



Department of Transportation and Highways

John Yonan, P.E.

Superintendent

69 West Washington Street, 23rd Floor • Chicago, Illinois 60602-3007 • (312) 603-1601

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July 31, 2015

Ms. Stacy A. Sigman
Village Manager
Village of Northfield
361 Happ Road
Northfield, Illinois 60093-3482

Re: Letter of Understanding
Happ Road - Winnetka Road to Willow Road
Phase I Engineering Services

Dear Ms. Sigman:

The Village of Northfield and the Cook County Department of Transportation and Highways (CCDOH) have discussed improvements along Happ Road from Winnetka Road to Willow Road. We understand the Village is willing to be the lead agency in the Phase I Study with financial participation from CCDOH. Therefore, we have prepared this Letter of Understanding, in duplicate, for signature should you concur.

In order that the Village of Northfield and CCDOH may benefit from the proposed improvements, we are requesting concurrence with the following:

1. The Village of Northfield will be the lead agency for the Phase I Engineering Study.
2. Phase I Engineering includes the following: data collection; topographic survey services, preparation of base maps, geotechnical investigations, geometric studies, traffic studies, safety studies including accident analysis, traffic counts, traffic projections, capacity analysis including intersection design studies, drainage studies, preliminary cross section plan and profile sheets, maintenance of traffic analysis, detour route coordination, completion of preliminary plans, cost estimates, public outreach, all other related work necessary to complete the Phase I Project Report.
3. CCDOH will provide 100% reimbursement to the Village of Northfield for leading the Phase I Engineering.
4. CCDOH shall have the opportunity to review and approve all applicable documentation.

It is mutually understood that this Letter of Understanding is not a legally binding agreement. Therefore, as the Phase I nears completion, a formal Intergovernmental Agreement will be prepared by CCDOH to formalize our specific obligations and project costs.

Ms. Stacy A. Sigman
Re: Letter of Understanding
Happ Road
Winnetka Road to Willow Road
Phase 1 Engineering Services

July 31, 2015

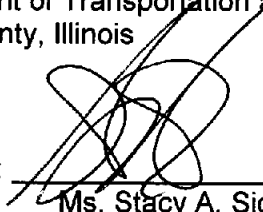
If you concur with this Letter of Understanding, please countersign both copies in the space provided below. Retain one copy and return the original signed copy to this Department at your earliest convenience. If you have questions regarding this matter, please contact me or Ms. Jill A. Hayes, P.E., Chief Engineer of the Transportation and Planning Bureau, at 312-603-1660.

Very truly yours,



John Yonan, P.E.
Superintendent
Department of Transportation and Highways
Cook County, Illinois

CONCUR:

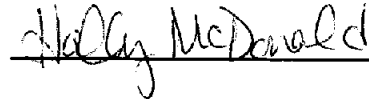


Ms. Stacy A. Sigman
Village Manager
Village of Northfield

Date:

Sept 8-15

ATTEST:



Date:

9/9/15