recovery board and an adhesive layer, a base layer and then cap sheet and then a reflective paint to help with heat loss. The current roof has ballast on it and the rubber membrane. The membrane is pulling away from all the flashing where it returns to the walls on the roof and a lot of leaks are coming in there and the drains will be addressed. This is a much better design than the original roof. The water has a better way of getting to the roof drains on the flat and pitched surfaces.

President Frazier requested a roll call vote to approve the roofing material and services contract with Garland/DBS for the PW/Fire Rescue building in the amount of \$282,351 and to approve the unit pricing for unforeseen site conditions.

AYES:	Orth	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			
	Frazier			
	Terrill			

CONSIDERATION OF A MOTION TO AWARD THE CONTRACT FOR THE LAGOON DRIVE EMERGENCY SANITARY SEWER LINING PROJECT IN THE AMOUNT OF \$45,079.20 TO HOERR CONSTRUCTION, INC. OF GOODFIELD, ILLINOIS

Trustee Orth made a motion, seconded by Trustee Goodwin, to approve the contract for the Lagoon Drive emergency sanitary sewer lining project in the amount of \$45,079.20 to Hoerr Construction, Inc. of Goodfield, Illinois.

Director Nystrand said over the course of a number of months, they have discovered that a number of joints on the sanitary sewer line on Lagoon are separated or the material that was securing them together, has deteriorated over time. They were alerted to this by some residents that were seeing large potholes on the parkway and next to and in driveways. The line was televised to pinpoint the cause. That video shows the bad joints and water gushing in and little piles of dirt, sand and stone washing into the line. Once this happens it clogs the line and sewage backs up into peoples' homes. Sinkholes in the parkways are also a safety hazard. The line is 15 feet deep and the Village equipment can't go down that far.

Director Nystrand said they got a price to replace a 30 foot section of 18" pipe under the roadway for \$35,000 and then got a price to slip line 300' for \$45,079.20 from the contractor with the municipal partnering initiative. They were willing to honor the MPI pricing because Northfield is a member.

Trustee Orth asked if that covers from Willow to Winnetka and south or Winnetka south to Willow. Director Nystrand responded Willow to Winnetka and that section south of Winnetka Road as well. Director Nystrand said we are getting a lot done for the price and we would have to eventually do all of this work anyway. He is recommending that the Board award the contract for this project to Hoerr Construction, Inc. out of Goodfield, Illinois in the amount of \$45,079.20.

Trustee Whittaker wanted clarification that it is 30 feet for \$35,000 or 300 feet for \$45,079.20. Director Nystrand agreed.

Trustee Lungmus asked if the Village has worked with Hoerr before. Director Nystrand said they have not done any projects in Northfield but staff checked references and everyone who has used them through the partnership said they are just as great as all the other ones used. VM Sigman added that they are a big company who has done a lot of work for municipalities and has extensive experience in this area.

Trustee Orth asked how old is the sewer was? Director Nystrand said about 91 years and went in in 1929.

President Frazier requested a roll call vote to approve the contract for the Lagoon Drive emergency sanitary sewer lining project in the amount of \$45,079.20 to Hoerr Construction, Inc. of Goodfield, Illinois.

AYES: Orth NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Fowler

Goodwin
Lungmus
Whittaker
Frazier
Terrill

VM Sigman indicated that no the Village did not receive any comments from the general public with regard to any of the issues discussed.

PUBLIC COMMENT

None.

Department Updates

Administration

VM Sigman reported as follows:

She appreciated some staff being able to participate remotely. We were trying to be very conservative and only have people present who have to be. The other team members are on the on the phone if anyone has questions.

Staff has been working closely with Cook County on the funding for the Phase II Happ Road work. They are planning for this in their next fiscal year's budget and the roles will be set forth in an Intergovernmental Agreement. Generally speaking, the Village would do 100% of the work and the County will pay 100% of the cost. She plans to have this ready to start in the late fall.

Community Development Department & Building Department

Director Gutierrez reported as follows:

Wintrust hopes to get the Alice Place extension in by September. Alice Place is the little street that will connect to Northfield Road. This will give the Crooked Creek residents and the commercial center access to the light at Northfield Road and Willow.

Trustee Orth asked about the status of the pedestrian bridge. Director Nystrand responded that Christopher Burke did an initial evaluation and the actual design is planned for in our Capital Improvement Plan. VM Sigman indicated we were planning on doing the design engineering this year, but with the COVID, we are reassessing everything. This project is being looked at to see if we need to move it ahead or can push it out a year. VM Sigman said that in this year's budget, there was \$44,000 for the design, engineering, survey and permit works. It

was meant to be constructed next year. In all likelihood we will proceed as it is to be paid for with bond proceeds and those have to be expended within three years of issuance.

President Frazier asked if Bess Hardware was on the market. Director Gutierrez said it had been on the market but he wasn't aware of the current status. Trustee Orth said Art Bess indicated he had somebody who was looking at the property but they didn't like the price.

Finance Department

Finance Director Cratty reported as follows:

In the May financials revenues were down around \$100,000 and that was in line with the models. This was mostly driven by lower sales tax numbers. Expenditures are down about \$240,000 compared to budget and staff has been very mindful given the current situation. Salaries and benefits are currently higher than the budget but that is due to two retirements in the months of May and June. Those were one time payments.

President Frazier's understanding was that we have been setting aside money for those sorts of payouts. Director Cratty indicated they were planned for in the budget.

Fire-Rescue & Public Works Departments

Director Mike Nystrand reported as follows:

Staff is finalizing the survey of all the sidewalks in the community for trip hazards. They have also been doing a lot of bush and tree trimming particularly near stop signs. Staff is also working through the MPI to secure contract pricing for the cold patch material used for patching pot holes. That pricing is being expanded to include stone, sand and dirt which we also buy in bulk. This is anticipated to result in much better prices than if each community secures these goods individually. Finally, staff is working to keep up with watering all the planted material on the medians.

Chief Nystrand indicated that in Fire-Rescue they responded to 130 calls since the last Board meeting. On July 10th, the squad responded to a fire in Wheeling and on July 11th, the squad responded to a fire in Evanston and they continue to work on COVID issues and PPE. The concern is that nobody really knows how long this will be affecting us and we want to make sure that we don't get to a situation where we run out of the materials that we need to protect our employees who respond on calls for service. One of the three employees on the fire-rescue department that tested positive for COVID have returned to work. They are waiting on follow up testing on the other two employees. They have used the ALS equipment a number of times since it went into service.

Trustee Orth asked how the sidewalk tree trimming is coming along because he has noticed overhanging branches while riding his bike. There are some that hang down and he suggested that someone in a gator could go around and cut them. Director Nystrand indicated that we have no summer help this year due to the COVID situation. Normally, the summer help goes out and trims. However, if anyone detects anything dangerous he encouraged them to send him an email and he would ensure it gets addressed. Trustee Orth said that PW is doing a great job maintaining the Village.

Police Department

Chief Lustig reported as follows:

The burglars are getting more aggressive. Last week at about 3:00 in the afternoon, four gentlemen came in the Fields dealership and were successful in stealing a car from a service bay. This happened also happened in Morton Grove. There has been an increase in mental health issues including attempted suicide. One of our seniors allowed two subjects into her residence to check the water, to make sure it was clear from COVID-19, and they ended up stealing about \$7,000 in goods. Warnings were put out on social media.

Trustee Orth thanked Chief Lustig because one of his officers came over and closed his neighbor's garage door and they also leave notes to let the person know that the door was open. He appreciates the work the officers are doing.

ADJOURNMENT

There being no other business or issues to come before the Board, Trustee Whittaker made a motion, seconded by Trustee Orth to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Terrill	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Orth			
	Fowler			
	Goodwin			
	Lungmus			
	Whittaker			

The meeting was adjourned at 8:15 p.m.