

**REPORT OF PROCEEDINGS
OF THE
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTHFIELD
TUESDAY, AUGUST 18, 2020 - 7:00 p.m.**

As provided for by public notice, the meeting of the Board of Trustees of the Village of Northfield was held remotely via Zoom due to the COVID-19 crisis. The Regular Board meeting began at 7:07 p.m. on Tuesday, August 18, 2020. President Frazier called the meeting to order and asked the Clerk to call the roll.

PRESENT: President Joan Frazier

 Trustees Charles Orth
 Todd Fowler
 John Goodwin
 Greg Lungmus
 Tom Whittaker
 Thomas Terrill

ABSENT:

ALSO PRESENT: Attorney Everette M. Hill

I. Consent Agenda Items: Village President

1. Approve the Report of Proceedings from the July 21, 2020 Village Board meeting.

2. Approve the Bills and Disbursements from July 1, 2020 to July 31, 2020:

General Fund	\$367,336.27
Foreign Fire Insurance Tax Fund	2,067.20
Water and Sanitary Sewer Fund	37,000.13
Storm Sewer Improvement Fund	98.70
Capital & Equipment Fund	135,754.17
Police Pension Fund	1,370.00
2017 Bond Fund Debt Service	<u>1,744.00</u>
TOTAL	<u>\$545,370.47</u>

3. Approval of the following Commission re-appointments:

<u>Plan & Zoning Commission – Term: 4 years</u>	<u>Term</u>
Bill Vaselopoulos, Chair, re-appointment	9-1-20 to 9-1-24
William Kelly, re-appointment	9-1-20 to 9-1-24

Architectural Commission – Term: 4 years
Andy Bowyer, re-appointment

Term
9-1-20 to 9-1-24

Trustee Orth made a motion, seconded by Trustee Whittaker, to approve Consent Agenda items 1 through 3.

Upon the following roll call vote, a motion to approve Consent Agenda items 1 through 3 were approved.

AYES: Orth NAYS: 0 ABSTAIN: 0 ABSENT: 0
Fowler
Lungmus
Goodwin
Whittaker
Terrill

CONSIDERATION OF A LICENSE AGREEMENT REQUEST AT 465 CENTRAL AVENUE FOR THE USE OF THE VILLAGE RIGHT OF WAY.

Trustee Whittaker made a motion, seconded by Trustee Orth to approve a request for a License Agreement at 465 Central Avenue for the use of the Village right of way.

Director of Community Development Steve Gutierrez indicated the Charles Pick, the owner of the property at 465 Central Avenue and his company, Falcon Realty Group is seeking a license agreement with the Village to use a portion of the unpaved Village right of way directly east of the parking lot south of his building. The Village Board discussed this concept at their July Committee of the Whole meeting and directed staff and the Village Attorney to draft the license agreement which is before the Board. The staff was also directed to work with Mr. Pick to develop a game plan as to clearing and replanting that section of right of way which is currently undeveloped in order to maintain adequate screening along Ash Street. One of the exhibits to the agreement shows what will be removed, maintained and replanted. Mr. Pick wants to use this right of way for snow storage in order to gain spaces that are lost after heavy snowstorms.

President Frazier asked if Trustees Goodwin and Orth still had concerns of getting rid of the buckthorn. Both trustees said they were satisfied.

President Frazier requested a roll call vote to approve a request for approval of a License Agreement at 465 Central Avenue for the use of the Village right of way.

AYES: Orth NAYS: 0 ABSTAIN: 0 ABSENT: 0
Fowler
Goodwin
Lungmus
Whittaker

Terrill

CONSIDERATION OF THE EXECUTION OF A 6TH STATE OF EMERGENCY DECLARATION, DUE TO COVID-19, IN THE VILLAGE OF NORTHFIELD UNTIL SEPTEMBER 15, 2020.

President Frazier indicated that last month, she decided not to re-issue the State of Emergency Declaration because of her belief that it should only be done as a matter of absolute necessity and she believed that the necessity had passed. Unfortunately, once she determined that it wasn't necessary, it became necessary. Trustee Whittaker asked that the Village help a resident who was having a wedding and needed an exception for the noise limits. She believes that we are on the brink of having the Governor calling us back to a prior phase. Things are not going well with the pandemic and we are seeing increases in infection rates. She is very concerned with our businesses and wondering what they will do when they can no longer have outside seating. She decided to ask for this declaration every month until the end of December. By then we should have a better idea of what our future holds with regard to Covid. She decided to go ahead and ask for this authority until the end of December.

President Frazier asked if anyone objected to using this authority until the end of December. None of the trustees objected to this.

Village Clerk Sigman read the oath: "President Frazier, do you solemnly swear that this is your declaration of emergency in your capacity as the Village President of the Village of Northfield and that the matters upon which you base this declaration are to the best of your knowledge, true and correct." President Frazier said "I do."

PUBLIC COMMENT

None.

Department Updates

Administration

VM Sigman reported as follows:

We secured \$2.5 million for the Happ Road project through the STP plan. We have another \$5 million pending which gives us \$655,000 between STP and Cook County for the Phase 2 engineering for Happ Road and \$1.8 million and another \$5 million towards construction. That project will be moving forward very shortly with Phase 2 to begin in early 2021. President Frazier and the trustees thanked VM Sigman for all her hard work on that project.

Community Development Department & Building Department

Director Gutierrez reported as follows:

The Wintrust Bank building continues to take shape. Alice Place was temporarily opened to the extension to Northfield Road. They needed to close Alice Place north of Dunkin Donuts driveway and needed people to exit out of the temporary Alice Place extension.

Finance Department

Finance Director Cratty reported as follows:
The financials are in the packet.

Fire-Rescue & Public Works Departments

Director Mike Nystrand reported as follows:

The roof replacement for the fire-rescue facility began this morning. The Lagoon sanitary lining project will begin on the 20th and should take a day or two to complete. They have already televised and cleaned those lines and there was a pre-construction meeting for the Frontage Road water main lining replacement project and are looking to begin the project on Monday, August 31st. Everything is going well in the fire service but are still working on securing extra PPE equipment because we don't know how long we will be in this situation.

Police Department

Chief Lustig reported as follows:

They have been meeting with the schools about their roles and the expectations of the police.

ADJOURNMENT

There being no other business or issues to come before the Board, Trustee Lungmus made a motion, seconded by Trustee Terrill to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES: Terrill NAYS: 0 ABSTAIN: 0 ABSENT: 0
Orth
Fowler
Goodwin
Lungmus
Whittaker

The meeting was adjourned at 7:21 p.m.